Ad Hoc Shift

Requirements:

Manager:

Manager able to sign up with Following information’s:

Name – To identify the manager.

Email – For log In purpose / Verify the email.

Password / Conform Password – For log In purpose.

Phone Number – To contact purpose. (Add Verification tool).

Primary Business Information:

Business Number –

To identify the business and later we can use it for information storage.

Place holder text could be Subway40756, McDonald40756

Business Location – to locate business and get long lat from it.

Get Street/City/State/Zip

Business phone number –

to contact business location.(Optional. No need verification)

Inside Manager Portal:

**Window #1:**

Manager Add his employees name and email in a list.

Manager can View employees list.

Manager can edit/delete/update this list.

Once he add employee to list employee must get email notification saying this store manager added him to this database.

**Window #2:**

Once manager add his employees to list (Window #1) then he can view in window #2 and add the **schedule** for that employee for given week.

Once submit the schedule there is a option for manager to view full schedule where he can see his full schedule.

After then he can submit and all the employees in that schedule gets a email notification saying your this week schedule for given store is this.

Manager can update schedule and again update notification goes to whoever’s schedule is updated.

**Window #3**

Custom search window.

Show search employee for this store, then show a list from which manager select store. (This way we don’t have to ask for manager to add his store address again).

-Then he can add time, for he is searching for and date.

-In the result field he can see the results or given query.

-Manager then select employees from that list and send message to selected employees together and who ever replies first is then selected by manager to work for his store.

Employee replies Yes/No to text message. Response time is 30 minute.

**Window #4**

Manager can rate/feedback the employee who came to work in his business.

On top list he can see email and name of employee who came to work in his business, and able to them on 1 to 10 scale and write description about how was his work?

He can also see past given reviews and rating. And able to edit/delete them.

There is a option to make this whole process text based. So after employee finished his work at given store, the manager receives text message saying rate work for this employee.

Employee:

Once manager add employee to his list employee receives a message/email saying go to this website and sign up. Employee also receives Business Number which he needs to use to sign up.

To sign up employee need this Information:

Name – to identify employee

Email – to log in purpose / Verify the email.

Password – to log in purpose

Business Number – Given in mail.

Phone number – to contact employee. Must verify the phone number.

If account email is not listed under manager email list then it says in warning manager hasn’t listed this email yet.

If email/phone not verified yet. It says please verify the email/phone.

Inside employee portal:

**Window #1:**

He can see main schedule from which all day, date wise listed and then sees what time he is working at his current store and then he can add available time to work for others when need he can select that. He can also Identify what time he is available to on Call so when someone needs he is available to work.

Then summit the page.

**Window #2:**

Past-work, In this list he can see which store he went to work, for how many hours and manager name.

In here he can also rate the workplace he went to and write description as well.

Rating part can be done with text message service.