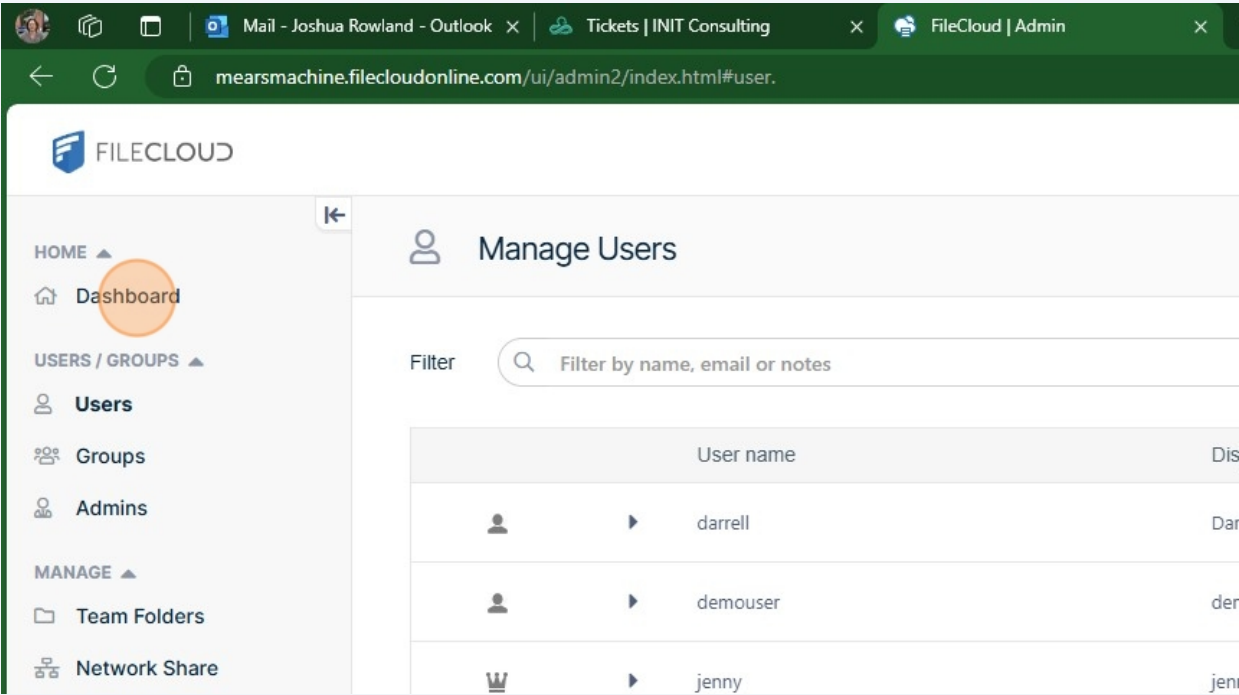


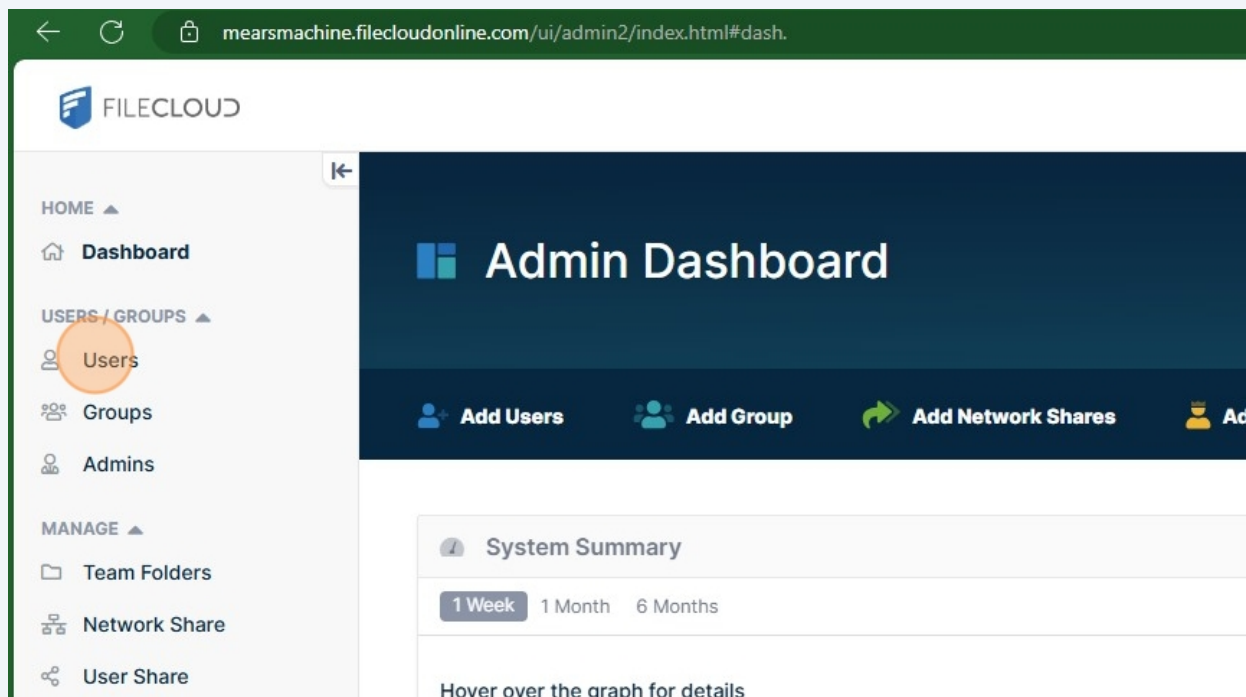
Add a User in FileCloud



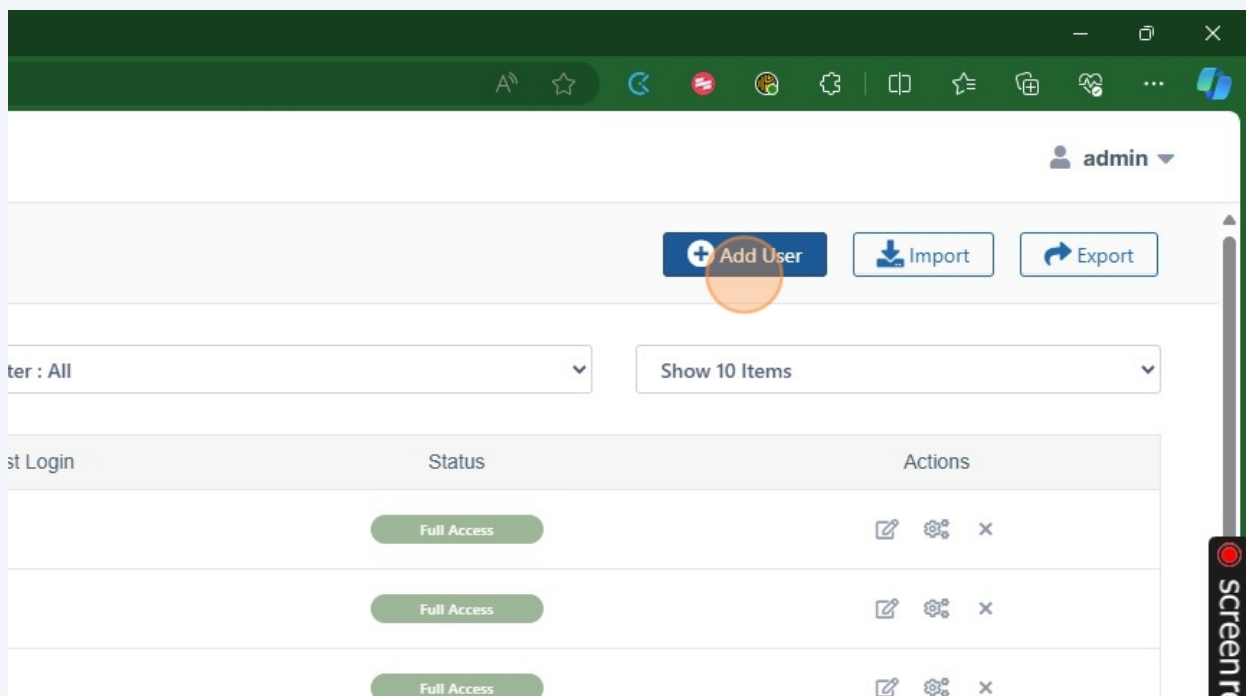
1 Click here



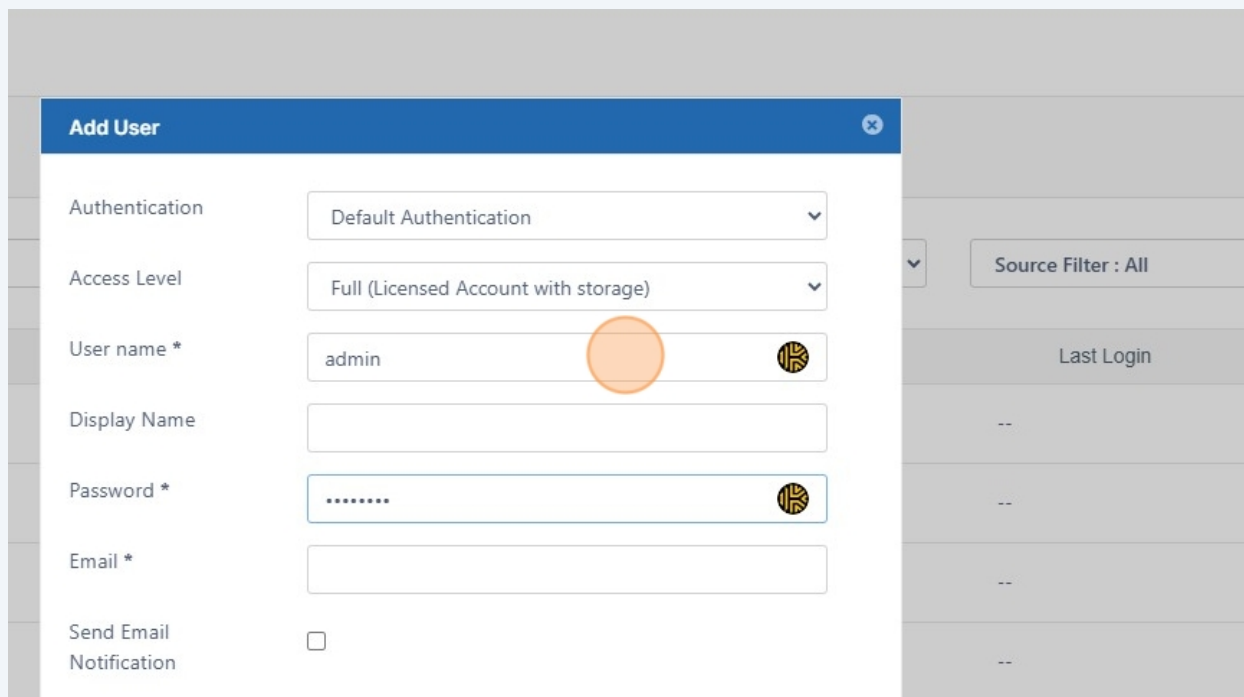
2 Click "Users"



3 Click "Add User"



4 Click "User name *"



The screenshot shows a web interface with a modal dialog titled "Add User". The dialog contains several form fields: "Authentication" (dropdown menu set to "Default Authentication"), "Access Level" (dropdown menu set to "Full (Licensed Account with storage)"), "User name *" (text input containing "admin", highlighted with an orange circle), "Display Name" (empty text input), "Password *" (password input with masked characters "*****"), "Email *" (empty text input), and "Send Email Notification" (checkbox). To the right of the dialog, a portion of the background interface is visible, showing a "Source Filter : All" button and a table with a header "Last Login" and several rows of data.

5 Press **Back**

6 Press **Back**

7 Press **Back**

8 Press **Back**

9 Press **Back**

10 Press **Back**

11 Press **Back**

12 Press **Back**

13 Press **Back**

14 Press **Back**

15 Press **Back**

16 Click "Display Name"

The screenshot shows a modal dialog titled "Add User" with a close button in the top right corner. The dialog contains the following fields and controls:

- Authentication:** A dropdown menu showing "Default Authentication".
- Access Level:** A dropdown menu showing "Full (Licensed Account with storage)".
- User name *:** A text input field containing "Mike Goss" with a small circular icon to its right.
- Display Name:** An empty text input field with an orange circle highlighting it and a small circular icon to its right.
- Password *:** A text input field with masked characters ".....".
- Email *:** An empty text input field.
- Send Email Notification:** A checkbox that is currently unchecked.

In the background, a table is partially visible with a "Source Filter : All" button and a header "Last Login".

17 Click "Password *"

This screenshot shows the same "Add User" dialog box as in step 16, but with an orange circle highlighting the "Password *" field. The "Display Name" field now contains the text "Mike Goss". At the bottom right of the dialog, there are two buttons: "Create" and "Close".

18 Press **Back**

19 Press **Back**

20 Press **Back**

21 Press **Back**

22 Press **Back**

23 Press **Back**

24 Press **Back**

25 Press **Back**

26 Click "Email * Send Email Notification"

A screenshot of a user creation form. The form is a white modal box with a light gray background. It contains the following fields: 'Access Level' (a dropdown menu showing 'Full (Licensed Account with storage)'), 'User name *' (a text box with 'Mike Goss'), 'Display Name' (a text box with 'Mike Goss'), 'Password *' (a password box with dots and a strength indicator), 'Email *' (an empty text box with a strength indicator), and 'Send Email Notification' (a checkbox). An orange circle highlights the 'Send Email Notification' checkbox. At the bottom right are 'Create' and 'Close' buttons. In the background, a table with columns 'Name' and 'Last Login' is partially visible.

Name	Last Login
--	--
--	--
--	--
--	--
--	--
--	--

27 Click here

A screenshot of a user creation form. The form is a white modal box with a light gray background. It contains the following fields: 'User name *' (a text box with 'Mike Goss'), 'Display Name' (a text box with 'Mike Goss'), 'Password *' (a password box with dots), 'Email *' (a text box with 'mgoss@mearsmachine.com' and a strength indicator), and 'Send Email Notification' (a checkbox). An orange circle highlights the 'Send Email Notification' checkbox. At the bottom right are 'Create' and 'Close' buttons. In the background, a table with the column 'Display Name' is visible, containing the following rows: 'Darrell', 'demouser', 'jenny', 'JoshINIT', and 'Nate Green'. At the bottom of the page, there is a pagination bar showing 'Page 1 of 1' and '5 rows'.

Display Name
Darrell
demouser
jenny
JoshINIT
Nate Green

Page 1 of 1
5 rows

28 Click here

Display Name	User name *
Darrell	Mike Goss
demouser	Mike Goss
jenny
JoshINIT	mgoss@mearsmachine.com
Nate Green	<input type="checkbox"/>

Create

Close

Page 1 of 1
5 rows

29 Click here

Display Name	Display Name
Darrell	Mike Goss
demouser
jenny	mgoss@mearsmachine.com
JoshINIT	<input checked="" type="checkbox"/>
Nate Green	<input type="checkbox"/>

Create

Close

Page 1 of 1
5 rows

30

Click "Create"

il *

mgoss@mearsmachine.com

d Email
fication

ide Password in
il

Create Close

5 rows