



LEADERSHIP AGC

AGC Houston
THE ASSOCIATED GENERAL CONTRACTORS OF AMERICA
Quality People. Quality Projects.



ABOUT LEADERSHIP AGC

The anticipated future growth of the built environment in the greater Houston region, coupled with its ever-changing and diverse demographics, underscores the importance and need for developing an informed and forward thinking generation of leaders for the commercial construction industry.

Leadership AGC is seeking those individuals interested in developing and enhancing their skills as leaders as well as increasing their overall knowledge of our industry's place in the community. In addition to enhancing their professional and civic networks, program participants will also learn what they can do to actively participate and to ultimately become an influencer in the affairs of the industry and the community.

IS LEADERSHIP AGC FOR YOU?

Ideal candidates for the Leadership AGC program are emerging leaders currently working in the commercial construction industry in greater Houston and meet the following admission criteria:

- Are you an individual that holds a management position or the equivalent and has been identified to move up in his/her company?
- Are you an individual that is involved in the construction industry outside of his/her company?
- Are you an individual that is employed by an AGC Houston member firm?
- Are you an individual that is committed to Leadership and the AGC and will readily share knowledge gained through the program with company colleagues?
- Are you an individual that can meet time commitments of this program?

HOW DOES LEADERSHIP AGC WORK?

Leadership AGC is designed to ensure that the greater Houston commercial construction industry is well represented in the future in key leadership positions, both inside and outside the industry. **Leadership AGC** participants meet approximately once per month from January 2022 – January 2023. The program includes lectures, simulations, group discussions, panel presentations, field trips, roundtable discussions, in-person and virtual events, and community projects. Each session will focus on an integral aspect specific to Houston and the surrounding region.



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Past programs have included sessions pertaining to the following:

- Introduction to Leadership and AGC Houston
- Professional Development: Skills and Knowledge Development
- Community Service and Charitable Giving
- Texas Medical Center/Thermal Energy Corporation or TECO
- AGC Texas Building Branch and Legislative Issues Program
- Leadership and Teambuilding Development
- Roundtable Discussions
- Leadership Panel Discussions

Leadership AGC is governed by AGC Houston through its Board of Directors, Construction Leadership Council, and the Construction Futures Committee.

COMMITMENT TO LEADERSHIP AGC

A commitment to participate in **Leadership AGC** represents not only an obligation to the individual and to his/her company, but to the group of participants engaged in the program.

The program's success is directly linked to group engagement. Therefore, it is very important to consider the time commitment needed to participate. To graduate from **Leadership AGC**, participation rules will be strictly enforced. Those rules can be found in the *Summary of Course Requirements* portion of the application.

Please note:

While all eligible individuals are encouraged to apply, depending on the volume of applicants for the program in any given year, no more than **two people per company** will be allowed in any one class of **Leadership AGC**.



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RULES AND REQUIREMENTS

To be eligible for consideration, applicants should be employees of an AGC Houston member firm, and be able to meet the financial and time commitment. Applicants may be subject to personal interviews. Applicants will be awarded entry into the program starting in the fall of 2022.

A. ELIGIBILITY

1. Individual holds a management position or the equivalent and has been identified to have the desire and ambition to move up in his/her company.
2. Individual is employed by an AGC Houston member firm.
3. Individual is committed to **Leadership AGC** and will readily share knowledge gained through the program with company colleagues.
4. Individual and his/her company can meet time commitments of the program.

B. REQUIREMENTS

5. The Applicant is responsible for ensuring that all the following items are received as **one packet** to AGC Houston by **November 29, 2022**:
6. Completed Application and supporting documents with registration fee of **\$2500** to be paid by employer upon acceptance in the program.
7. Completed Application and supporting documents sent electronically in a PDF document to charlene.a@agchouston.org.
8. **Three letters of recommendation** from your (1) Employer (2) Business Colleague (someone inside of the industry but outside of your company) (3) Personal Contact (someone outside of your company and not a family member).
9. **Essay**
Your essay must address the following:
 - a) Any additional past/current leadership experiences that you believe are relevant.
 - b) Your interest in this program and why you feel you are qualified to participate in this course.
 - c) How you intend to use the experience of this course to advance your career and how you think you will benefit from it.
10. Current resume or *curriculum vitae*.
11. All applications must be signed by candidates and sponsors. Application deadline is **November 29, 2022**.

C. PROGRAM ACCEPTANCE

12. The program may be limited to no more than two people per company per Leadership AGC class as the class is limited to 20 participants.
13. All applications are reviewed by the Leadership AGC Planning Committee, and the applicant may be subject to participate in a panel interview. The Committee will consider each applicant's interest and involvement in construction and his/her community, involvement in AGC Houston and a proven track record of employment achievement.
14. Applicants will be notified on or before **December 16, 2022**.



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D. PROGRAM EXPECTATIONS

15. To obtain the maximum benefit from Leadership AGC, a participant is required to attend all program sessions. For the program to have meaning and be beneficial, this will be strictly enforced.
16. Upon approval and acceptance into the program, participant will receive advance notification of all class dates.
17. The orientation retreat is critical to the success of the Leadership AGC experience; it is the first activity of the program. Attendance is mandatory for each participant.
18. Upon approval of the application, participant will be notified and receive the retreat location. It is mandatory that the participant stay on-site and in his/her assigned room for the overnight stay.
19. Program participants are expected to assume leadership roles in the community service project with a local charity. LAGC participants will lead, coordinate, plan, and execute all aspects of the charitable project.

G. COST

20. The cost of the program is \$2,500 and will be paid by employer upon acceptance into the program. Tuition covers fees, course materials, luncheons, socials, orientation and retreat and group transportation when needed.

H. HOW TO APPLY

21. For application forms, visit the AGC Houston website at www.agchouston.org call Charlene Anthony at 713-843-3700 or email charlene.a@agchouston.org.
22. Send **completed** application packet in a PDF format to Charlene Anthony via email to Charlene.a@agchouston.org.
23. Handwritten applications will not be accepted.



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APPLICATION

Personal Information

First Name:	Last Name:	
Email Address:		
Employer:	AGC Member: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Employer Address:		
City:	State:	Zip:
Cell Phone:	Work Phone:	
Emergency Contact:		
Day Phone:	Evening Phone:	

List your educational background including degrees/certificates received, field of study, professional institutes, professional credentials, etc.

Have you ever been discharged from a job? Yes No

If yes, please explain:

Have you ever served in the Military? Yes No Branch:

Highest Rank: List any awards or honors:

Are you a current Construction Leadership Council member? Yes No

Do you sit on any AGC Houston Committees? Yes No

If yes, which ones do you serve?

Are you involved with any other community or industry association or affiliations? Yes No

If yes, which ones do you serve?



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EMPLOYMENT HISTORY – OR ATTACH A CURRENT RESUME OR CV

List of all full-time employment beginning with the most recent first:

Present Employer:

Dates of Employment:

Title:

Responsibilities:

Previous Employer:

Dates of Employment:

Title:

Responsibilities:

Previous Employer:

Dates of Employment:

Title:

Responsibilities:



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RECOMMENDATION FORM - EMPLOYER

This section to be completed by the reference.

Applicant First Name: _____ Applicant Last Name: _____

Name of Reference: _____ Title: _____

Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Email: _____

How long have you known the Applicant?

In what capacity do you know the Applicant?

Please provide a letter of recommendation (150 words). See page three for requirements.

Signature: _____ **Date:** _____

DEADLINE FOR SUBMISSION: November 29, 2022

EMAIL: Charlene.a@agchouston.org

WEB: For additional information visit www.agchouston.org



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RECOMMENDATION FORM – BUSINESS COLLEAGUE

This section to be completed by the reference.

Applicant First Name:	Applicant Last Name:	
Name of Reference:	Title:	
Company Name:		
Address:		
City:	State:	Zip:
Telephone:	Email:	
How long have you known the Applicant?		
In what capacity do you know the Applicant?		
Please provide a letter of recommendation (150 words). See page three for requirements.		

Signature: _____ **Date:** _____

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RECOMMENDATION FORM – PERSONAL CONTACT

This section to be completed by the reference.

Applicant First Name:

Applicant Last Name:

Name of Reference:

Title:

Company Name:

Address:

City:

State:

Zip:

Telephone:

Email:

How long have you known the Applicant?

In what capacity do you know the Applicant?

Please provide a letter of recommendation (150 words). See page three for requirements.

Signature: _____ **Date:** _____

DEADLINE FOR SUBMISSION: November 29, 2022

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TERMS AND CONDITIONS

I have read the leadership AGC Houston guidelines and understand that, if I am selected to attend this program:

- I will be actively involved in the Houston commercial construction industry;
- I will be dedicated and committed to Leadership AGC and shall share the knowledge gained through leadership with all in my company;
- I will be able to meet the and time commitment of the program, and
- I will consent and authorize the use of my name and photo to AGC Houston for promotional purposes.

Signature:

Date:

OFFICER/EXECUTIVE APPROVAL

The candidate has my full support to participate in Leadership AGC program. I am aware of the time commitment involved for effective participation, as well as the financial obligation of my company.

Name:

Title:

Company Name:

Mailing Address:

City:

State:

Zip:

Email:

Cell Phone:

Work Phone:

Signature:

Date:



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APPLICATION CHECKLIST

- You have read the Rules and Requirements and understand the scope of this program.
- If accepted, you have received your company executive's approval to apply and participate in this program.
- You have completed the program application and attached a current resume or CV.
- You have enclosed three letters of recommendation from your
 - 1) Employer
 - 2) Business Colleague (someone inside of the industry but outside of your company) and
 - 3) Personal Contact (someone outside of your company and not a family member).
- Essay**
Your essay must address the following:
 1. Any additional past/current leadership experiences that you believe are relevant.
 2. Your interest in this program and why you feel you are qualified to participate in this course.
 3. How you intend to use the experience of this course to advance your career and how you think you will benefit from it.
- You have enclosed a current resume or *curriculum vitae*.
- You have signed and dated your application.

DEADLINE FOR SUBMISSION: November 29, 2022

Applicants will be notified by or on **December 16, 2022**, of their selection in Leadership AGC.

EMAIL: Charlene.a@agchouston.org

WEB: For additional information visit www.agchouston.org