

The Memo

- Building upon the background research and analysis you have conducted, select a relevant policy question to examine
- Your policy analysis should further develop the other stories you've told in your subsequent memos.
- Make relevant comparisons and references.
- Draw from the techniques you've employed in your other assignments.
- Plan to produce refined maps, data visualizations, and tables.

The Memo - Workshopping

- What's the policy question? Why is it important? What do we know already?
- What are the questions the policy analysis will answer?
- What information or data inform this policy question?
- How will the analysis be conducted?
- What types of analytic output will be generated?