

## SCHEDULE CHANGE MOD

	<b>1<sup>ST</sup> EMPLOYEE</b>	<b>2<sup>ND</sup> EMPLOYEE</b>
NAME		
DEPARTMENT/SECTION		
POSITION		
ID No.		
<b>SCHEDULE CHANGE MOD</b>		
FROM		
TO		

Requested by	Agreed by	Approved by	Acknowledged by
<hr/>	<hr/>	<hr/>	<hr/>
Employee 1	Employee 2	General Manager	HR Manager