«DATE»

From: «CO»

To: United States Coast Guard

National Maritime Center

100 Forbes Drive

Martinsburg, WV 25401

Sea Service Letter

Subject: RECORD OF INPORT SERVICE

Dear NMC:

Please be advised that «FULL» (Reference #«REFERENCE») was employed as an «RATING». The following is an accumulation of «FULl»'s inport employment calculated in accordance with 46 CFR 10.232.d or g.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Vessel Name/Number** | **GRT** | **Propulsion** | **HP** | **Rating** | **Begin Date** | **End Date** | **Creditable Days** |
| «Vessel» | «GRT» | «Propulsion» | «HP» | «Rating» | «Begin» | «End» | «Days» |

The above are inport days of at least four hours per day, no extra credit is received for days over eight hours in any single day. Days not actively working such as weekends, holidays or on any type of leave (medical, personal, shore, etc.) have not been credited. Training or work days off the ship have not been included. At no time has inport time been recorded where mariner’s time is recorded in a letter claiming 60% credit per 46 CFR 10.232.d.1.

«RATING» «FULL» carried out the duties closely related to the duties which they carry out underway, such duties include but are not limited to: cooking, routine work for the general maintenance of the galley and steward store rooms, and the ordering of stores for future cruises. They also carried out duties relevant to Basic Training (BT) and/or their service included ongoing participation in training, fire, abandon ship, and man overboard drills during their time aboard. Additional drills and safety training activities were conducted regularly with their full participation.

Whoever, in any matter within the jurisdiction of any department or agency of the United States knowingly and willfully falsifies, conceals, or covers up by any trick, scheme, or device a material fact, or makes any false, fictitious, or fraudulent statement or entry, shall be fined not more than $10,000 or imprisoned for not more than 5 years or both (18 U.S.C. 1001).

I certify that this statement is true and correct to the best of my knowledge and is in accordance with the warning notice listed above (18 U.S.C. 1001).

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«CO», NOAA

Commanding Officer, NOAA Ship *Oscar Dyson*

(541) 867-8911