Email prompt reflections

## Prompt

I manage a sales team that just successfully completed a high-stakes project that brought in a major client. I want to send an email thanking the team for all their hard work and dedication to the project. Help me draft the message, please!

## Output

Subject: HUGE Congratulations - We Landed the [Client Name] Account!

Team,

I'm absolutely thrilled and incredibly proud to announce that we have officially landed the [Client Name] account! This is a monumental achievement for our team and a testament to each and every one of your hard work, dedication, and unwavering commitment throughout this high-stakes project.

From the initial pitches and countless strategy sessions to the late nights and meticulous attention to detail, your collective effort has been nothing short of extraordinary. You faced challenges head-on with resilience, collaborated seamlessly, and consistently went above and beyond to ensure our success.

This win is a direct result of your individual talents coming together as a powerful force. Your [mention a specific positive quality or action, e.g., innovative thinking, persistent follow-up, exceptional presentation skills] played a crucial role in demonstrating our value and securing this significant partnership.

Landing a client of [Client Name]'s caliber is a game-changer for our company, and it's a direct reflection of the outstanding work you all do. This success will undoubtedly open up new opportunities and pave the way for even greater achievements in the future.

Please take a moment to celebrate this well-deserved victory. Your dedication has paid off in a big way, and I am immensely grateful to be leading such a talented and driven team.

We will be [mention any immediate plans for celebration or next steps, e.g., having a team lunch on [date], discussing the next phase of the project soon].

Thank you, from the bottom of my heart, for your exceptional work.

Best regards,

[Your Name]

[Your Title]

## Notes

List at least three ways that the output meets your needs:

* Drafts a very well written email
* Achieves the goals of the email by thanking the team.
* Has a very encouraging and appreciative tone.

List at least three ways that the output should be adjusted to better meet your needs.

* I am not sure if the use of the word account is the best option.
* Assumes that I will meet up with them to celebrate.
* Kind of generic, despite being well written.

## Observations

Google’s Gemini is extraordinary. It helped me draft a very professional email in no time. I want to increase my chances of landing a job, so I use conversational AI to help me achieve that. I specifically use it to help me with my LinkedIn profile and when writing cover letters and resumes.