ALYSSA GRAHAM

in view profile here



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ABOUT ME

Being a life-long athlete, I enjoy being a part of a team - working together towards a common goal fuels my drive. Whether it's successfully executing a play on the field, meeting a deliverable in my professional life or learning from opportunities to improve, I am at my best when I am collaborating with others and fully engaged in my purpose.

SKILLS

front-end

HTML | JavaScript | CSS ¡Query | Bootstrap | React.js

back-end

Node.js | Express.js | MongoDB Sinatra | Ruby | Postgresgl

soft skills

Clear Communicator | Team Player Time Management | Goal-Oriented

EDUCATION

General Assembly Web Development Certificate

Gustavus Adolphus College Bachelor of Arts

Political Science & Spanish

DePaul University

Certificate in Project Management

OTHER INTERESTS

Ultimate Frisbee | OrangeTheory Harry Potter Enthusiast | Dog mom

EXPERIENCE

WEB DEVELOPMENT IMMERSIVE STUDENT

General Assembly | March 2018 - June 2018

- Participated in a 12-week long training program focused on web development tools and best practices. Completed assignments and projects with final working portfolio.
 - Popcorn Game Multi-player game to collect popcorn for points and attempt to dodge kernels resulting in various negative points; built with jQuery and Canvas
 - Vide-ojo A video sharing site for users to search and share favorite videos; built with Node.js/Express and connected to the YouTube API
 - Carpoolic A full stack ride share web application where users can claim or offer rides to events; built with React and Sinatra/Ruby
 - Goaltimate Pickup A full stack pickup game scheduler where users indicate their availability for weekend games; built with React and Firebase

REGISTRATION & EVENTS MANAGER

PCMA | May 2017 - February 2018

- Oversaw creation and deployment of registration and hotel reservation websites for multiple events ranging from 20 - 5,000 attendees
- Coordinated, created and managed production of conference signage, adhering to budget and discount deadlines
- Managed travel accommodations for staff, vendors and VIP speakers
- Processed billing for miscellaneous event needs including name badges, hotel rooms and internal transfers for registration

MEETING COORDINATOR, TRADESHOW OPERATIONS

IHA | August 2012 - May 2017

- Effectively facilitated collaboration between IHA stakeholders and vendors for over 90 meeting rooms
- Managed hotel accommodations for event staff, vendors and VIPs
- Coordinated, created and managed production of various exhibitor communication projects including online manuals, weekly emails, blog promotions and exhibitor surveys