

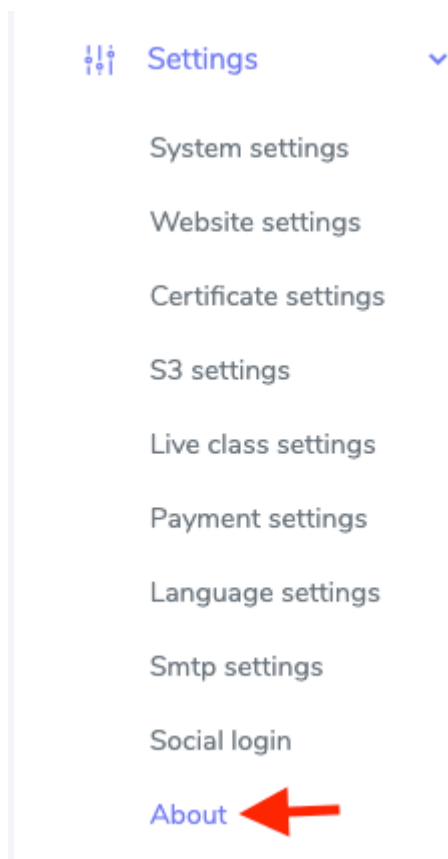
# Creativeitem

## Academy LMS Tutor booking addon -

With the Tutor booking addon in Academy LMS, your students can choose instructors for different classes. Your students can book your instructors for classes. Instructors can conduct their classes according to their regularly scheduled class timetable. Your students have to pay for booking their instructors. As an admin, you can earn the commission if your students pay for booking instructors through your application.

To add this addon to your site, you have to install the addon. For this, you have to follow the steps below:

- Before installing the process, we highly recommend you check your application version. For this, you have to navigate to the "**About**" section from the "**Settings**" button.



- If you are running the mentioned version, then you are ready to install this addon.
- Download the addon you want to install on your application from Codecanyon.
- Unzip the downloaded file.
- You will get two folders inside the file. One for documentation and the other for the addon folder.
- Do not try to remove or rename any folder.
- Go back to the application and log in as an admin.
- Select the "**Addon**" option from the left menu.
- Click on the "**Install addon.**"

**Addon manager**

John Doe

NAVIGATION

- Dashboard
- Courses
- Ebook
- Enrolment
- Report
- Users
- Offline payment
- Message
- Blog
- Customer support
- Addons**
- Themes

Show 10 entries

Search:

Name	Version	Status	Actions
Amazon-S3	1.0	Active	<a href="#">⋮</a>
CCAvenue Payment Gateway	1.0	Active	<a href="#">⋮</a>
Certificate	1.0	Active	<a href="#">⋮</a>
Course Analytics	1.0	Active	<a href="#">⋮</a>
Course Bundle	1.0	Active	<a href="#">⋮</a>
Course Forum	1.0	Active	<a href="#">⋮</a>
Customer Support	1.0	Active	<a href="#">⋮</a>
Ebook	1.0	Active	<a href="#">⋮</a>

[Install addon](#) [Buy new addon](#)

- Provide the purchase code.
- Upload the zip file from your device.
- Click on the **"Install addon"** button.
- You will get a success message notification.

To get the advantage of this addon, you have to add some subject categories as an admin. You can also add sub-categories, and update or delete information whenever you want.

## Admin and Instructor Panel:

### Adding subject category:

To add the subject category for tutor booking, you can follow the steps below:

- Log in to the application as an admin.
- Select the **"Tutor booking"** option from the left menu.
- Click on the **"Subject category"** option from the sub-menu.
- Tap on the **"Add new category"** button to add a new category.

academy teacher booking Visit website English admin Admin

admin

NAVIGATION

- Dashboard
- Courses >
- Tutor booking** >
- Subject category
- Add booking
- All bookings
- Booked schedules
- Live class settings
- Enrolment >
- Report >

**Tutor categories** + Add new category

**Math**  
1 Sub categories

- General Math

**English**  
2 Sub categories

- Grammer
- English Language

**Physics**  
1 Sub categories

- Quantam

Edit Delete

**Programming**  
2 Sub categories

- c++
- php

**Business**  
1 Sub categories

- Accounting

- Provide the category title
- Select the parent category. (If you want to create a parent category, click on the "**None**" option. If you want to create a sub-category, click on the parent category from the list)

### TUTOR CATEGORY ADD FORM

Category title\*

Parent

None ▲

None ←

Math

English

Physics

Programming

Business

- Click on the "**Submit**" button.

### TUTOR CATEGORY ADD FORM

Category title\*

Parent

None ▼

Select none to create a parent category

Submit

### Editing Parent category:

To edit the parent category, you can follow the steps below:

- Log in to the application as an admin.
- Select the "**Tutor booking**" option from the left menu.

- Click on the "**Subject category**" option from the sub-menu.
- Choose a category from the list.
- Hover your mouse on the chosen category.
- Click on the "**Edit**" button.

The screenshot displays the 'Tutor categories' management page. On the left, a navigation sidebar includes 'Dashboard', 'Courses', 'Tutor booking' (highlighted with a red box), and other options. A red arrow points from 'Tutor booking' to the 'Subject category' link. The main content area shows a grid of category cards: 'Math' (1 Sub categories), 'English' (2 Sub categories), 'Physics' (1 Sub categories), 'Programming' (2 Sub categories), and 'Business' (1 Sub categories). Each card has an 'Edit' button (highlighted with a red arrow) and a 'Delete' button. A '+ Add new category' button is located in the top right corner.

- Update required information.
- Click on the "**Confirm**" button.

### UPDATE TUTOR CATEGORY FORM

Category title\*

Parent

Select none to create a parent category

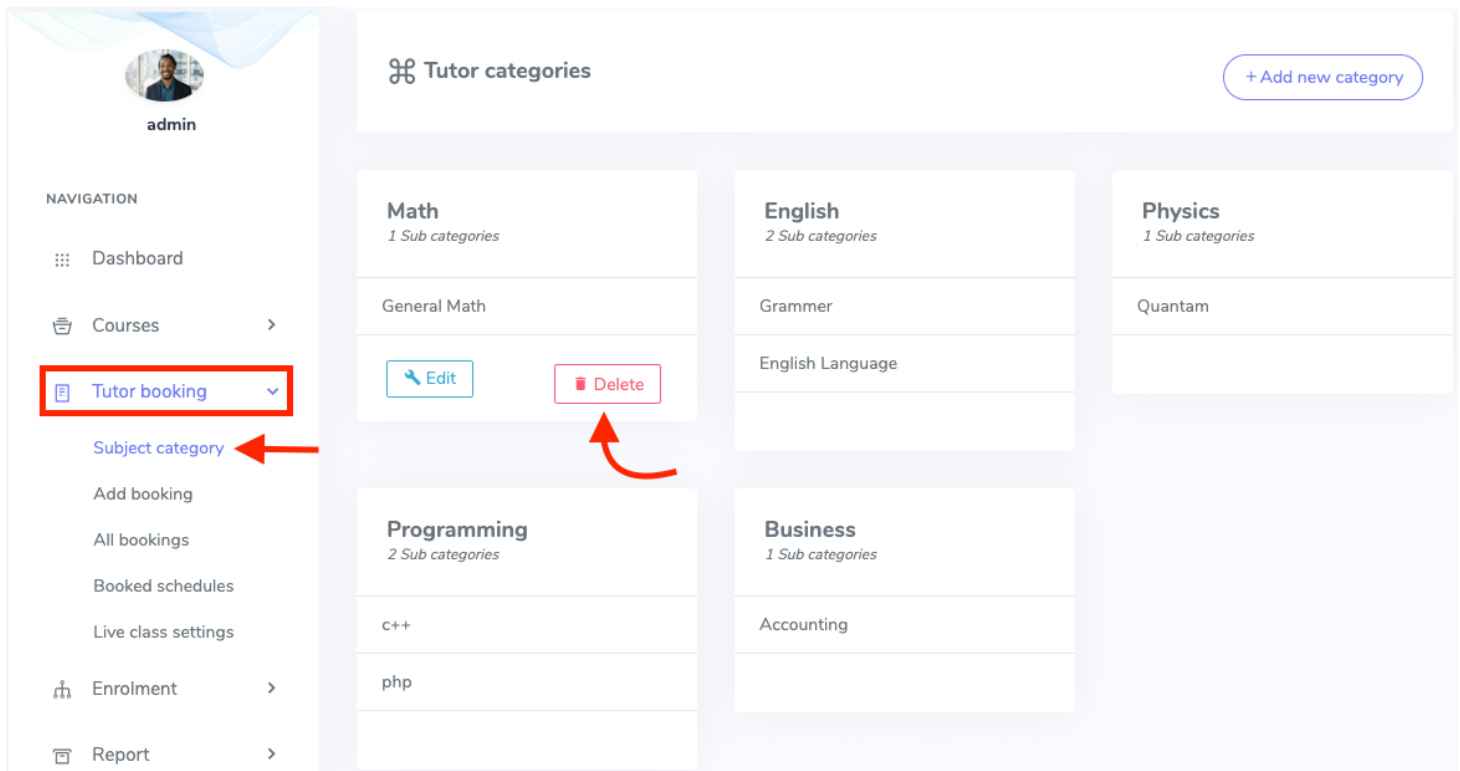
**Submit**

### Deleting Parent category:

To remove a parent category, you can follow the steps below:

- Log in to the application as an admin.
- Select the "**Tutor booking**" option from the left menu.

- Click on the "**Subject category**" option from the sub-menu.
- Choose a category from the list.
- Hover your mouse on the chosen category.
- Select the "**Delete**" button.



- Click on the "**Continue**" button for confirmation.

**Note:** Only the site admin can manage the Category and sub-category.

### Editing sub-category:

To edit the sub-category, you can follow the steps below:

- Log in to the application as an admin.
- Select the "**Tutor booking**" option from the left menu.
- Click on the "**Subject category**" option from the sub-menu.
- Choose a category from the list.
- Hover the mouse on the sub-category from the chosen category.
- Click on the "**Edit**" button.

The screenshot shows the 'Tutor categories' management interface. On the left, the 'Tutor booking' menu item is highlighted with a red box. A red arrow points from this menu item to the 'Subject category' option in the sub-menu. Another red arrow points from the 'General Math' sub-category to the 'Delete' button. The main area displays a grid of category cards: Math (1 Sub categories), English (2 Sub categories), Physics (1 Sub categories), Programming (2 Sub categories), and Business (1 Sub categories). Each card lists its sub-categories and has 'Edit' and 'Delete' buttons.

- Update required information.
- Click on the "**Confirm**" button.

**UPDATE TUTOR CATEGORY FORM**

Category title\*

General Math

Parent

Math

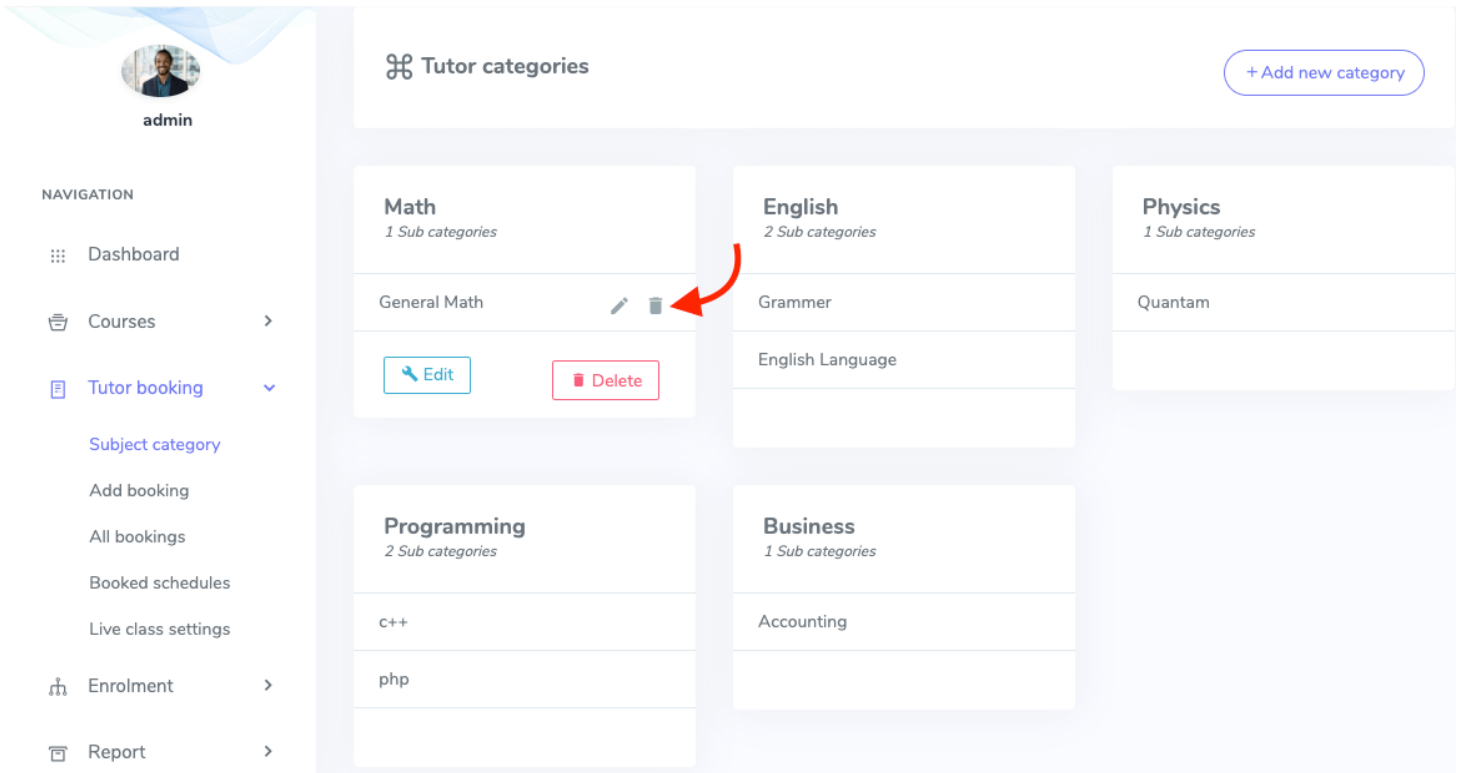
Select none to create a parent category

Submit

### Deleting sub-category:

To delete the sub-category, you can follow the steps below:

- Log in to the application as an admin.
- Select the "**Tutor booking**" option from the left menu.
- Click on the "**Subject category**" option from the sub-menu.
- Choose a category from the list.
- Hover the mouse on the sub-category from the chosen category.
- Click on the "**Delete**" button.



- Click on the "**Confirm**" button.

**Note:** Only the site admin can manage the Category and sub-category.

### Adding booking:

Your instructors or site admin can add the schedule with this addon. Your students can book based on the instructor's published schedule. Your instructors or site admin add multiple class schedules in the application. To add the schedule, your instructors or site admin can follow the steps below:

- Log in to the application.
- Select the "**Tutor booking**" option from the left menu.
- Click on the "**Add booking**" option from the sub-menu.
- Provide a topic.
- Select category and sub-category.
- Choose the class type. (Instructors can select online or in-person class type)
- Select the tuition fee type fixed/hourly. (If the instructor chooses the "**Fixed**" option, students have to pay after completing the class or session. If the instructors choose the "**Hourly**" option, students have to pay hourly during the class or session)
- Add the price.
- Add the tuition type. (Students can select the "**Single time/Repeated day**" option. If the student selects the "**Repeated day**" they can custom days for the schedule. Then Select the customized date)
- Set the timetable for the schedules.
- Set the class duration.
- Click on the "**Save schedule**" button.





admin

#### NAVIGATION

Dashboard

Courses >

**Tutor booking** ▾

Subject category

**Add booking** ←

All bookings

Booked schedules

Live class settings

Enrolment >

Report >

Users >

Message

Blog >

Addons

Themes

Settings >

Manage profile

## ADD schedule

### ADD SCHEDULE

Tution topic \*

topic title

Select category ▾

Sub category ▾

Class type\*

☐ Online ☐ In person

Price type\*

☐ Fixed ☐ Hourly

Price \*

put a price

Tution type\*

☐ Single time ☐ Repeated days

Schedule start time

20/10/2022 10:14 AM



Class duration

Select duration ▾

**Save schedule** ←

The site admin can manage all instructor's class schedules and bookings from their panel but instructors can manage their own class schedules and bookings from their panel.

### Class Schedule:


To see the class schedule, the site admin and instructors can follow the steps below:

- Log in to the application.
- Select the "**Tutor booking**" option from the left menu.
- Click on the "**All booking**" option from the sub-menu.
- Select a schedule from the list.
- Click on the "**Action**" icon for more options.

The screenshot shows the 'List of bookings' page. The left sidebar has a navigation menu with 'Tutor booking' highlighted in a red box. Below it, 'All bookings' is indicated by a red arrow. The main content area shows a table of bookings. The first row is highlighted, and a red arrow points to the 'Action' icon (three dots) for that row.

#	Title	Category	Class type	Price type	Price	Added by	Action
1	6	Math General math	In person	Fixed	\$12.00	Admin	⋮
2	5	Math General math	In person	Hourly	\$12.00	Admin	⋮
3	4	English Grammer	In person	Hourly	\$878.00	Admin	⋮

- Select the "**Schedules**" option.
- You can individually update or remove the booking schedule from here.



admin

NAVIGATION

- Dashboard
- Courses >
- Tutor booking** ▾
  - Subject category
  - Add booking
  - All bookings**
  - Booked schedules
  - Live class settings
- Enrolment >

List of bookings

+ Add booking

BOOKING LISTS

Show 10 entries Search:

#	Title	Category	Class type	Price type	Price	Added by	Action
1	6	Math General math	In person	Fixed	\$12.00	Admin	⋮
2	5	Math General math	In person	Hourly	\$12.00	Admin	⋮
3	4	English Grammer	In person	Hourly	\$878.00	Admin	⋮


- ⌘ schedules
- ✎ Edit schedules
- ✎ Edit booking
- ☐ inactive booking

You or your instructor can see every available class from the "**Schedule**" option. You and your instructors can start or change the class time or make their classes inactive.

### Starting a class:

To start a class, you or your instructor can follow the steps below:

- Log in to the application.
- Select the "**Tutor booking**" option from the left menu.
- Click on the "**All booking**" option from the sub-menu.
- Select a schedule from the list.
- Click on the "**Action**" icon for more options.



admin

NAVIGATION

- Dashboard
- Courses >
- Tutor booking** ▾
  - Subject category
  - Add booking
  - All bookings**
  - Booked schedules
  - Live class settings
- Enrolment >

List of bookings

+ Add booking

BOOKING LISTS

Show 10 entries Search:

#	Title	Category	Class type	Price type	Price	Added by	Action
1	6	Math General math	In person	Fixed	\$12.00	Admin	⋮
2	5	Math General math	In person	Hourly	\$12.00	Admin	⋮
3	4	English Grammer	In person	Hourly	\$878.00	Admin	⋮

- Select the **"Schedules"** option.

**admin**

**NAVIGATION**

- Dashboard
- Courses
- Tutor booking**
  - Subject category
  - Add booking
  - All bookings
  - Booked schedules
  - Live class settings
- Enrolment

**List of bookings** [+ Add booking](#)

**BOOKING LISTS**

Show  entries Search:

#	Title	Category	Class type	Price type	Price	Added by	Action
1	6	Math General math	In person	Fixed	\$12.00		<ul style="list-style-type: none"> <li><b>schedules</b></li> <li>Edit schedules</li> <li>Edit booking</li> <li>inactive booking</li> </ul>
2	5	Math General math	In person	Hourly	\$12.00		<ul style="list-style-type: none"> <li>Edit booking</li> <li>inactive booking</li> </ul>
3	4	English Grammer	In person	Hourly	\$878.00	Admin	<ul style="list-style-type: none"> <li>Edit booking</li> <li>inactive booking</li> </ul>

- Choose a schedule from the list.
- Click on the **"Action"** option for more options.

**John Doe**

**NAVIGATION**

- Dashboard
- Courses
- Tutor booking**
  - Subject category
  - Add booking
  - All bookings
  - Booked schedules
  - Live class settings
- Ebook

**Booking title : algo**

**ACTIVE SCHEDULE LIST**

Upcoming ■ Archive ■

Show  entries Search:

#	Date	Active till	Tutition type	Selected days	Status	Action
1	10-20-2022 Time : 11:00 AM - 12:00 PM	10-20-2022	Selected days	Monday, Wednesday, Thursday,	Booked	<ul style="list-style-type: none"> <li><b>Start Class</b></li> <li>Cancel booking</li> <li>inactive booking</li> </ul>

Showing 1 to 1 of 1 entries

- Tap on the **"Start Class"** button.

Booking title : algo

ACTIVE SCHEDULE LIST

Upcoming ■ Archive ■

Show  entries

Search:

#	Date	Active till	Tution type	Selected days	Status	Action
1	10-20-2022 Time : 11:00 AM - 12:00 PM	10-20-2022	Selected days	Monday, Wednesday, Thursday,	Booked	<span>Start class</span> <span>Edit</span> <span>Inactive</span>

Showing 1 to 1 of 1 entries

The class will be started in a few moments.

### Edit class time:

To update the booking schedules, the site admin or instructors can update their class schedule information. For this, you can follow the steps below:

- Log in to the application.
- Select the **"Tutor booking"** option from the left menu.
- Click on the **"All booking"** option from the sub-menu.
- Select a schedule from the list.
- Click on the **"Action"** icon for more options.

admin

NAVIGATION

- Dashboard
- Courses
- Tutor booking**
- Subject category
- Add booking
- All bookings**
- Booked schedules
- Live class settings
- Enrolment

List of bookings

+ Add booking


BOOKING LISTS

Show  entries

Search:

#	Title	Category	Class type	Price type	Price	Added by	Action
1	6	Math General math	In person	Fixed	\$12.00	Admin	⋮
2	5	Math General math	In person	Hourly	\$12.00	Admin	⋮
3	4	English Grammer	In person	Hourly	\$878.00	Admin	⋮

- Select the **"Schedules"** option.



admin

NAVIGATION

- Dashboard
- Courses
- Tutor booking**
  - Subject category
  - Add booking
  - All bookings**
  - Booked schedules
  - Live class settings
- Enrolment

## List of bookings

+ Add booking


### BOOKING LISTS

Show 10 entries

Search:

#	Title	Category	Class type	Price type	Price	Added by	Action
1	6	Math General math	In person	Fixed	\$12.00		<ul style="list-style-type: none"> <li>📅 schedules</li> <li>✎ Edit schedules</li> <li>✎ Edit booking</li> <li>🚫 inactive booking</li> </ul>
2	5	Math General math	In person	Hourly	\$12.00		<ul style="list-style-type: none"> <li>⋮</li> </ul>
3	4	English Grammer	In person	Hourly	\$878.00	Admin	<ul style="list-style-type: none"> <li>⋮</li> </ul>

- Choose a schedule from the list.
- Click on the **"Action"** option for more options.



John Doe

NAVIGATION

- Dashboard
- Courses
- Tutor booking**
  - Subject category
  - Add booking
  - All bookings**
  - Booked schedules
  - Live class settings
- Ebook

## Booking title : algo

### ACTIVE SCHEDULE LIST

Upcoming 🟢 Archive 🔴


Show 10 entries

Search:

#	Date	Active till	Tution type	Selected days	Status	Action
1	10-20-2022 Time : 11:00 AM - 12:00 PM	10-20-2022	Selected days	Monday, Wednesday, Thursday,	Booked	<ul style="list-style-type: none"> <li>⋮</li> </ul>

Showing 1 to 1 of 1 entries

- Select the **"Edit booking"** option.



John Doe

NAVIGATION

- Dashboard
- Courses
- Tutor booking**
  - Subject category
  - Add booking
  - All bookings**
  - Booked schedules
  - Live class settings
- Ebook

## Booking title : algo

### ACTIVE SCHEDULE LIST

Upcoming 🟢 Archive 🔴

Show 10 entries

Search:

#	Date	Active till	Tution type	Selected days	Status	Action
1	10-20-2022 Time : 11:00 AM - 12:00 PM	10-20-2022	Selected days	Monday, Wednesday, Thursday,	Booked	<ul style="list-style-type: none"> <li>⋮</li> <li>▶ Start class</li> <li>✎ Edit</li> <li>🚫 inactive</li> </ul>



Showing 1 to 1 of 1 entries

- Update required information.
- Click on the "**Update schedule**" button.


**Edit schedule** ×

---

**Start time**  

20/10/2022 11:00 AM  

**End time**  


1:00 

**Update schedule**

### Inactivating a class:

You or your instructors can inactivate a class if they want. If you inactive a class, the students can not see that class in the frontend. To inactivate a class, you can follow the steps below:

- Log in to the application.
- Select the "**Tutor booking**" option from the left menu.
- Click on the "**All booking**" option from the sub-menu.
- Select a schedule from the list.
- Click on the "**Action**" icon for more options.



admin

NAVIGATION

- Dashboard
- Courses
- Tutor booking**
- Subject category
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- Booked schedules
- Live class settings
- Enrolment

## List of bookings


+ Add booking

BOOKING LISTS

Show 10 entries Search:

#	Title	Category	Class type	Price type	Price	Added by	Action
1	6	Math General math	In person	Fixed	\$12.00	Admin	
2	5	Math General math	In person	Hourly	\$12.00	Admin	
3	4	English Grammer	In person	Hourly	\$878.00	Admin	

- Select the **"Schedules"** option.



admin

NAVIGATION

- Dashboard
- Courses
- Tutor booking**
- Subject category
- Add booking
- All bookings
- Booked schedules
- Live class settings
- Enrolment

## List of bookings

+ Add booking

BOOKING LISTS

Show 10 entries Search:

#	Title	Category	Class type	Price type	Price	Added by	Action
1	6	Math General math	In person	Fixed	\$12.00	Admin	
2	5	Math General math	In person	Hourly	\$12.00	Admin	
3	4	English Grammer	In person	Hourly	\$878.00	Admin	

- Choose a schedule from the list.
- Click on the **"Action"** option for more options.



Booking title : algo

ACTIVE SCHEDULE LIST

Upcoming 1 Archive 0

Show  entries

Search:

#	Date	Active till	Tution type	Selected days	Status	Action
1	10-20-2022 Time : 11:00 AM - 12:00 PM	10-20-2022	Selected days	Monday, Wednesday, Thursday,	Booked	<span style="border: 1px solid blue; border-radius: 50%; padding: 2px;">⋮</span>

Showing 1 to 1 of 1 entries

- Select the **"Inactive"** option.

Booking title : algo

ACTIVE SCHEDULE LIST

Upcoming 1 Archive 0

Show  entries

Search:

#	Date	Active till	Tution type	Selected days	Status	Action
1	10-20-2022 Time : 11:00 AM - 12:00 PM	10-20-2022	Selected days	Monday, Wednesday, Thursday,	Booked	<span style="border: 1px solid blue; border-radius: 50%; padding: 2px;">⋮</span> <ul style="list-style-type: none"> <li>Start class</li> <li>Edit</li> <li>Inactive</li> </ul>


Showing 1 to 1 of 1 entries

- Click on the **"Continue"** button for confirmation.

### Edit Schedule:

The site admin or instructors can update their booking information within a few clicks. For this, they can follow the steps below:

- Log in to the application.
- Select the **"Tutor booking"** option from the left menu.
- Click on the **"All booking"** option from the sub-menu.
- Select a schedule from the list.
- Click on the **"Action"** icon for more options.



admin

NAVIGATION

- Dashboard
- Courses
- Tutor booking**
- Subject category
- Add booking
- All bookings
- Booked schedules
- Live class settings
- Enrolment

## List of bookings


+ Add booking

BOOKING LISTS

Show 10 entries Search:

#	Title	Category	Class type	Price type	Price	Added by	Action
1	6	Math General math	In person	Fixed	\$12.00	Admin	
2	5	Math General math	In person	Hourly	\$12.00	Admin	
3	4	English Grammer	In person	Hourly	\$878.00	Admin	

- Select the "Edit schedule" option.



admin

NAVIGATION

- Dashboard
- Courses
- Tutor booking
- Subject category
- Add booking
- All bookings
- Booked schedules
- Live class settings
- Enrolment

## List of bookings

+ Add booking

BOOKING LISTS

Show 10 entries Search:

#	Title	Category	Class type	Price type	Price	Added by	Action
1	Algo	Programming C++	Online	Hourly	\$5.00		<ul style="list-style-type: none"> <li>schedules</li> <li>Edit schedules</li> <li>Edit booking</li> <li>inactive booking</li> </ul>
2	Voice change	English Grammer	Online	Fixed	\$13.00		
3	Dld	Eee Power	Online	Fixed	\$25.00	Mathew anderson	

- Update required information.
- Click on the "Update schedule" button.

## EIDT SCHEDULE

Tution topic \*

Algo

Programming

C++

Class type\*

☒ Online ☐ In person

Price type\*

☐ Fixed ☒ Hourly

Price \*

5.00

Start time

10/20/2022, 11:00 AM



End time

1:00

Update schedule

## How to active schedule:

To active booking schedule, the site admin or the instructors can follow the steps below:

- Log in to the application.
- Click on the "**Tutor booking**" option from the left menu.
- Select the "**All bookings**" option from the sub-menu.
- Choose a booking from the list.
- Click on the action icon.

The screenshot shows the Academy Admin Dashboard. The top header includes the Academy logo, a 'Visit website' button, language settings (English), and the user profile (John Doe, Admin). The left sidebar contains a navigation menu with 'Dashboard', 'Courses', 'Tutor booking' (highlighted with a red box), 'Subject category', 'Add booking', 'All bookings' (indicated by a red arrow), and 'Booked schedules'. The main content area is titled 'List of bookings' and features a '+ Add booking' button. Below this is a 'BOOKING LISTS' section with a 'Show 10 entries' dropdown and a search bar. A table displays booking details with columns: #, Title, Category, Class type, Price type, Price, Added by, and Action. The first row shows a booking for 'Algo' under 'Programming C++' category, 'Online' class type, 'Hourly' price type, for '\$5.00' by 'Mathew anderson'. The 'Action' column for this row has a circular icon with three dots, which is highlighted by a red arrow.

#	Title	Category	Class type	Price type	Price	Added by	Action
1	Algo	Programming C++	Online	Hourly	\$5.00	Mathew anderson	⋮
2	Voice change	English Grammer	Online	Fixed	\$13.00	Mathew anderson	⋮

- Select the "**Schedules**" option.

This screenshot is a zoomed-in view of the 'Action' column in the booking list. A dropdown menu is open for the first booking (Algo), showing four options: 'schedules' (with a calendar icon and a red arrow pointing to it), 'Edit schedules' (with a pencil icon), 'Edit booking' (with a pencil icon), and 'inactive booking' (with a lock icon). The background shows the same table structure as the previous screenshot, with the first row being 'Algo'.

#	Title	Category	Class type	Price type	Price	Added by	Action
1	Algo	Programming C++	Online	Hourly	\$5.00	Mathew anderson	⋮
2	Voice change	English Grammer	Online	Fixed	\$13.00	Mathew anderson	⋮
3	Dld	Eee Power	Online	Fixed	\$25.00	Mathew anderson	⋮

- Tap on the "**Inactive schedules**" button from the bottom of the page.

## ACTIVE SCHEDULE LIST

Upcoming 3

Archive 5

Show  entries

Search:

#	Date	Active till	Tution type	Selected days	Status	Action
1	10-12-2022 Time : 11:00 AM - 12:00 PM	10-20-2022	Selected days	Monday, Wednesday, Thursday,	Available	
2	10-13-2022 Time : 11:00 AM - 12:00 PM	10-20-2022	Selected days	Monday, Wednesday, Thursday,	Available	
3	10-17-2022 Time : 11:00 AM - 12:00 PM	10-20-2022	Selected days	Monday, Wednesday, Thursday,	Available	
4	10-19-2022 Time : 11:00 AM - 12:00 PM	10-20-2022	Selected days	Monday, Wednesday, Thursday,	Available	
5	10-20-2022 Time : 11:00 AM - 12:00 PM	10-20-2022	Selected days	Monday, Wednesday, Thursday,	Booked	

Showing 1 to 5 of 5 entries

< 1 >

 [inactive schedule](#)

- Choose a schedule from the list.
- Click on the action icon.


## INACTIVE SCHEDULE LIST

Upcoming 0

Achieve 1

Show 25 entries

Search:

#	Date	Active till	Tution type	Selected days	Status	Action
1	10-10-2022 Time : 11:00 AM - 12:00 PM	10-20-2022	Selected days	Monday, Wednesday, Thursday,	Available	

Showing 1 to 1 of 1 entries

< 1 >

- Select the **"Active"** button.




## INACTIVE SCHEDULE LIST

Upcoming 0

Achieve 1

Show 25 entries

Search:

#	Date	Active till	Tution type	Selected days	Status	Action
1	10-10-2022 Time : 11:00 AM - 12:00 PM	10-20-2022	Selected days	Monday, Wednesday, Thursday,		  Edit  active

Showing 1 to 1 of 1 entries


< 1 >

- Tap on the **"Continue"** button for confirmation.

### Edit booking:

The site admin or instructors can change the class topic or class type, and price from the **"Edit booking"** option. For this, you or the instructor can follow the steps below:

- Log in to the application.
- Select the **"Tutor booking"** option from the left menu.
- Click on the **"All booking"** option from the sub-menu.
- Select a schedule from the list.
- Click on the **"Action"** icon for more options.

  
admin

NAVIGATION

- Dashboard
- Courses
- Tutor booking**
- Subject category
- Add booking
- All bookings
- Booked schedules
- Live class settings
- Enrolment

## List of bookings

+ Add booking

BOOKING LISTS

Show 10 entries

Search:

#	Title	Category	Class type	Price type	Price	Added by	Action
1	6	Math General math	In person	Fixed	\$12.00	Admin	
2	5	Math General math	In person	Hourly	\$12.00	Admin	
3	4	English Grammer	In person	Hourly	\$878.00	Admin	

- Select the "Edit booking" option.

BOOKING LISTS

Show 10 entries

Search:

#	Title	Category	Class type	Price type	Price	Added by	Action
1	Algo	Programming C++	Online	Hourly	\$5.00		
2	Voice change	English Grammer	Online	Fixed	\$13.00		
3	Dld	Eee Power	Online	Fixed	\$25.00	Mathew anderson	
4	Big data	Programming C++	Online	Fixed	\$12.00	Mathew anderson	

- Update required information.
- Click on the "Edit booking" button.

## Edit booking



Tuition topic \*

Algo

Programming



C++



Class type\*



Online



In person

Price type\*



Fixed



Hourly

Price \*

5.00

Edit booking

### Inactivating booking:

You or your instructors can inactivate the booking if they want. If you inactive the booking, the students can not see bookings in the frontend. To inactivate the booking, you can follow the steps below:

- Log in to the application.
- Select the "**Tutor booking**" option from the left menu.



- Click on the "**All booking**" option from the sub-menu.
- Select a schedule from the list.
- Click on the "**Action**" icon for more options.

admin

NAVIGATION

- Dashboard
- Courses
- Tutor booking**
- Subject category
- Add booking
- All bookings**
- Booked schedules
- Live class settings
- Enrolment

List of bookings

+ Add booking

BOOKING LISTS

Show 10 entries Search:

#	Title	Category	Class type	Price type	Price	Added by	Action
1	6	Math General math	In person	Fixed	\$12.00	Admin	⋮
2	5	Math General math	In person	Hourly	\$12.00	Admin	⋮
3	4	English Grammer	In person	Hourly	\$878.00	Admin	⋮

- Select the "**Inactivate booking**" option.

BOOKING LISTS

Show 10 entries Search:

#	Title	Category	Class type	Price type	Price	Added by	Action
1	Algo	Programming C++	Online	Hourly	\$5.00		⋮
2	Voice change	English Grammer	Online	Fixed	\$13.00		⋮
3	Dld	Eee Power	Online	Fixed	\$25.00	Mathew anderson	⋮

- schedules
- Edit schedules
- Edit booking
- inactive booking**

- Click on the "**Continue**" button for confirmation.

### How to active booking:

To activate booking, the site admin or the instructors can follow the steps below:

- Log in to the application.
- Click on the "**Tutor booking**" option from the left menu.
- Select the "**All bookings**" option from the sub-menu.

- Tap on the "Inactive booking lists" button from the bottom of the page.

[Visit website](#)

English ▾

John Doe Admin

John Doe

NAVIGATION

Dashboard

Courses >

**Tutor booking** ▾

Subject category

Add booking

All bookings

Booked schedules

Live class settings

Ebook >

Enrolment >

Report >

Affiliate >

Users >

Offline payment >

Message

Blog >

Customer support >

Addons

Themes

Settings >

Manage profile

List of bookings

+ Add booking

BOOKING LISTS

Show 10 entries

Search:

#	Title	Category	Class type	Price type	Price	Added by	Action
1	Algo	Programming C++	Online	Hourly	\$5.00	Mathew anderson	
2	Voice change	English Grammer	Online	Fixed	\$13.00	Mathew anderson	
3	Did	Eee Power	Online	Fixed	\$25.00	Mathew anderson	
4	Big data	Programming C++	Online	Fixed	\$12.00	Mathew anderson	
5	Class test	Math General math	In person	Hourly	\$11.00	John doe	
6	Chapter-5	Physics Quantam	Online	Fixed	\$11.00	John doe	
7	How to create a movie	Movie Part-1	Online	Hourly	\$5.00	John doe	
8	Data structure	Programming C++	Online	Fixed	\$15.00	John doe	
9	Calculus	Math General math	Online	Hourly	\$9.00	John doe	

Showing 1 to 9 of 9 entries

1


Inactivated booking lists

- Choose a schedule from the list.
- Click on the action icon.

## INACTIVE BOOKING LIST

Show 10 entries

Search:

#	Title	Category	Class type	Price type	Price	Added by	Action
1	Dc	Eee Power	Online	Hourly	\$19.00	John doe	

Showing 1 to 1 of 1 entries

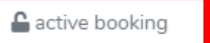

< 1 >

- Select the **"Active booking"** button.

## INACTIVE BOOKING LIST

Show 10 entries

Search:

#	Title	Category	Class type	Price type	Price	Added by	Action
1	Dc	Eee Power	Online	Hourly	\$19.00		

Showing 1 to 1 of 1 entries


< 1 >

- Tap on the **"Continue"** button for confirmation.

## Booked schedule:

If your students booked your tuition service, you or your instructors can see the booked list with every detail in the **"Booked schedule"** option. For this, the admin or instructor can follow the steps below:

- Log in to the application.
- Select the **"Tutor booking"** option from the left menu.
- Click on the **"Booked Schedule"** option from the sub-menu.



**John Doe**

NAVIGATION

- Dashboard
- Courses
- Tutor booking**
- Subject category
- Add booking
- All bookings
- Booked schedules**
- Live class settings

### BOOKED SCHEDULE

Show  entries


Search:

#	Date	Title	Category	Class type	Price type	Price	Tutor	Tution type	Selected days	Booked by
1	10-20-2022 Time : 11:00 AM - 12:00 PM	Algo	Programming C++	Online	Hourly	\$5.00	Mathew anderson	Selected days	Monday, Wednesday, Thursday,	Signe thompson
2	10-24-2022 Time : 09:00 AM - 10:00 AM	Voice change	English Grammer	Online	Fixed	\$13.00	Mathew anderson	Selected days	Sunday, Monday, Tuesday, Wednesday, Thursday, Friday, Saturday,	Signe thompson

## Live class settings:

To take classes online, your instructors or you as an admin can configure the Zoom live class settings in the application. To configure the settings, please follow the steps below:

- Log in to the application.
- Select the "**Tutor booking**" option from the left menu.
- Click on the "**Live class settings**" option from the sub-menu.
- Provide the Zoom meeting ID, password, API, and Secret key.
- Click on the "**Save**" button to store the data.



John Doe

NAVIGATION

Dashboard

Courses

**Tutor booking**

Subject category

Add booking

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Live class settings

Ebook

Live class settings

ZOOM ACCOUNT SETTINGS

Zoom meeting id\*

3449809971

Zoom meeting password\*

SP0fVY

Zoom api key\*

YJL-mV1VRkOmOe8T1KUcgA

Zoom secret key\*

G6EQXnjKdlgL5qJgXk1x8rkhsdcgpbp0ZVe18

Save

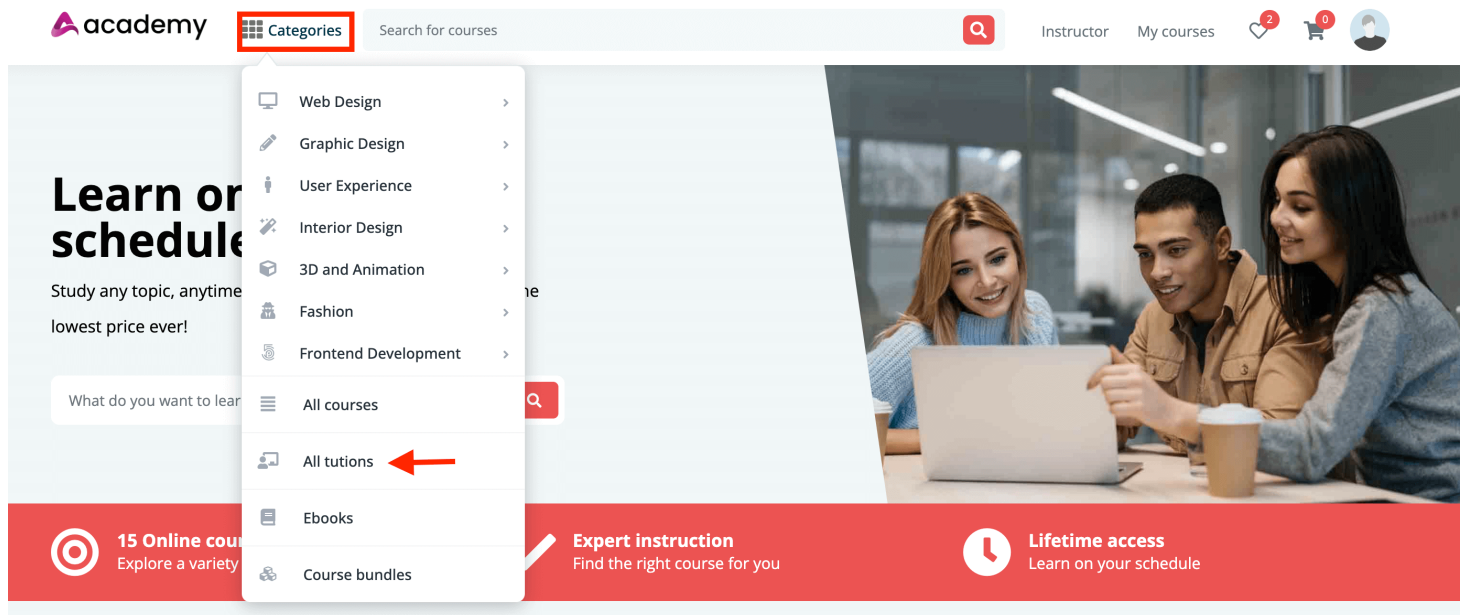
## Student Panel:

With this addon, your student can book tutors to make their learning progress more effective. Your students can book tutors based on the instructor's published schedule. They can filter their result to get the best tutor for them.

### How to book a tutor:

To book a tutor on Academy LMS, your students can follow the steps below:

- Log in to the application as a student.
- Select the "**Categories**" option from the frontend page.
- Click on the "**All tuition**" option.



- Select a tutor from the list.
- Click on the "**Available Schedule**" option to book a tutor.



John doe

**\$11.00** Hourly

**Class test**

Math

General math

In person

★ 4.7

Available schedules : 2



Mathew anderson

**\$12.00** Fixed

**Big data**

Programming

C++

Online

★ 4.7

Available schedules : 11

- Select a suitable date from the instructor's tuition schedule.



## John Doe ★ 4.7 3

It was in college where i first discovered my passion for teaching and helping others by sharing all i knew. and that passion brought me to academy in 2015, where my students love the fact that i take the time to explain important concepts in a way that everyone can easily understand.

3.5+ hours taught

1 students

Qualified teacher

### Availability



20 Oct - 25 Oct , 2022

Thursday 20	Friday 21	Saturday 22	Sunday 23	Monday 24	Tuesday 25
07:36 - 08:36 Math	07:36 - 08:36 Math	07:36 - 08:36 Math	Booked	07:36 - 08:36 Math	07:36 - 08:36 Math
06:00 - 07:30 Programming	22:00 - 23:00 Movie	22:00 - 23:00 Movie	06:00 - 07:30 Programming	23:00 - 00:00 Physics	06:00 - 07:30 Programming
22:00 - 23:00 Movie	23:00 - 00:00 Physics	23:00 - 00:00 Physics	23:00 - 00:00 Physics		23:00 - 00:00 Physics
23:00 - 00:00 Physics					
14:00 - 15:00 Math					

View all availability

#### Date & Time

Select date & time

#### Subject

Subject Name

#### Title

Topic title

#### Class Type

Type of class

#### price

Price

Request lesson

- Click on the date.
- Select the "Request lesson" button.

## Date & Time

10/24/2022 07:36 to 08:36

## Subject

Math

## Title

Calculus

## Class Type

online

## price

9 (hourly)





- Choose a suitable payment gateway.


## Make payment



Select payment gateway







Order Summary

0

**Calculus**  
By John Doe

**\$9 (Hourly)**

Total

\$9

Pay by paypal

- Provide the required information to book a tutor.

### How to join a class:

After booking a tutor, the student can join the class at the selected time and date. To join the tuition class online, they can follow the steps below:

- Log in to the application as a student.
- Select the "**My course**" option from the frontend page.
- Click on the "**Booked tuition**" button.
- Select the "**Upcoming**" option to see the next booking tuitions list.
- Click on the "**Join class**" button on the selected time and date.

Categories

Search for courses

Q

Instructor

My courses

2

0

Booked schedules

Courses

Ebooks

Bundles

Wishlists

Messages

Purchase history

Profile

Booked tuitions

Affiliate history

Upcoming 3

Archive

Payment

#	Title	Category	Class type	Price type	Price	Tutor	Date	Join class
1	Algo	Programming C++	Online	Hourly	\$5.00	Mathew anderson	10-20-2022 Time : 11:00 AM - 12:00 PM	Join class
2	Voice change	English Grammer	Online	Fixed	\$13.00	Mathew anderson	10-24-2022 Time : 09:00 AM - 10:00 AM	Join class
3	Calculus	Math General math	Online	Hourly	\$9.00	John doe	10-23-2022 Time : 07:36 AM - 08:36 AM	Join class

## How to see the previous tuition list:

To see the previous tuition list, your students can follow the steps below:

- Log in to the application as a student.
- Select the **"My course"** option from the frontend page.
- Click on the **"Booked tuition"** button.
- Select the **"Archive"** option to see the previous booking tuition list

Categories

Search for courses

Q

Instructor

My courses

2

0

Booked schedules

Courses

Ebooks

Bundles

Wishlists

Messages

Purchase history

Profile

Booked tuitions

Affiliate history

Upcoming 3

Archive


Payment

#	Title	Category	Class type	Price type	Price	Tutor	Date	Join
1	Voice change	English Grammer	Online	Fixed	\$13.00	Mathew anderson	10-10-2022 Time : 09:00 AM - 10:00 AM	Join class
2	Dld	Eee Power	Online	Fixed	\$25.00	Mathew anderson	10-10-2022 Time : 07:00 AM - 08:00 AM	Join class
3	Big data	Programming C++	Online	Fixed	\$12.00	Mathew anderson	10-15-2022 Time : 06:00 AM - 07:00 AM	Join class

## How to see the payment list:

To see all payment history of tuition booking, your students can follow the steps below:

- Log in to the application as a student.
- Select the "**My course**" option from the frontend page.
- Click on the "**Booked tuition**" button.
- Select the "**Payment**" option to see the previous booking tuition list.



Categories

Search for courses


Q

Instructor

My courses

2

0



# Booked schedules

Courses

Ebooks

Bundles

Wishlists

Messages

Purchase history

Profile

Booked tuitions

Affiliate history

Upcoming 3

Archive

Payment

#	Title	Tuition date	Amount	Payment type	Payment date	Tutor
1	Algo	10-20-2022 Time : 11:00 AM - 12:00 PM	\$5.00	Srtipe	10-20-2022	Mathew anderson
2	Voice change	10-24-2022 Time : 09:00 AM - 10:00 AM	\$13.00	Srtipe	10-20-2022	Mathew anderson
3	Dc	10-20-2022 Time : 09:00 AM - 10:00 AM	\$19.00	Srtipe	10-20-2022	John doe