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## Letter of Recommendation

To Whom It May Concern:

I am writing this letter of recommendation on behalf of Ms. Agnes Chau. I have worked with her for almost a year, and have been her direct supervisor for the entire time.

Agnes has been a true professional in every way. She is a team player and is highly self-motivated and independent in her work. Shown initiative by taking on tasks outside of her job description because she would like to learn more about the overall business and has worked tirelessly to improve her skills the best she can.

She has a strong understanding of the E-commerce & Digital Marketing business landscape which helped her during their time at our company to work with her teammates and to maximize on sales opportunities. She has shown exemplary attention-to-detail and ability to multi task exceptionally under pressure and in fast-paced environments.

With her strengths and capabilities, Agnes is especially strong with her research skills and diligence to follow through on tasks. She has always shown her strength of character and integrity in her work performance, which was never disputed amongst our colleagues nor myself.

I strongly recommend Agnes, and believe that with her positive characteristics that she will surpass all expectations.

Yours faithfully,



Joey Ng

E-commerce & Digital Marketing Manager

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13 August 2021

To Whom It May Concern,

It is my pleasure to recommend Miss Chau Wai Ping, Agnes who worked with us at Caudalie Hong Kong as E-Commerce Assistant and reported to me in my position as Digital & E-Commerce Manager.

Agnes mainly assisted in E-commerce operation, inventory and logistics management, as well as customer service. She is a detail-oriented person with a can-do attitude. During her time in my team, Agnes demonstrated excellent problem-solving skills and interpersonal communication skills. She can handle and deliver quality works independently. With her efforts, the delivery and inventory control of Caudalie E-Commerce have been improved that contributed to better business performance and customer satisfaction.

Agnes is a reliable and a good team player to work with. She is definitely a valuable asset for any company. With time and experience, I am confident that she would be able to take up position of higher responsibilities in her career.

I recommend her highly and without reservation. Please do not hesitate to contact me with any questions.

Yours sincerely,



Maggie Hui  
Digital & E-Commerce Manager  
Caudalie Hong Kong