

Living Conditions Survey 2014/15 Household Diary



The South Africa I know, the home I understand

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Che	ecklist		
1.	Is there anyone in this household aged 2 years or younger?	YES	No
2.	Does any member of this household use alcoholic beverages?	YES	No
3.	Does anyone in this household support someone who is in a boarding school, old age home, etc.?	YES	No
4.	Does any member of this household use tobacco or tobacco products?	YES	No
5.	How many dwelling units are owned by members of this household?		
6.	Does any member of the household own a cellular phone?	YES	No
7.	Does the household own or make use of a functional telephone?	YES	No
8.	Does the household have access to electricity for cooking, lighting and/or heating?	YES	No
9.	Does anyone in this household make use of public transport to go to school or work?	YES	No
10.	Does anyone in this household make use of private transport to go to school or work?	YES	No
11.	Does anyone in this household own a car (vehicle)?	YES	No
12.	Does anyone in this household attend an educational institution?	YES	No
13.	Is there anyone in this household who is covered by medical aid or health insurance?	YES	No
14.	Are there any TV licenses for TV sets owned by this household?	YES	No
15.	Does anyone in this household subscribe to any kind of magazine or newspaper?	YES	No
16.	Does anyone in this household subscribe to DStv, internet, etc.?	YES	No
17.	Does anyone in this household have a bank account?	YES	No
18.	Does this household or anyone in this household grow produce (e.g. vegetables) and/or raise livestock		
	for the household's own consumption?	YES	No
19.	Does this household regularly purchase items from informal markets?	YES	No
Doe	s anyone in the household have debit orders, such as		
		.,	
20.	Medical aid or health insurance	YES	No
21.	Car insurance	YES	No
22.	Other insurance	YES	No
23.	Subscription to DStv	YES	No
24.	Subscription to the internet	YES	No
25.	Subscription to magazines and newspapers	YES	No
26.	TV license	YES	No
27.	Parking	YES	No
28.	Other debit orders	YES	No
List	all deductions from salaries/wages of household members:		
29.			
30.			
31.			
32.			
33.			

LIVING CONDITIONS SURVEY

GUIDELINE FOR FILLING IN DAILY AQUISITIONS

TO BE RECORDED DAILY IN:

Form 1 (page 5-10)

• All food and non-food items purchased by any member of the household, such as bread, milk, rice, furniture, electric appliances, clothing, footwear, wood, etc. for the household's consumption as well as to give away as a gift or maintenance.

Households to record the full price of item at the time of acquisition.

- All items acquired by the household without paying for them, such as items from own production, e.g. from own garden or kraal, from nature (e.g. items from hunting, fishing and gathering of vegetables).
 To be recorded when the item was consumed by the household.
- · All items received as gifts or maintenance from someone who is not a member of the household.

Households to record the estimated value of the item acquired.

Form 2 (page 11-16)

- All food and beverages acquired at restaurants, canteens and other food outlets, such as a hamburger, fruit bought at the street
 market for lunch, etc.
- "Small" acquisitions by individual household members, such as cigarettes, newspapers, sweets, soft drinks.

To be recorded when purchased/acquired.

Form 3 (page 17-22)

• All payments made by household members on services such as car insurance, telephone bills, DStv, tv licences, bus and taxi fares, etc. whether paid when receiving the service or monthly.

Households to record the amount paid for the service.

SEE ALSO THE EXAMPLES ON THE NEXT TWO PAGES NOT TO BE RECORDED IN THE DIARY:

Items purchased for business purposes.

HOW TO GO ABOUT COMPLETING THE DIARY

Instruction to the main respondent:

- The household member who knows the most about the households acquisitions should take responsibility for completing the Household Diary.
- A notebook should be issued to individual household members to be carried when away from home, in order to record acquisitions
 which take place during the day. After completion of a week, put the Personal Diary in the envelope provided, seal the envelope
 and give it to the interviewer at his/her next visit.

3

- · Ask each member of the household about any transactions for the day which have not been recorded in the Household Diary.
- Please use the checklist as a reminder regarding items which are easily forgotten.
- In order to ensure a complete recording, please keep receipts from all purchases.

FORM 1

ITEMS **PURCHASED** BY THE HOUSEHOLD, OR **RECEIVED** AS GIFTS OR MAINTENANCE, OR **CONSUMED**

Note: Items purchased from restaurants, fast food outlets, etc. should be recorded in Form 2
PAYMENTS FOR **SERVICES** (e.g. taxi fares, air time, medical aid, telephone bills, internet and DSTv subscriptions,

1	FOR	OFF	ICE L	JSE						Value							
Ī	С	D	C	:нк	D	ay	Description	Qı	uant	ity	Rand				Cer	nt	
					0		Bread rolls		1	2			1	2	0	0	101
					0	1	Litre of fresh low fat milk		0	1			1	1	9	5	102
					0	1	Magazine		0	1			2	5	9	5	103
					0	1	Simba chips		0	1			1	2	9	5	104
					0	2	5 kg bag of mealie meal		0	1			3	5	9	5	105
					0	5	Men's pair of jeans		0	1		4	6	0	0	0	106
					0	5	Jumbo eggs		0	1			2	5	0	0	107
					0	6	Bananas plucked from nature		1	0			2	0	0	0	108

FORM 2

FOOD, BEVERAGES AND SMALL ITEMS ACQUIRED (PURCHASED, RECEIVED AS GIFT, ETC.) FROM

Note: PAYMENTS FOR SERVICES (e.g. taxi fares, airtime, medical aid, telephone bills, internet and DSTv subscriptions,

ı	FOR	OFF	ICE U	ISE						Value								
	С	D	C	нк	Di	ay	Description	Qu	anti	itv	Ran	d				Cer	nt	
			П		0	3	Burger and chips	Quan 0		1				2	5	9		201
			П		0	4	A packet of potato chips		0	1				1	2	8	0	202
			П		0	5	Loose oranges		0	3				1	0	0	0	203
					0	5	A plate of samp and tripe		0	1				3	5	0	0	204
					0	5	Bottle of beer		0	1				1	1	9	5	205
					0	6	Cup of Cappuccino coffee		0	1				1	0	9	5	206

FORM 3

PAYMENTS FOR SERVICES (e.g. taxi fares, airtime, telephone bills, internet and DSTv subscriptions,

	FOR	OFF	ICE USE				Value								
ı	С	D	СНК	Day		Description	Ran	nd					Cer	nt	
				0	1	Return bus fare to shopping mall					2	0	0	0	301
				0	1	High school fees			3	0	1	0	0	0	302
				0	1	Car insurance			1	2	0	0	0	0	303
				0	7	TV licence				2	8	0	0	0	304

insurance premiums, taxi fares, etc.) should be recorded in Form 3

	Source 1 = Shop 2 = Own business 3 = Own produce (from livestock, etc). 4 = Gift or maintenance nature (hunted, gathe) 5 = Other	e received or from	Was this for household consumption 1 = Yes 2 = No, gift 3 = No, magiven a	l's own ion? ft given away aintenance	city her urban area ity/township) al area PLICABLE	Type of retailer Formal sector Informal sector 1 = Chain store 4 = Street trading 2 = Internet 5 = Other 3 = Other retailer 6 = Not Applicable 7 = Do Not Know				
101	1			1	1		1			
102	1			1	1		1			
103	1			1	1		3			
104	4			1	2		3			
105	1			1	1		1			
106	1			2	1		3			
107	5			1	2		5			
108	4			1	4		5			

RESTAURANTS, FAST FOOD OUTLETS, KIOSKS, ETC.

insurance premiums, etc.) should be recorded in Form 3

	2 = Shebeen/Tavern 3 = Convenience store 4 = Shop 5 = Informal and/or St 6 = Gift or maintenace	1 = Restaurant/Hotel/Canteen/Fast food outlet 2 = Shebeen/Tavern 3 = Convenience store, eg. at a Petrol station 4 = Shop 5 = Informal and/or Street trading 6 = Gift or maintenace received 7 = Other, e.g. Vending Machine		househol consump 1 = Yes 2 = No, g 3 = No, n	household's own consumption?				/ urban area ownship) rea ^{ABLE}	Type of retailer Formal sector Informal sector 1 = Chain store 4 = Street trading 2 = Internet 5 = Other 3 = Other retailer 6 = Not Applicable 7 = Do Not Know				
01		1			1			1			1			
02		4			1			1			1			
03		5			1			2			4			
04		4			1			1			3			
05		2			2			2			3			
06		6			1			1			1			

insurance premiums, etc.)

	1 = Debit 2 = Deduc	f payment order cted from salary et payments	. •	d's own ion? ft given away aintenance
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302		3		1
303		1		1
304		1		1

FORM 1

ITEMS *PURCHASED* BY THE HOUSEHOLD, OR *RECEIVED* AS GIFTS OR MAINTENANCE, OR *CONSUMED*

Note: Items purchased from restaurants, fast food outlets, etc. should be recorded in Form 2 PAYMENTS FOR **SERVICES** (e.g. taxi fares, air time, medical aid, telephone bills, internet and DSTv subscriptions,

	FO	R OF	FICE USE				Value	
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PLEASE COMPLETE FORM 2 AND FORM 3 WHERE APPLICABLE

	Source 1 = Shop 2 = Own business 3 = Own produce (from livestock, etc). 4 = Gift or maintenance nature (hunted, gath) 5 = Other	ce received or from	Was this for household consumpt 1 = Yes 2 = No, gin 3 = No, mo given a	d's own ion? ft given away aintenance	Area of put 1 = Metro 2 = In a big 3 = In anot (town/o 4 = In a rur 5 = Not Ap 6 = Do Not	g city ther urban area city/township) ral area PLICABLE	Type of Formal sector 1 = Chain store 2 = Internet 3 = Other retailer 6 = NOT APPLICABL 7 = DO NOT KNOW	Informal sector 4 = Street trading 5 = Other
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FORM 1

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Note: Items purchased from restaurants, fast food outlets, etc. should be recorded in Form 2 PAYMENTS FOR **SERVICES** (e.g. taxi fares, air time, medical aid, telephone bills, internet and DSTv subscriptions,

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PLEASE COMPLETE FORM 2 AND FORM 3 WHERE APPLICABLE

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	from own garden, ance received or from gathered, fished, etc.)	Was this for this household's own consumption? 1 = Yes 2 = No, gift given away 3 = No, maintenance given away	Area of purchase 1 = Metro 2 = In a big city 3 = In another urban area (town/city/township) 4 = In a rural area 5 = NOT APPLICABLE 6 = DO NOT KNOW	Type of retailer Formal sector Informal sector 1 = Chain store 4 = Street trading 2 = Internet 5 = Other 3 = Other retailer 6 = Not Applicable 7 = Do Not Know
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FORM 2

FOOD, BEVERAGES AND SMALL ITEMS **ACQUIRED** (PURCHASED, RECEIVED AS GIFT, ETC.) FROM

PAYMENTS FOR **SERVICES** (e.g. taxi fares, air time, medical aid, telephone bills, internet and DSTv subscriptions,

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PLEASE COMPLETE FORM 3 WHERE APPLICABLE

${\bf RESTAURANTS,\,FAST\,FOOD\,\,OUTLETS,\,KIOSKS,\,ETC}$

	Source 1 = Restaurant/Hotel 2 = Shebeen/Tavern 3 = Convenience sto. 4 = Shop 5 = Informal and/or S 6 = Gift or maintenac 7 = Other, e.g. Vendi	t trading ceived	3 = No, m	d's own	Area of pu 1 = Metro 2 = In a big 3 = In anoi (town/o 4 = In a ru 5 = Not Ar 6 = Do No	g city ther urban area city/township) ral area PPLICABLE	Type of retailer Formal sector Informal sector 1 = Chain store 4 = Street tradin 2 = Internet 5 = Other 3 = Other retailer 6 = Not Applicable 7 = Do Not Know		
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FORM 2

FOOD, BEVERAGES AND SMALL ITEMS **ACQUIRED** (PURCHASED, RECEIVED AS GIFT, ETC.) FROM

PAYMENTS FOR **SERVICES** (e.g. taxi fares, air time, medical aid, telephone bills, internet and DSTv subscriptions,

	FOR OFFICE USE		USE			Value						
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PLEASE COMPLETE FORM 3 WHERE APPLICABLE

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${\bf RESTAURANTS,\,FAST\,FOOD\,\,OUTLETS,\,KIOSKS,\,ETC}$

	Source 1 = Restaurant/Hotel/Canteen/Fast food outlet 2 = Shebeen/Tavern 3 = Convenience store, eg. at a Petrol station 4 = Shop 5 = Informal and/or Street trading 6 = Gift or maintenace received 7 = Other, e.g. Vending Machine			3 = No, m	d's own	Area of pu 1 = Metro 2 = In a big 3 = In anot (town/o 4 = In a rui 5 = Not Ap 6 = Do Not	g city ther urban area city/township) ral area PLICABLE	Type of Formal sector 1 = Chain store 2 = Internet 3 = Other retailer 6 = Not Applicabl 7 = Do Not Know	Informal sector 4 = Street trading 5 = Other
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FORM 2

FOOD, BEVERAGES AND SMALL ITEMS **ACQUIRED** (PURCHASED, RECEIVED AS GIFT, ETC.) FROM

PAYMENTS FOR **SERVICES** (e.g. taxi fares, air time, medical aid, telephone bills, internet and DSTv subscriptions,

	FOR OFFICE USE		FICE USE				Value								
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PLEASE COMPLETE FORM 3 WHERE APPLICABLE

${\bf RESTAURANTS,\,FAST\,FOOD\,\,OUTLETS,\,KIOSKS,\,ETC}$

	Source 1 = Restaurant/Hotel 2 = Shebeen/Tavern	//Canteen/Fast food outlet re, eg. at a Petrol station Street trading te received	Was this for this household's own consumption? 1 = Yes 2 = No, gift given away 3 = No, maintenance given away	Area of purchase 1 = Metro 2 = In a big city 3 = In another urban area (town/city/township) 4 = In a rural area 5 = Not Applicable 6 = Do Not Know	Type of retailer Formal sector Informal sector 1 = Chain store 4 = Street trading 2 = Internet 5 = Other 3 = Other retailer 6 = Not Applicable 7 = Do Not Know
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FORM 3

PAYMENTS FOR **SERVICES** (e.g. taxi fares, air time, medical aid, telephone bills, internet and DSTv subscriptions,

	FO	R O	FICE USE				Value	
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insurance premiums, etc.)

	Method of 1 = Debit or 2 = Deducte 3 = Internet 4 = Cash 5 = Other	rder ed from salary	Was this for this household's own consumption? 1 = Yes 2 = No, gift given away 3 = No, maintenance given away				
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FORM 3

PAYMENTS FOR **SERVICES** (e.g. taxi fares, air time, medical aid, telephone bills, internet and DSTv subscriptions,

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insurance premiums, etc.)

	Method of 1 = Debit or 2 = Deducte 3 = Internet 4 = Cash 5 = Other	rder ed from salary	Was this for this household's own consumption? 1 = Yes 2 = No, gift given away 3 = No, maintenance given away				
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FORM 3

PAYMENTS FOR **SERVICES** (e.g. taxi fares, air time, medical aid, telephone bills, internet and DSTv subscriptions,

FOR OFFICE USE			FFICE USE				Value			
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insurance premiums, etc.)

	Method of part of the part of	er from salary	Was this for this household's own consumption? 1 = Yes 2 = No, gift given away 3 = No, maintenance given away						
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TO BE COMPLETED BY THE INTERVIEWER

1.	CONFIRMATION OF ACQUISITIONS DURING THE DIARY WEEK, ETC.										
1.1	During the week that this diary refers to, did the household acquire any of the following? Read each item and mark YES or No under Q1.1										
	If YES in Q.1.1 ask Q1.2										
1.2	Was it fully recorded (Y), was some of it recorded (S) or was it not recorded at all (N)? Mark under 1.2	•									
	If in Q1.2 only some was recorded (S) or it was not recorded at all (N), as Q1.3	1.	1		1.2			1.3			
1.3	Can it be recorded now? (Y = YES, S = SOME OF IT, N = No)				S	N	Υ		N		
01	Bread		Ц								
02	Milk										
03	Flour, mealie meal		Ш								
04	Sugar										
05	Meat		Ш				Ц				
06	Fish		Ш				Ц				
07	Food items from own production										
80	Other food and beverage items		Ш								
09	Alcoholic beverages		Ш								
10	Tobacco										
11	Meals away from home for any household member		Ш								
12	Soft drinks										
13	Snacks										
14	Newspapers, magazines										
15	Clothing										
16	Footwear										
17	Payments for any licenses, TV, DStv										
18	Transport costs for any household members										
19	Fuel (petrol, diesel) for private use										
20	Parking expenses										
21	Payments for any maintenance, etc. for the dwelling										
22	Admittance charges, like cinema, sports events										
23	Lotto or other expenditures for gambling										
24	Airtime for cellphone/Phone cards for landline telephone										
2	UNREPORTED ITEMS										
2.1	Were there other items that the household acquired during the past week, which have	no	t bee	n							
	recorded? 1 = YES 2 = NO						ľ	1 2			
	3 = Don't Know							3			
If YES, ask for the items, list them below and record them in the diary. Then answer the next question											

Q2.2 to be answered by the interviewer

2.2	Have all items now been recorded?	
	1 = YES	1
	2 = No	2
	3 = Don't Know	3
3	NOTEBOOKS	
3.1	Did the household members use the notebooks to record their acquisitions during the past week?	
0	1 = Yes, All	1
	2 = Yes, some household members	2
	3 = No, no one used the notebook	3
	o No, No one does the Notebook	
	If the answer to Q3.1 is 1 = Yes, ALL or 2 = Yes, SOME HOUSEHOLD MEMBERS, ask Q3.2	
3.2	have their recordings been transferred to the diary?	
	1 = Yes, all	1
	2 = Yes, some	2
	3 = No	3
4	THE DIARY WEEK	
4.1	Was this a "normal" spending and/or consuming week?	
7.1	1 = Yes	1
	2 = No, more than normally was spent and/or consumed	2
	3 = No, less than normally was spent and/or consumed	3
	U - NO, LESS THAN NORWALLI WAS SI ENT AND/OR CONSCINED	· ·
	If the answer to Q4.1 is No (ie. option 2 or 3), ask Q4.2	
4.2	Why was this week different to a "normal" spending and/or consuming week? Please, describe.	
5	OTHER COMMENTS	
3	OTHER COMMENTS	
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CHECKING

	Name	Assignment Number	Date Completed/ Checked				
Survey Officer							
Checker							
DSC							
PQM							

METRO'S

- · City of Johannesburg
- · City of Tshwane (includes Pretoria)
- · City of Cape Town
- Ekurhuleni (to the East of Johannesburg)
- eThekwini (Durban/Pinetown)
- Nelson Mandela bay (includes Port Elizabeth)
- Buffalo city (includes East London)
- Mangaung (includes Bloemfontein)

BIG CITIES

- Sol Plaaitjie (includes Kimberly)
- Matjhabeng (includes Pietermaritzburg)
- Msunduzi
- City Council of Klerksdorp (includes Rustenburg)
- Emalahleni (includes Witbank)
- Mbombela (includes Nelspruit)
- Polokwane
- Welkom