

# Memoir.ai — Monitoring & Incident Response Guide

Document Version: 1.0

Status: Engineering / Enterprise Reference

Last Updated: YYYY-MM-DD

## Purpose

Provide incident detection and recovery procedures.

## Monitoring Signals

Track database latency, worker stability, and storage health.

## Alert Thresholds

Define thresholds triggering operator intervention.

## Incident Workflow

Detect, isolate, remediate, and document incidents.

## Recovery Procedures

Restore from backups and restart services safely.

## Postmortem Practices

Document incidents and mitigation steps.

## Revision History

Initial incident response reference release.