

PUNE INSTITUTE OF COMPUTER TECHNOLOGY
Department of Information Technology
Committee List for AY 2020-2021

Date: 03/07/2020

All Committee In-charges are hereby informed to maintain the record for the assigned committee and submit the monthly reports **before 5th of every month.**

S. No.	Name of the committee		Name of the responsible staff
1	Budget/Purchase		HoD IT & Lab In-charges Mr. S. R. Shelar
2	Department Professional Development, Extension Activities, Alumni		Mr. Sachin S. pande Mr.Sandeep Savalkar
3	E-Content Video Lectures MOOC's, NPTEL etc.		Mr. J.K.Kamble Mr. S. R. Shelar
4	NBA, NAAC, IQAC, ISO, Academic Audit, NIRF, etc.		Head of Accreditation Bodies: Dr.S.C.Dharmadhikari 1)NBA: Mrs.Seema Chandak 2)NAAC:Mr. T.A.Rane 3)IQAC: Mrs. R.R.Chhajed 4)ISO:Prof. Hrushikes Joshi 5)Academic Audit: Mrs. J.B.Jagdale 6)NIRF/Ranking: Prof. K.Y.Digholkar Mrs. Sheetal Bhadkas Mrs. A. M.Kulkarni Mr. Sandeep Savalkar
			Mrs. Sumitra Jakhete Respective Class Coordinators
			Mrs. Usha Joglekar Respective Lab Coordinators
			Mr. S.D.Shelke Ms. Snehalata Rane
			Mrs.R.V.Kulkarni Mrs. Poonam Varma

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		training	
5	Time Table Committee	Mr. V. R. Jaiswal Mrs. S. A. Jakhete Mrs. N. R. Sodha Mr.Jagdish Kamble Mrs. Bakul Katewal Mrs. Sheetal Bhadkas	
6	Examination (Online, In-Semester, Practical, Theory, Unit Test)Slow Learner, Advance Learner	Mr. N. V. Buradkar Mr. B. S. Jadhav	
7	Conduction of STTP, Workshop, Seminar, Guest lectures, Conferences, Faculty Development Programmes, Online Certificate Courses, Training Courses etc.	Ms. Deepali Londhe Mr. Mahesh Nimje	
8	Staff and Students Paper Publications, Activities, Achievements and Monthly Reports, Magazine and website departmental data updating	Mrs. Priyanka Makkar Mrs. Sheetal Patil	
9	Student Attendance Monitoring and Student Counseling, Innovations by the Faculty in Teaching and Learning	Mr. Sandeep Varade Mr. S. L. Rane	
	SE-IX	Class Coordinator, Mentors and Mrs. P. P. Verma	
	SE-X	Class Coordinator, Mentors and Mrs. A. M. Kulkarni	
	SE-XI	Class Coordinator, Mentors and Mr. B. S. Jadhav	
	TE-IX	Class Coordinator, Mentors and Mrs. B. S. Katewal	
	TE-X	Class Coordinator, Mentors and Mrs. S. R. Badkas	
	TE-XI	Class Coordinator, Mentors and Mr. S. L. Rane	
	BE-IX	Class Coordinator, Mentors and Mr. S. M. Savalkar	
	BE-X	Class Coordinator, Mentors and Mrs. S. G. Patil	
	BE-XI	Class Coordinator, Mentors and Mrs. M. W. Nimje	
10	Result Analysis, MIS, Parent Communication	Mr. A. G. Dhamankar Mrs. S. R. Badkas Mrs. P. P. Verma	
11	R&D, Sponsored Projects, Consultancy, Innovation, Fund generation ,Research	Prof. Dr. Emmanuel M.	

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	Laboratories, IPR	
12	In-house Projects and Product Development Students Mini Project Professional Activities :IEEE, ACM, CSI, Hackthon, etc	Dr. Kavita Sultanpure Mrs. M.K.Shegokar
13	Stationary/Department Library	Mrs. S. A. Jakhete Mrs. P. P. Verma
14	Industry-Department Partnership Cell Functional MOU, Student Scholarship	Mr. M.R.Khodaskar Mr. M.K.Shegokar
15	Department Placement, Alumni, Graduation Ceremony, Sports, Cultural, Student Welfare and Social Awareness, Life Skill, Co curricular and Extra Curricular	Mr. R. B. Murumkar Mrs. S. R. Shelar
16	Hardware/ Software/ Stock Verification/ Maintenance (LCD, Seminar Hall, Class Rooms, Comp Labs, Staff Rooms)	Mr. T. A. Rane Mr. B. S.Katewal
17	IT Department Website/Network Maintenance	Mr. S. B. Deshmukh Mr. M. W. Nimje
18	PG Coordinator	Mr. S. B. Deshmukh Mr. M. K. Shegokar
19	Student Mentoring	Mr.V.R.Jaiswal
20	Feedback from the stake holders and their perception a. Students b. Teachers c. Employees d. Alumni e. Parents	Mrs. Kirti Nandedkar Mr.S.R.Shelar
21	Software / Online tools	Mrs. Priyanks Makkar Mrs. N.R.Sodha

HODIT
Dr. Anant M.Bagade