CS253 PROJECT

CAMPUSPAY

USER MANUAL

SUBMITTED BY :
THE MISSING SEMICOLON

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INTRODUCTION :

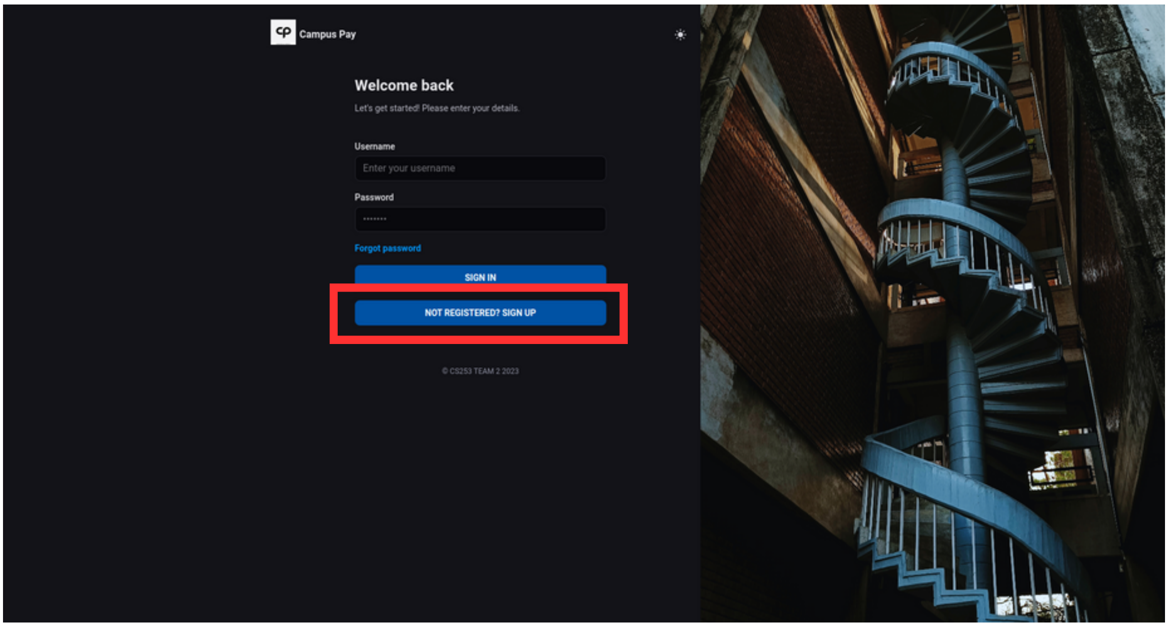
CampusPay is a unified payment management portal for IIT Kanpur registered buyers and sellers. The application allows customers to keep track of their expenses, add dues to their ledger and make instant payments. The application allows vendors to keep track of the dues owed to them by various customers and request clearance.

Campus Pay will have two profile classes: *customers and vendors*. These profiles will get access to relevant details and features.

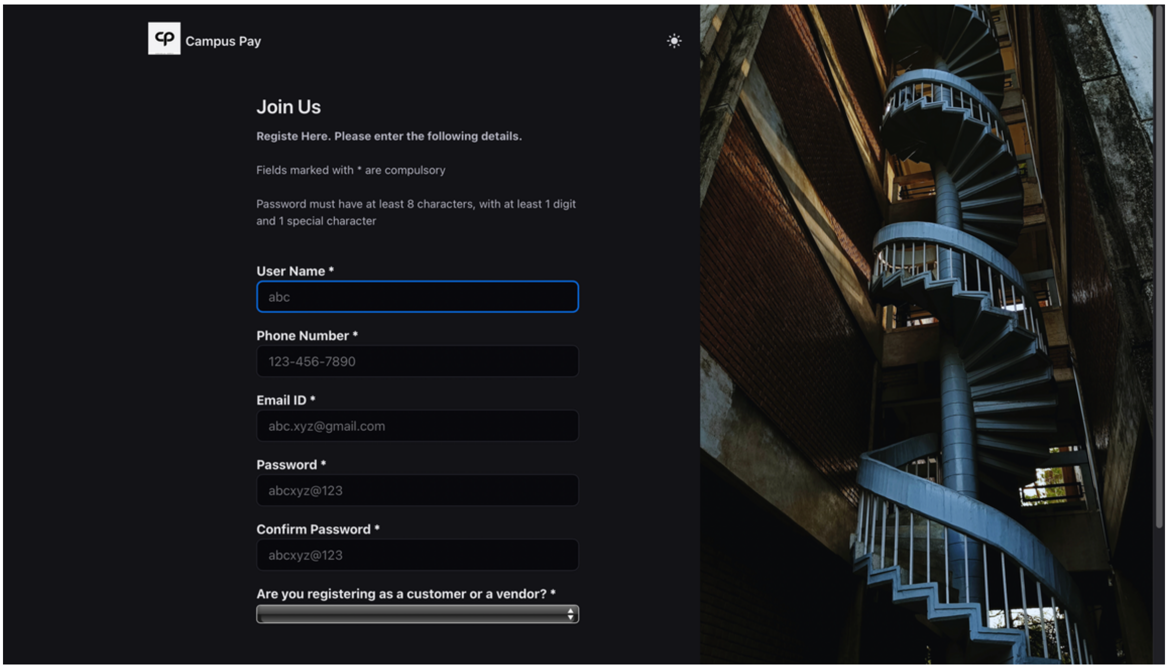
CUSTOMER :

1. Register on the CampusPay portal as a customer

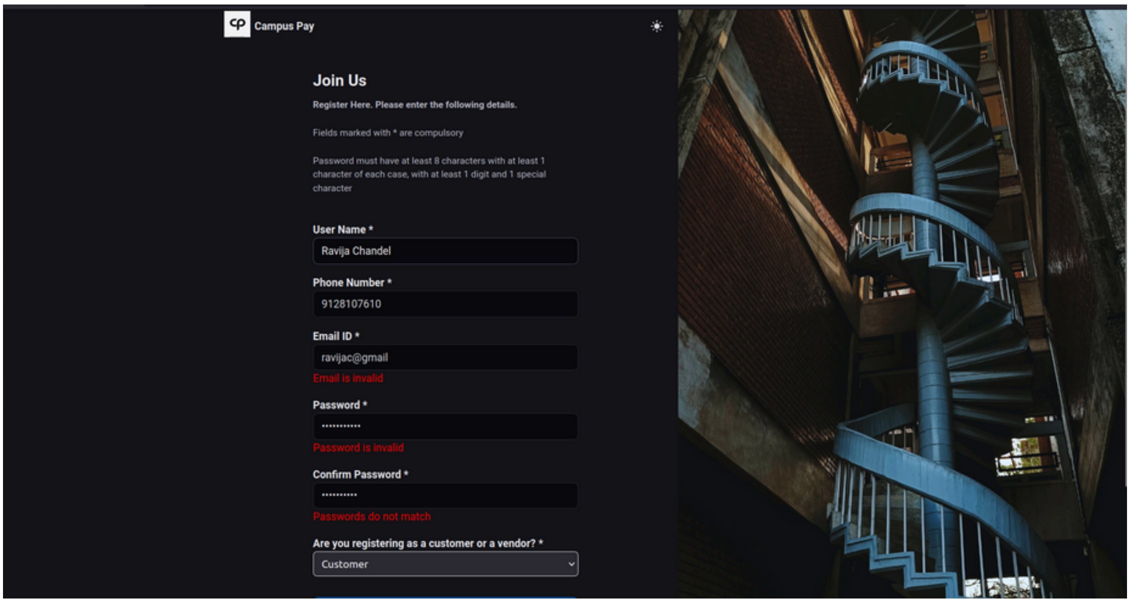
Click on the Not Registered? Sign Up button.



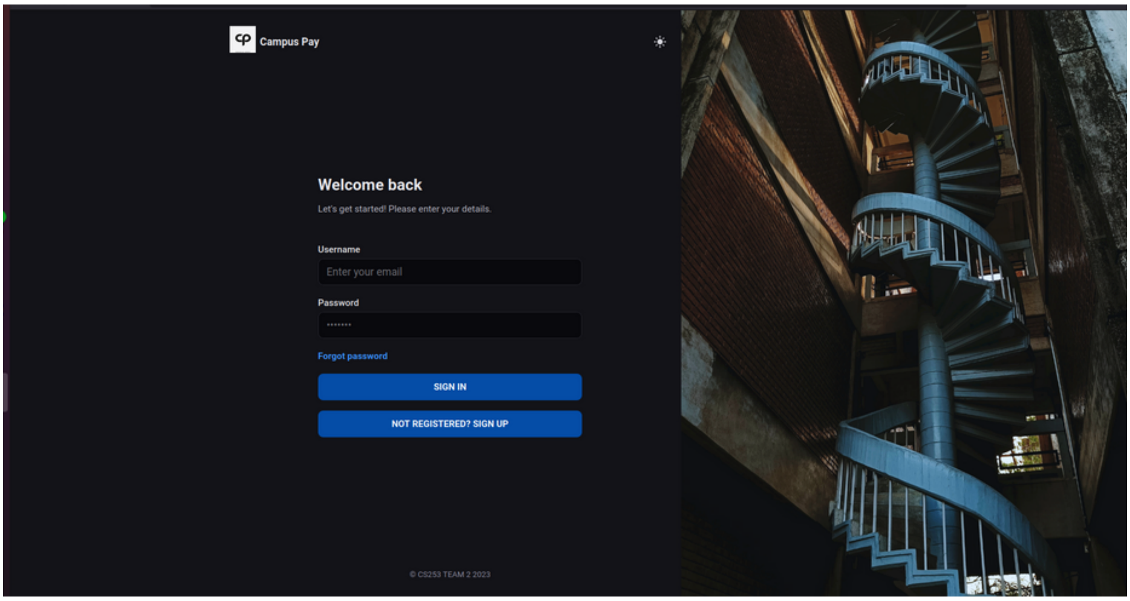
Enter your details and select Customer.



If any of the entered details are invalid, a message will be displayed according to the type of invalid detail.

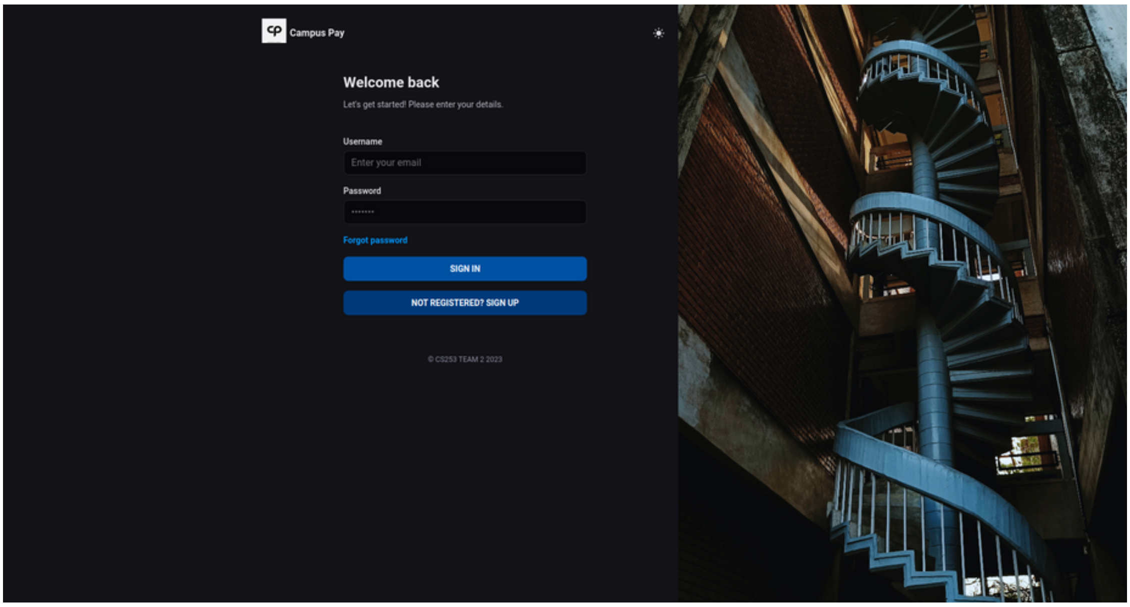


Once you have successfully registered on the portal, you will be redirected to the login page.

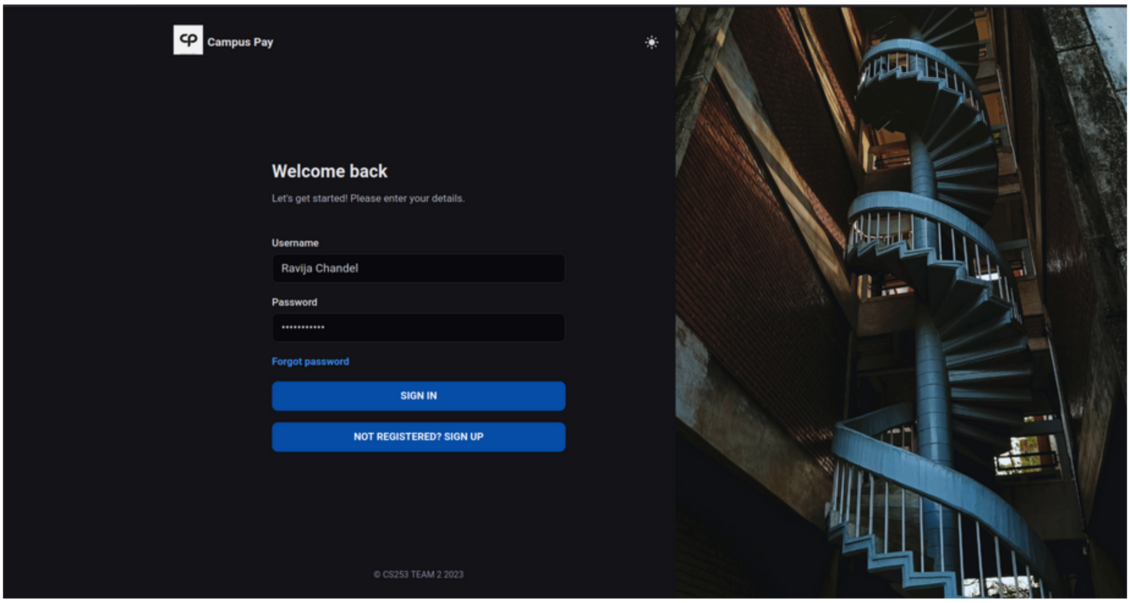


2. Login to CampusPay Account

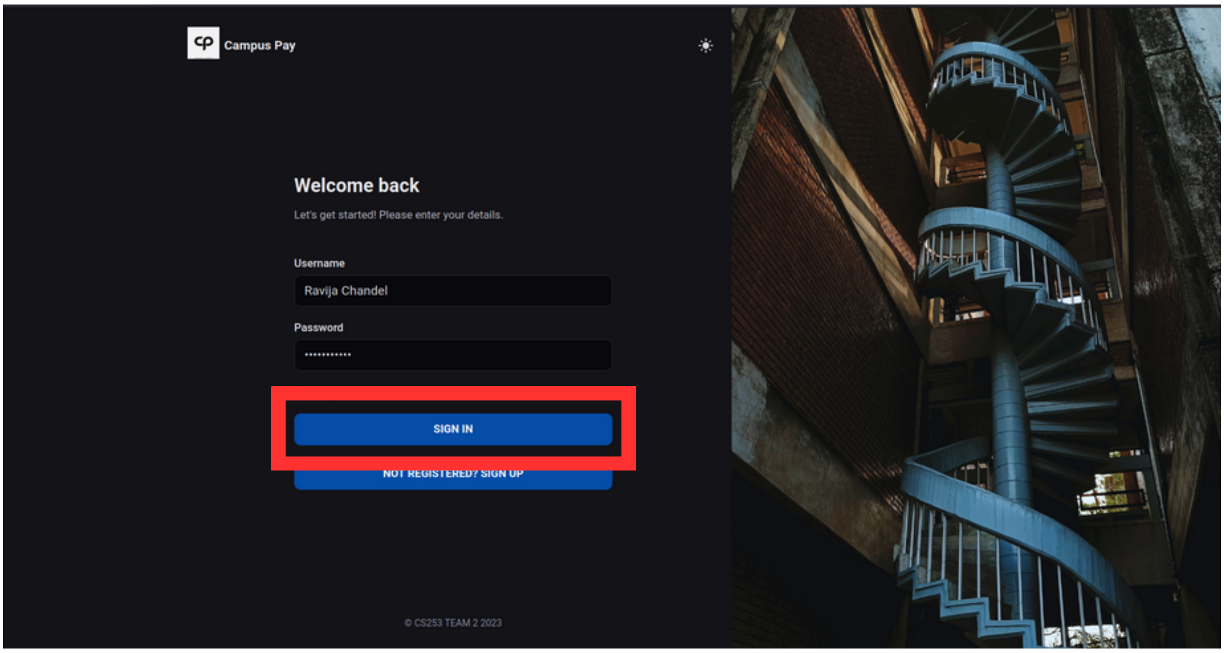
Access CampusPay



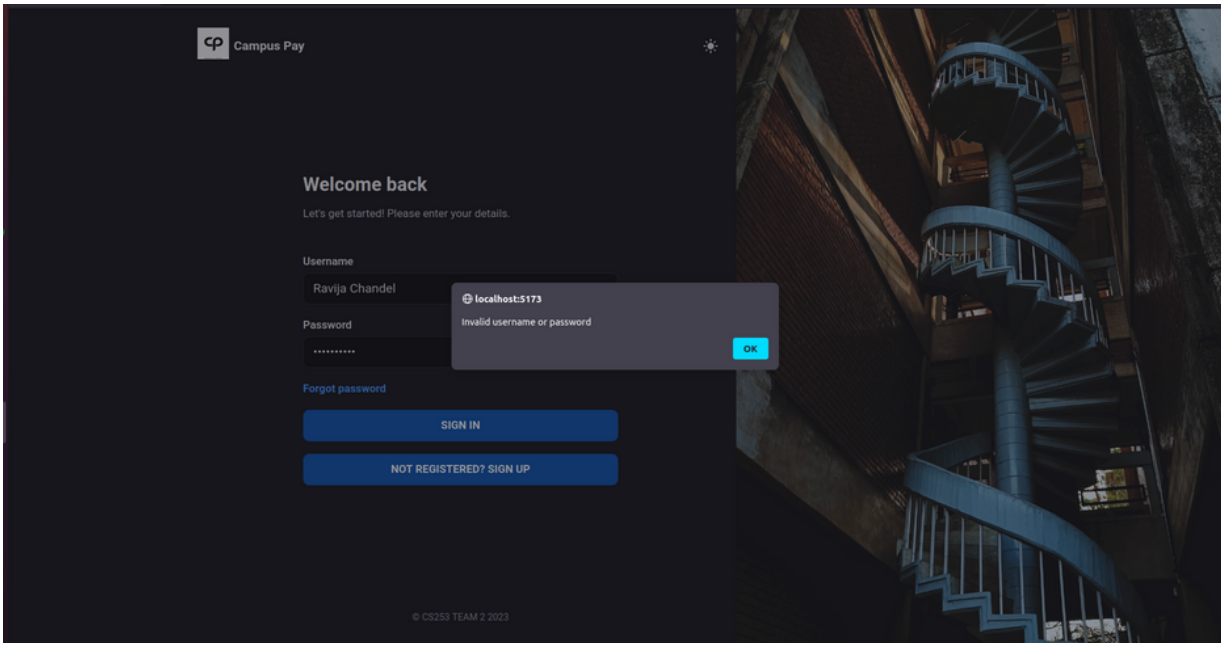
Enter your username and password.



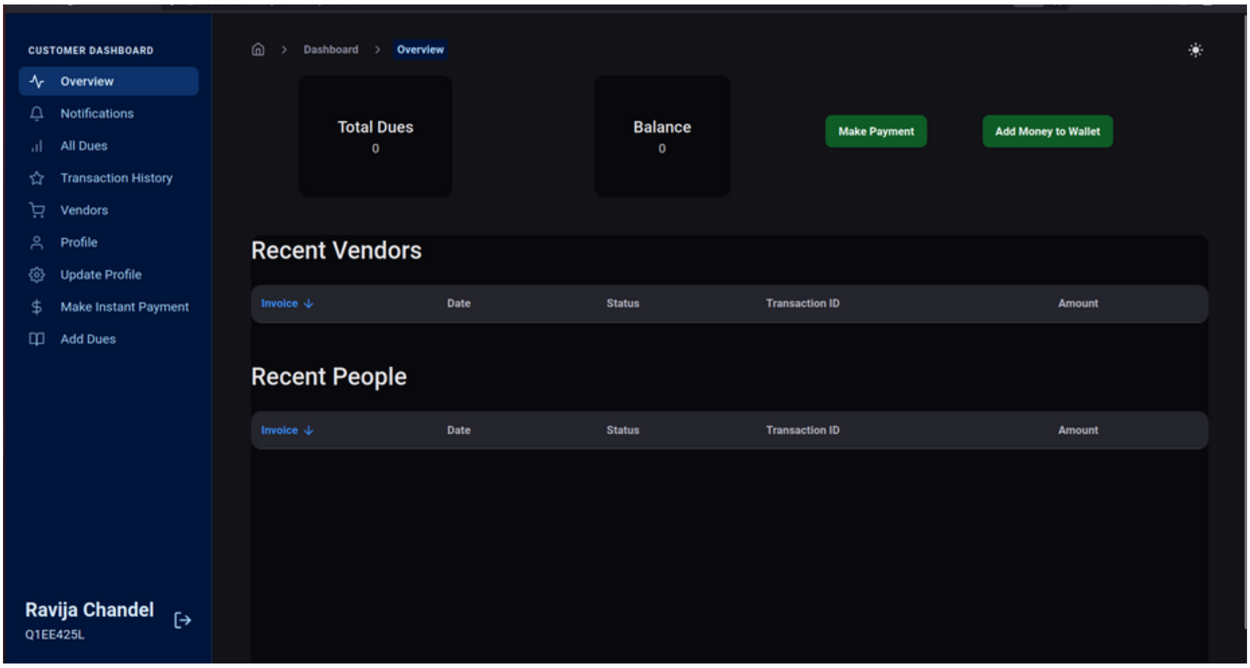
Click on the Sign In link.



If any of the entered details are invalid, a message will be displayed according to the type of invalid detail.

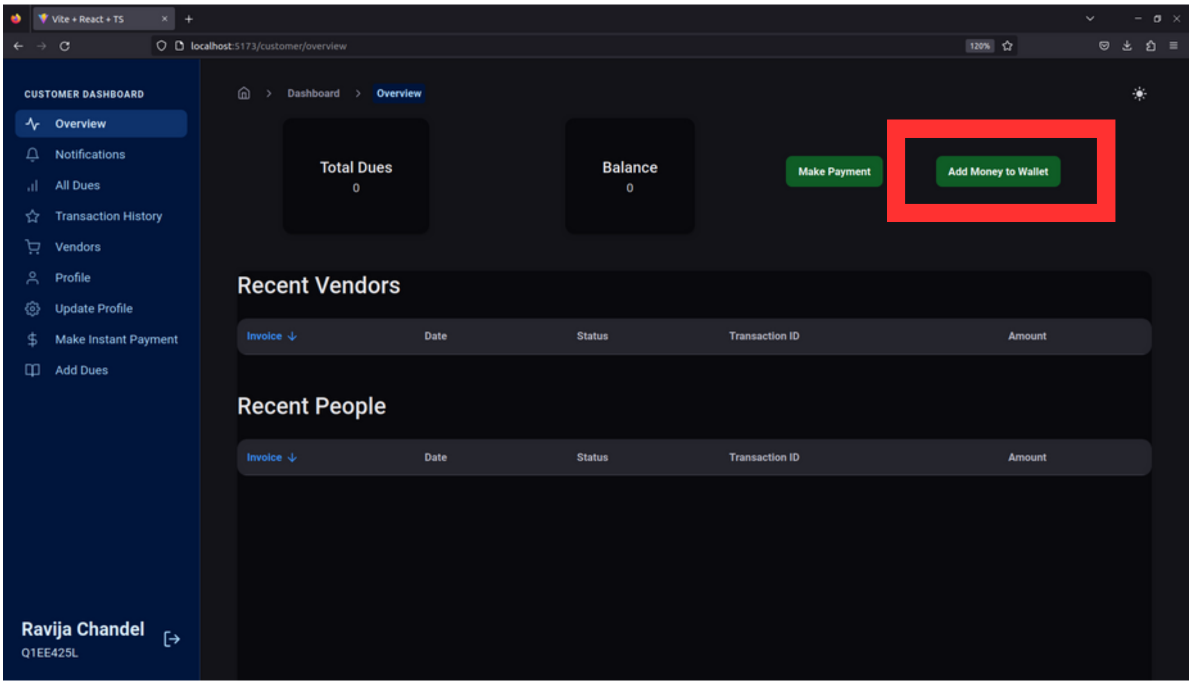


Once you have successfully logged into the system, you will be directed to the Overview page.

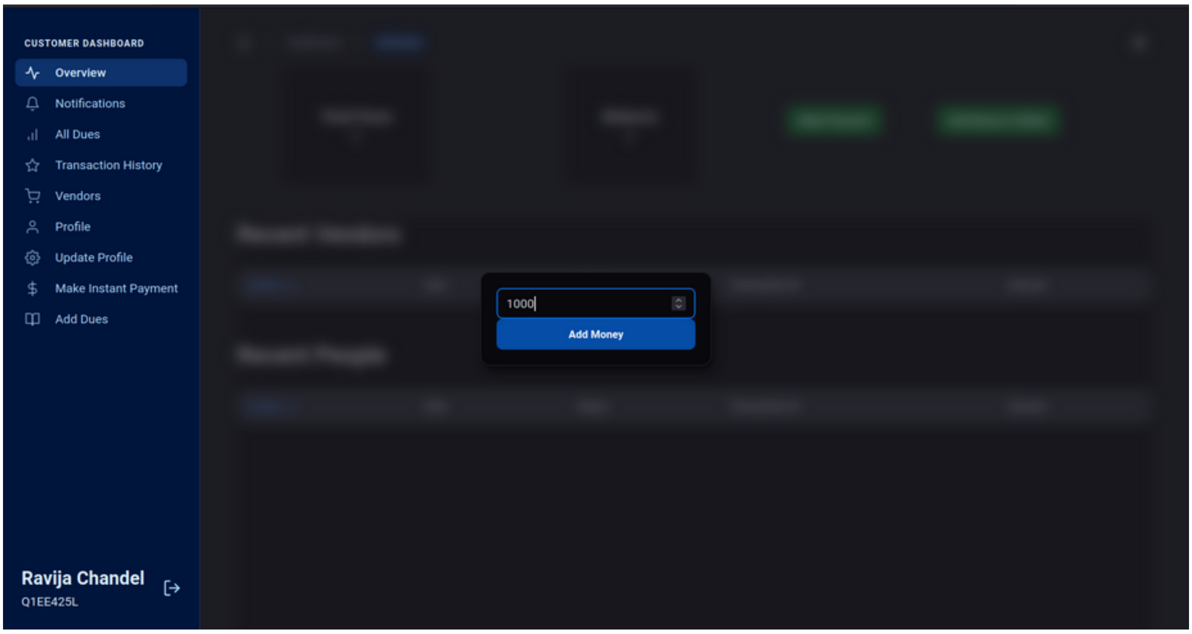


3. Add money to the wallet

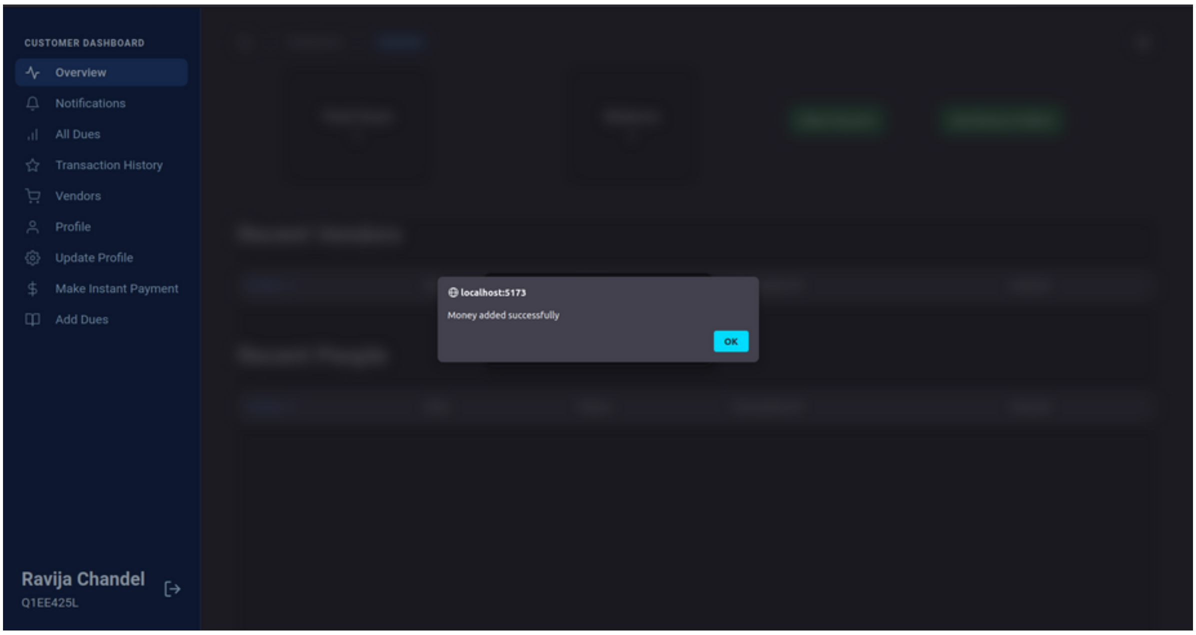
On the Overview page, click on Add Money to Wallet



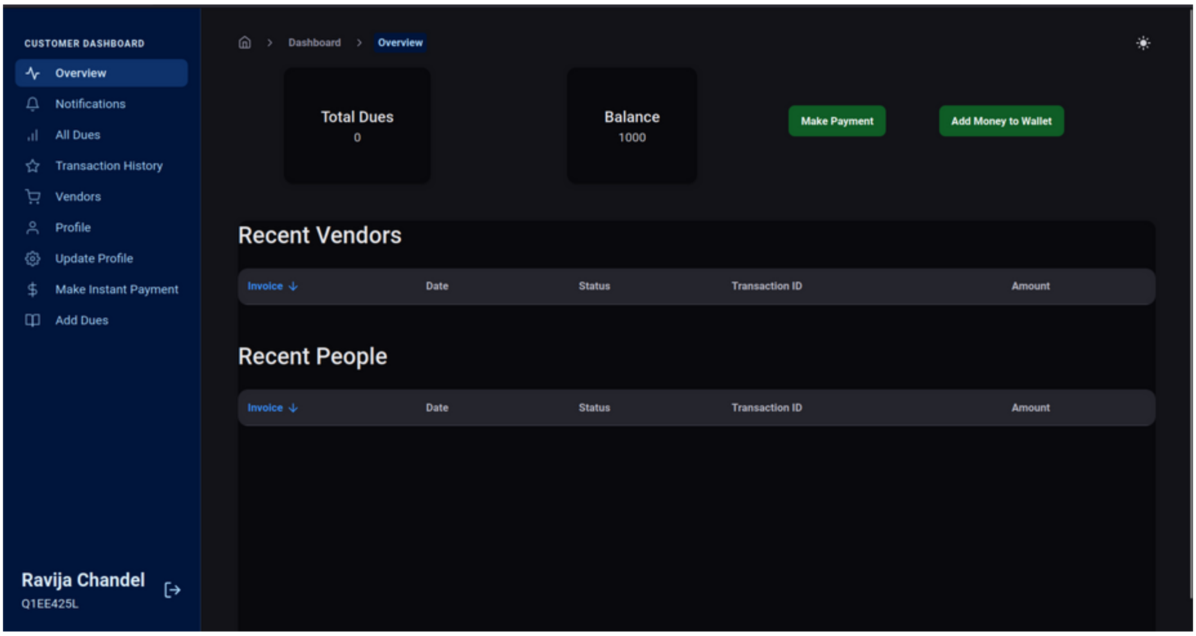
Enter the desired amount to be added to the wallet in the pop-up and click Add Money.



You will receive an alert on the successful addition of money to the wallet. Click on OK.



Then you will be re-directed to the Overview page where your Balance will show the updated amount.

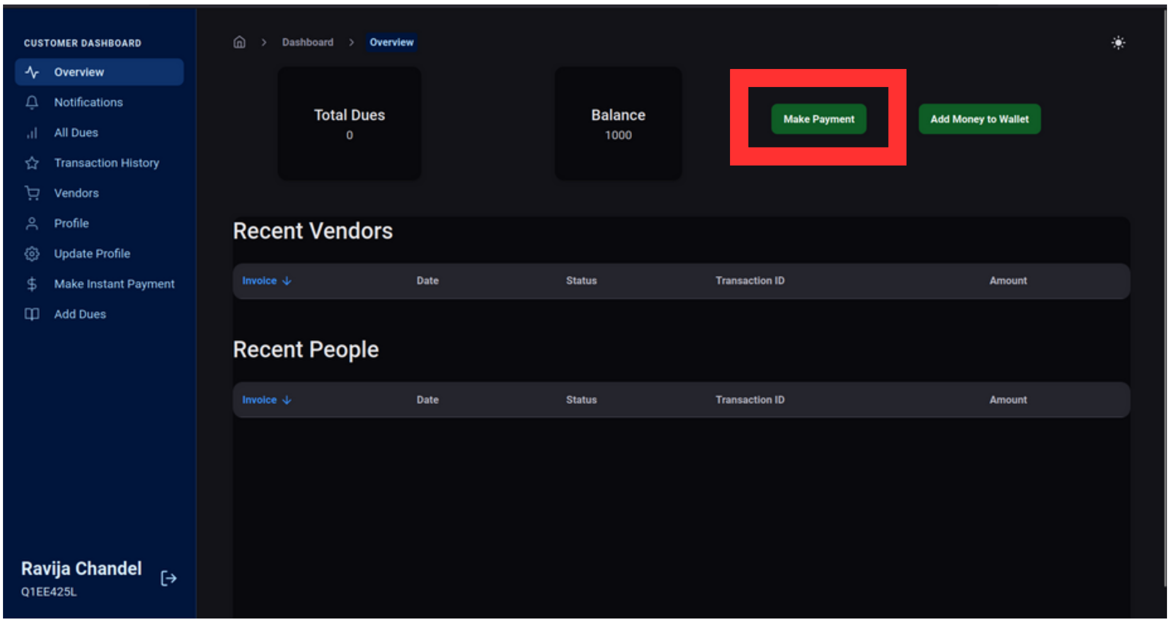


4. Make an instant payment

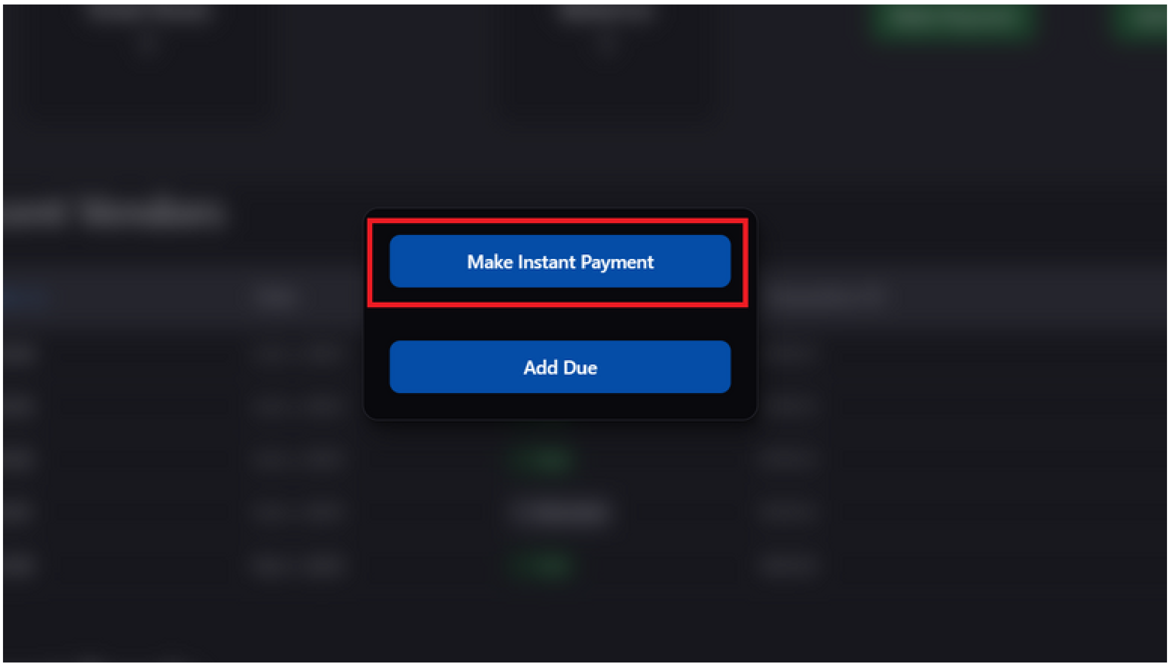
There are two ways to access the instant payment option:

i) From the Overview Page

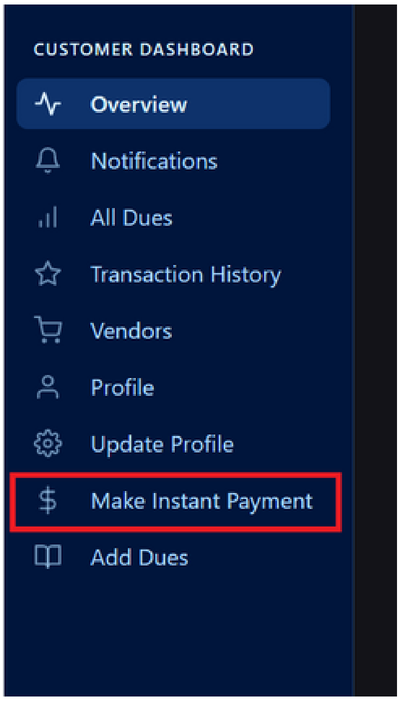
a) Click on the Make Payment button.



b) Click on the Make Instant Payment button in the pop-up.

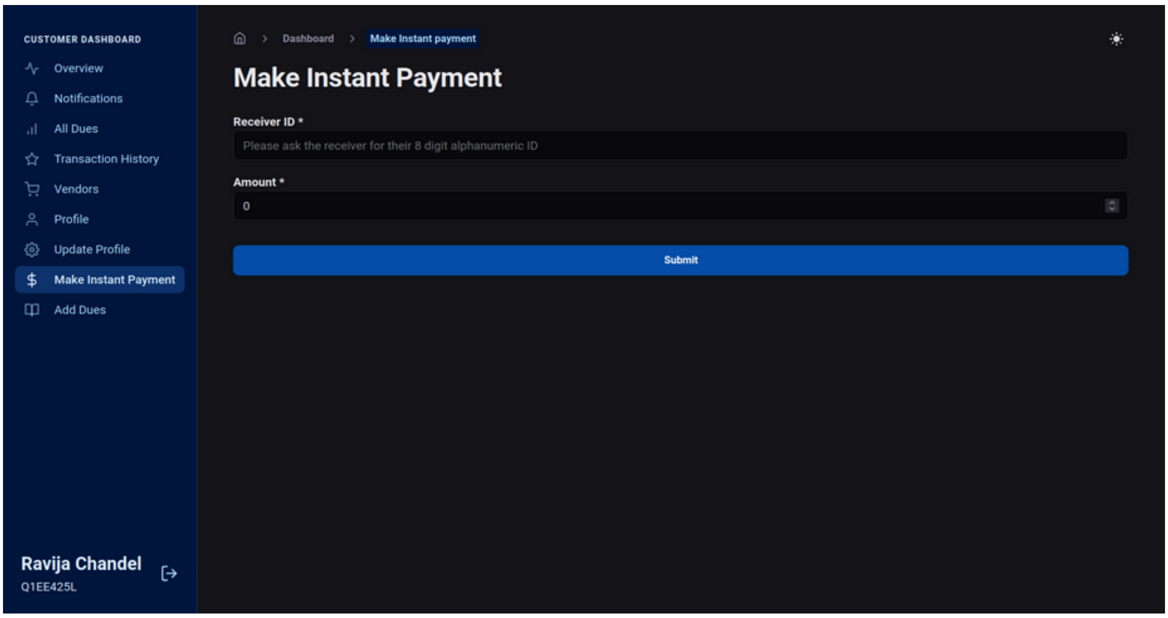


ii) Click on Make Instant Payment tab on the sidebar.

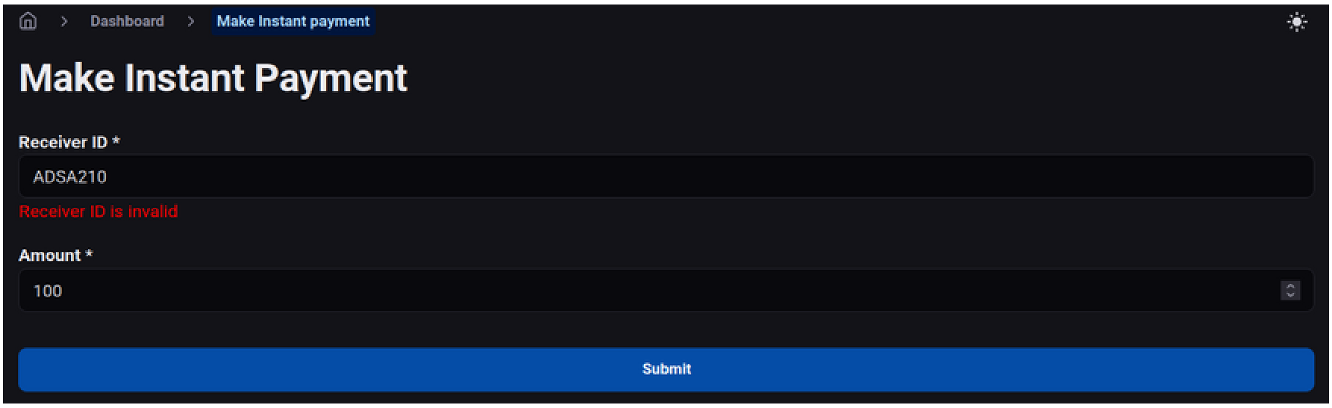


You will be redirected to the Make Instant Payment page.

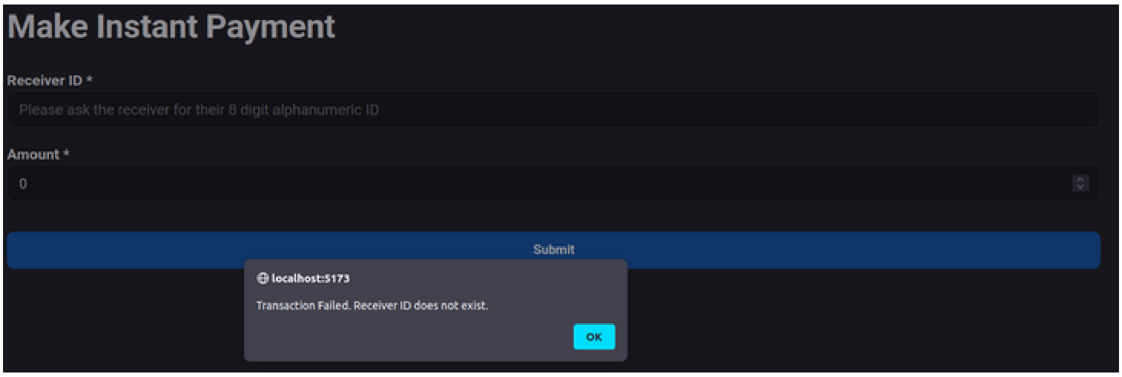
Fill in the 8-digit Receiver ID and the amount to be transferred and click on the Submit button.



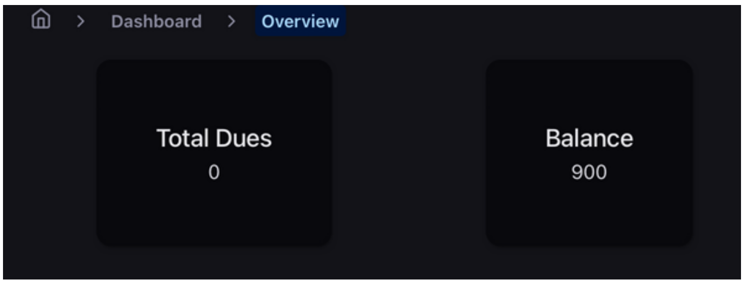
If any of the entered details are invalid, a message will be displayed according to the type of invalid detail.

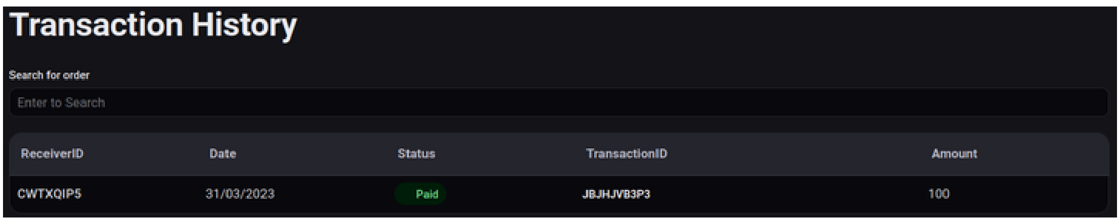


And a prompt will be displayed



The balance will be updated on the overview page and the transaction will be updated in the transaction history page.



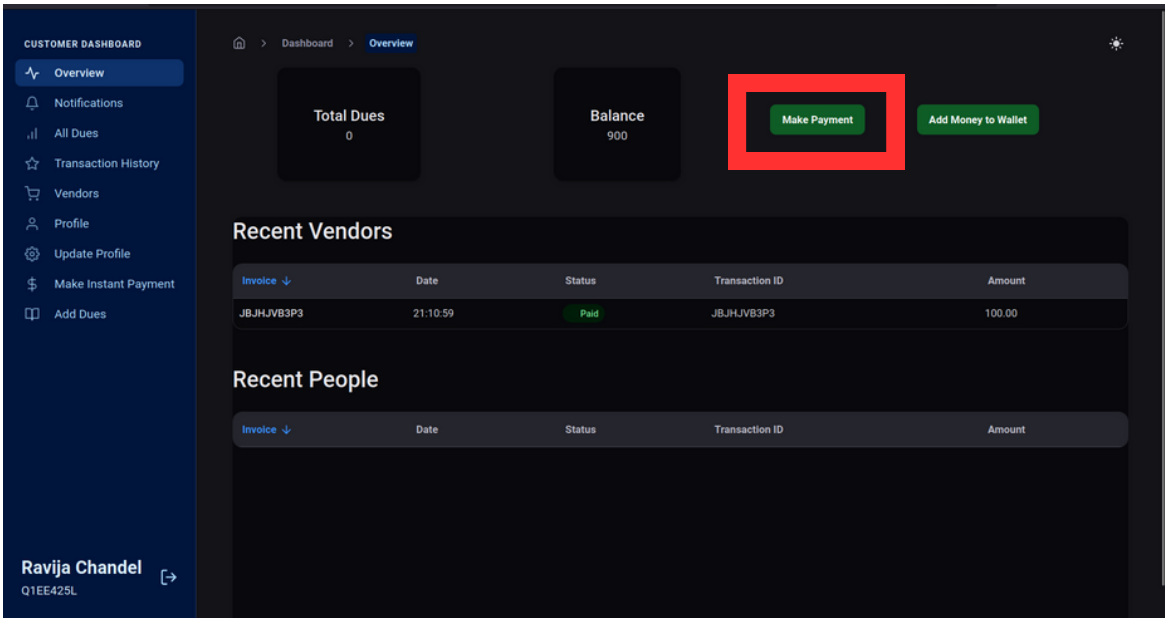


4. Add a due

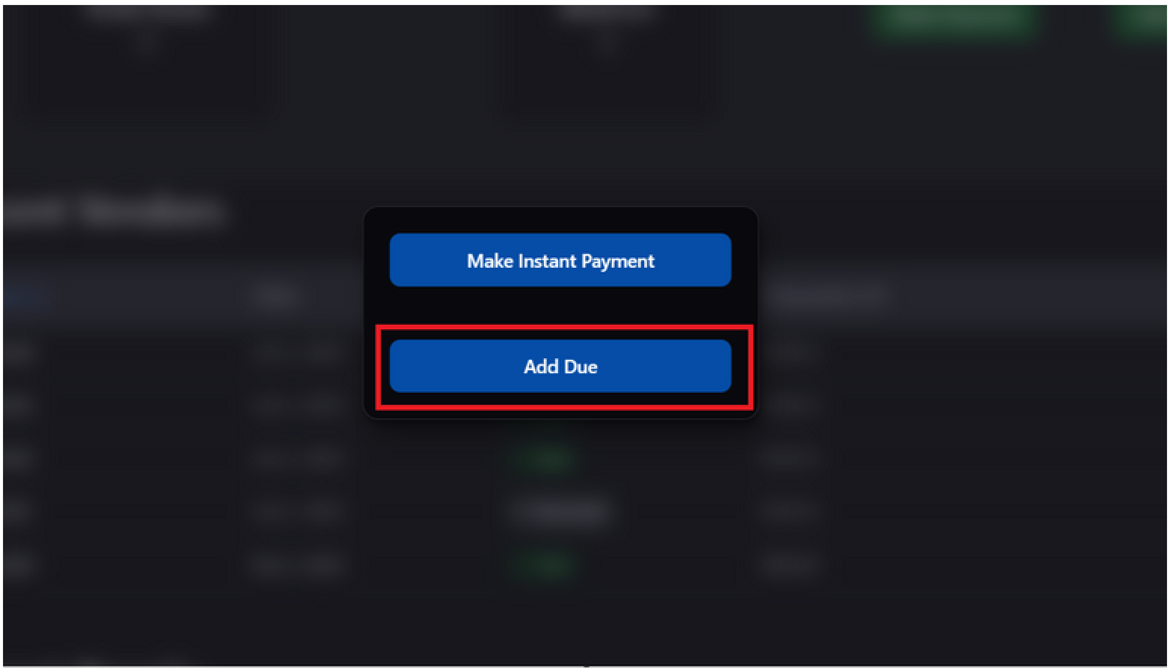
There are two ways to access the Add Dues option:

i) From the Overview Page

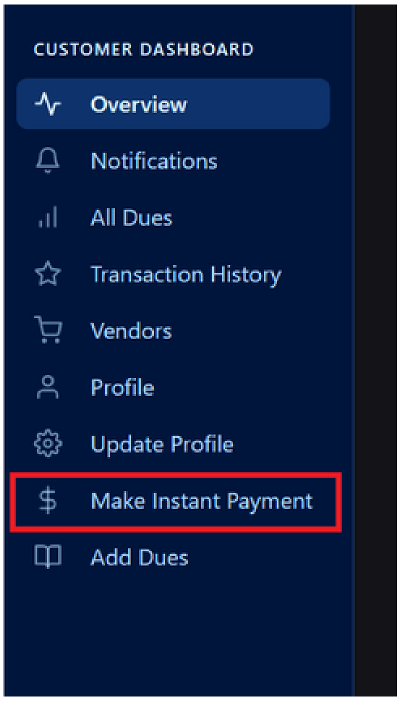
a) Click on the Make Payment button.



b) Click on the Add Due button in the pop-up.

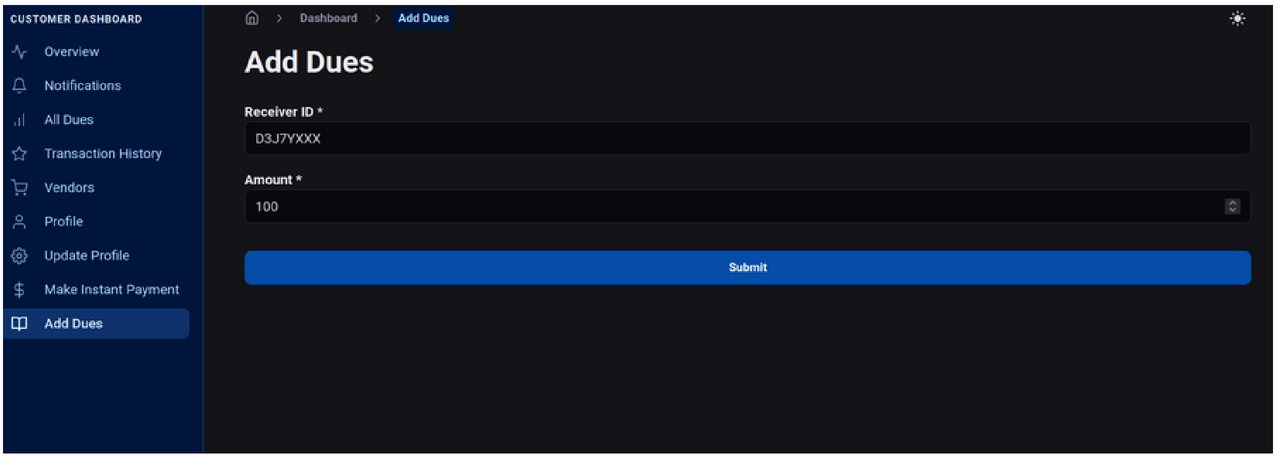


ii) Click on the Add Dues tab on the sidebar.

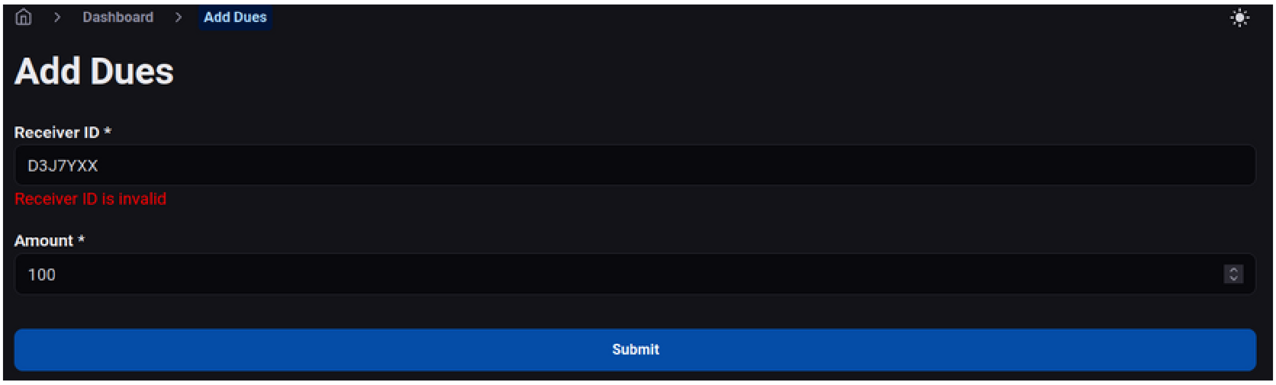


You will be redirected to the Add Dues page.

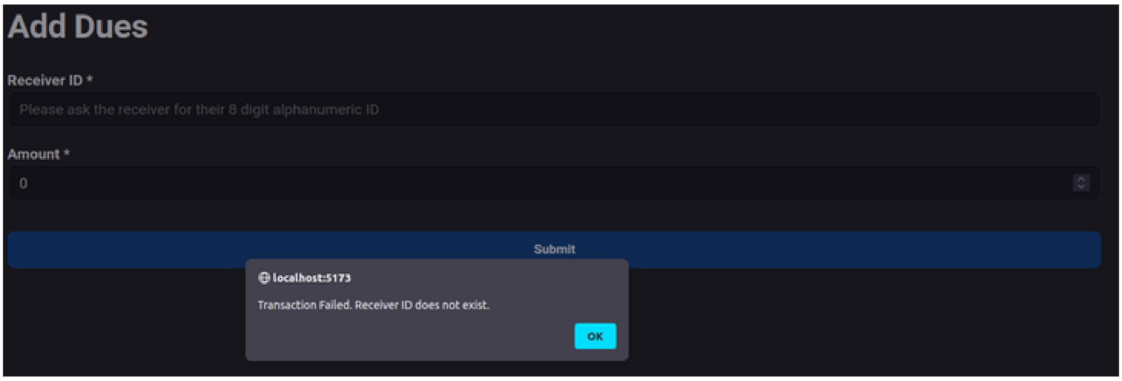
Fill in the 8-digit Receiver ID and the amount to be transferred and click on the Submit button.



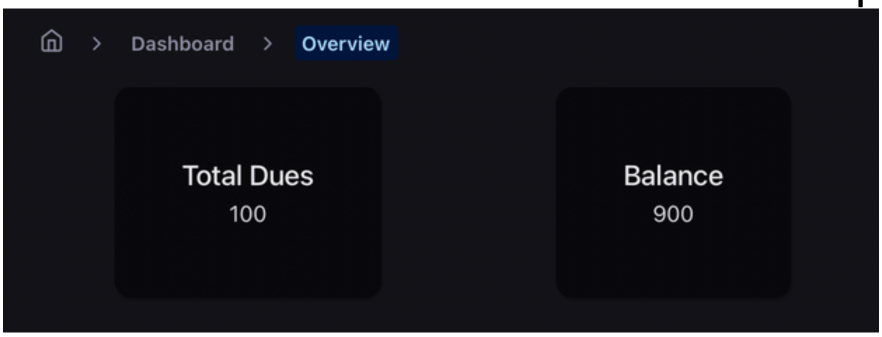
If any of the entered details are invalid, a message will be displayed according to the type of invalid detail.

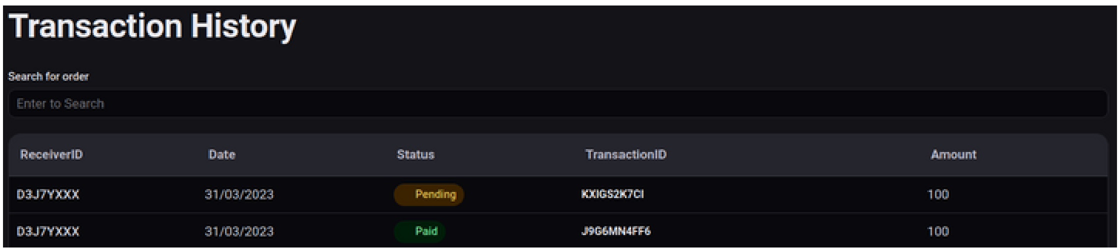


And a prompt is displayed



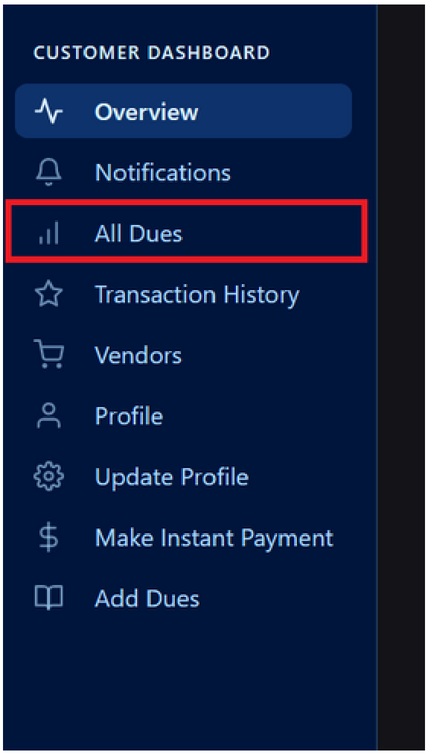
The details will be updated on the overview page and the transaction would be added with status pending.



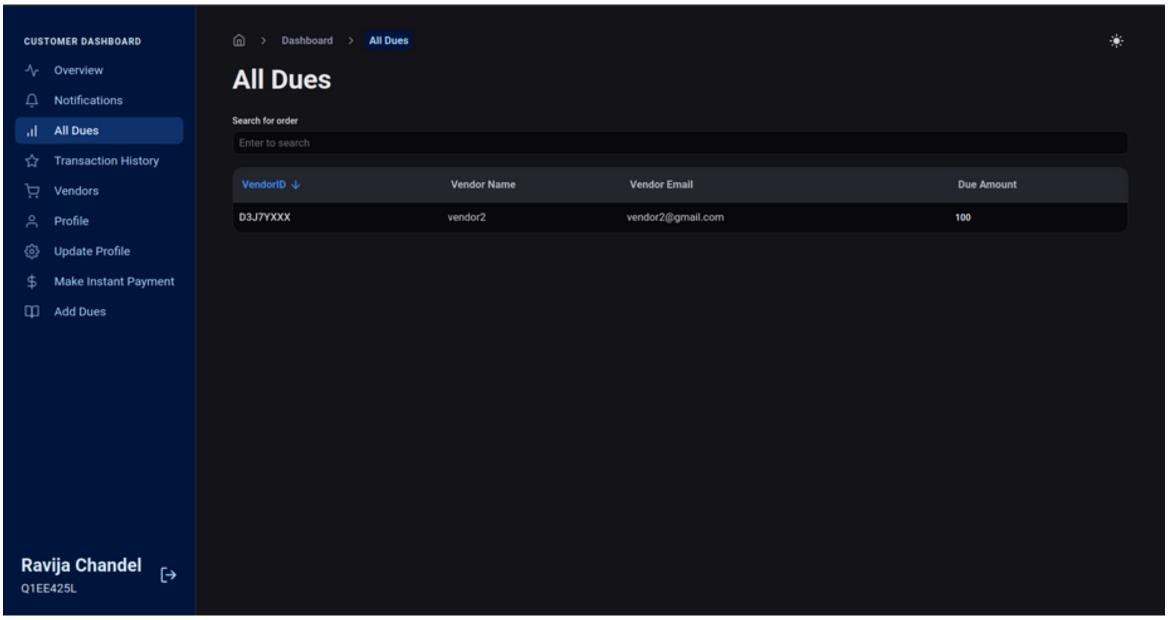


6. Check your dues

Click on the All Dues tab in the sidebar.

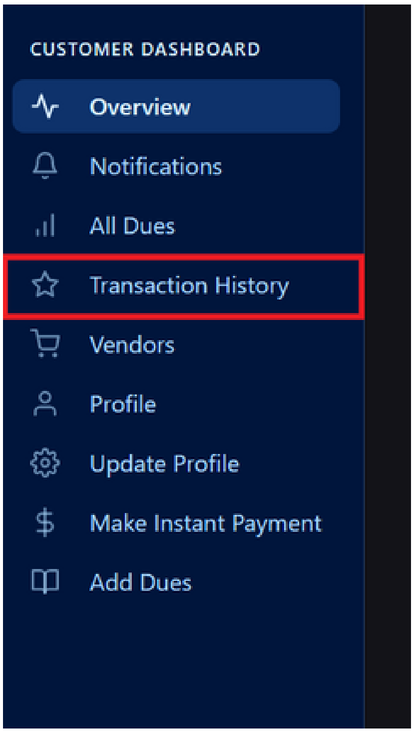


You will be redirected to the All Dues page which shows the list of all dues and the corresponding vendor.

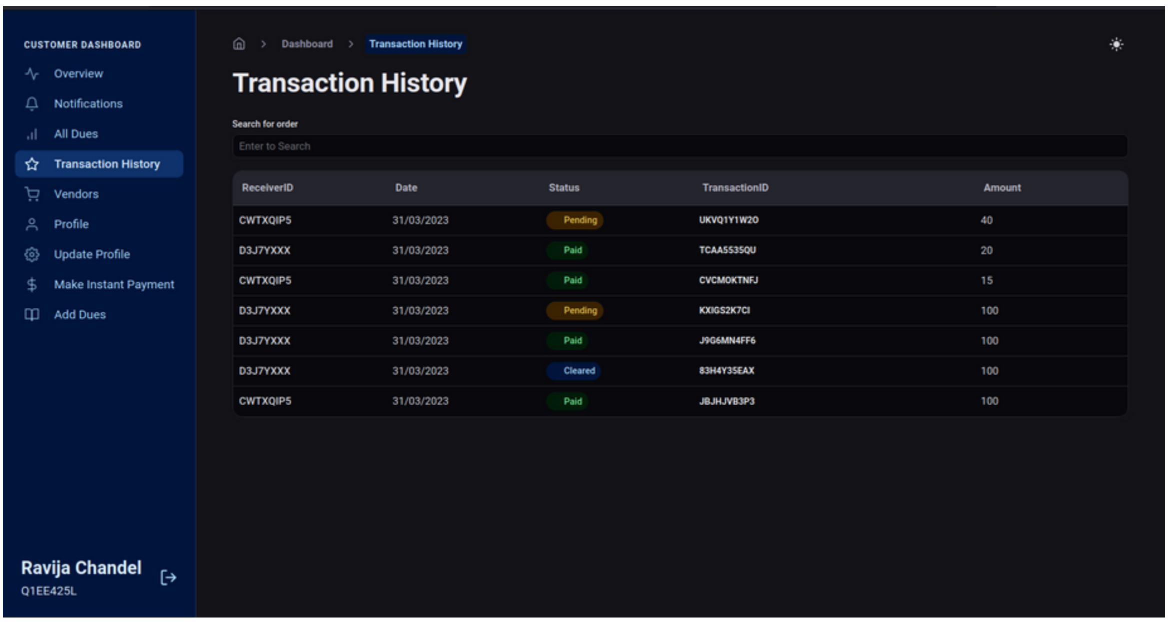


7. Check your Transaction History

Click on the Transaction History tab in the sidebar.

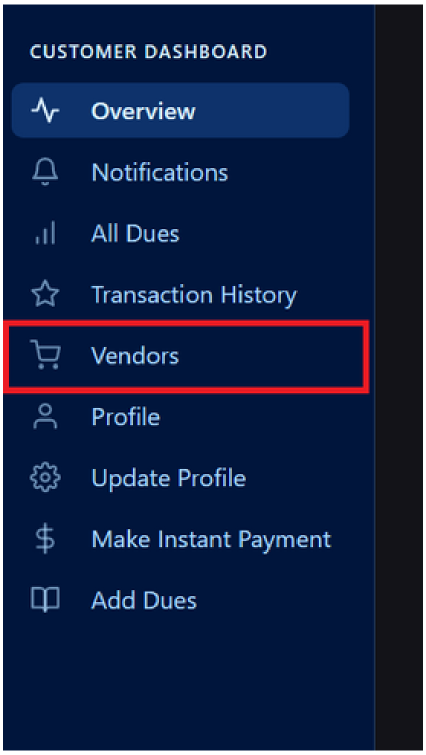


You will be redirected to the Transaction History page where the list of all transactions is displayed.

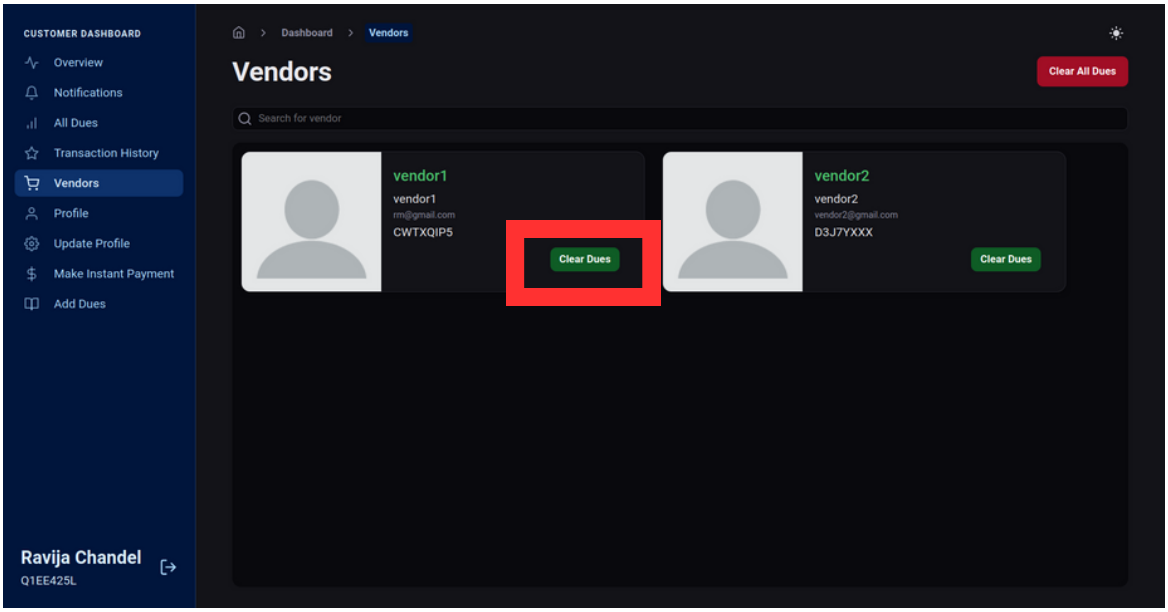


8. Check the list of associated vendors

Click on the Vendors tab in the sidebar.

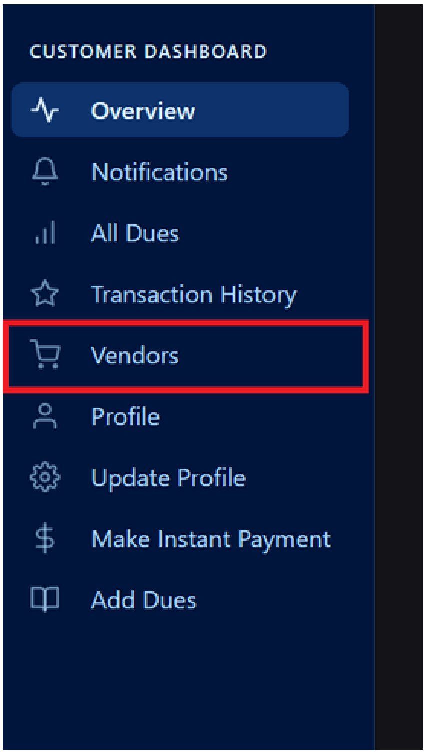


You will be redirected to the Vendors page which would display the list of all vendors with whom past transactions have been made.

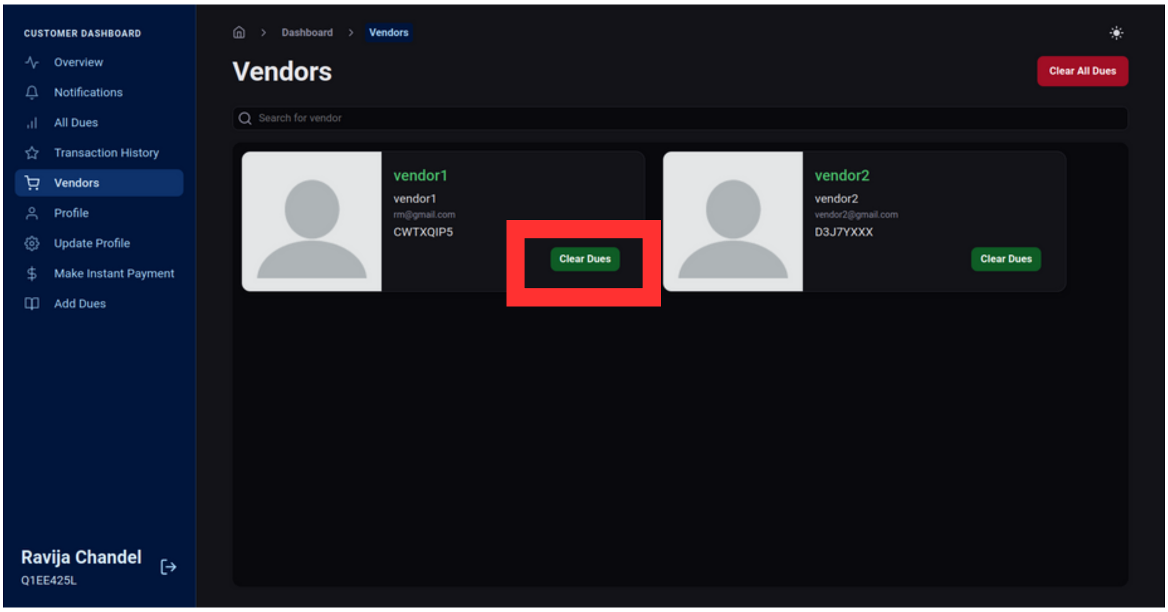


6. Clear Dues

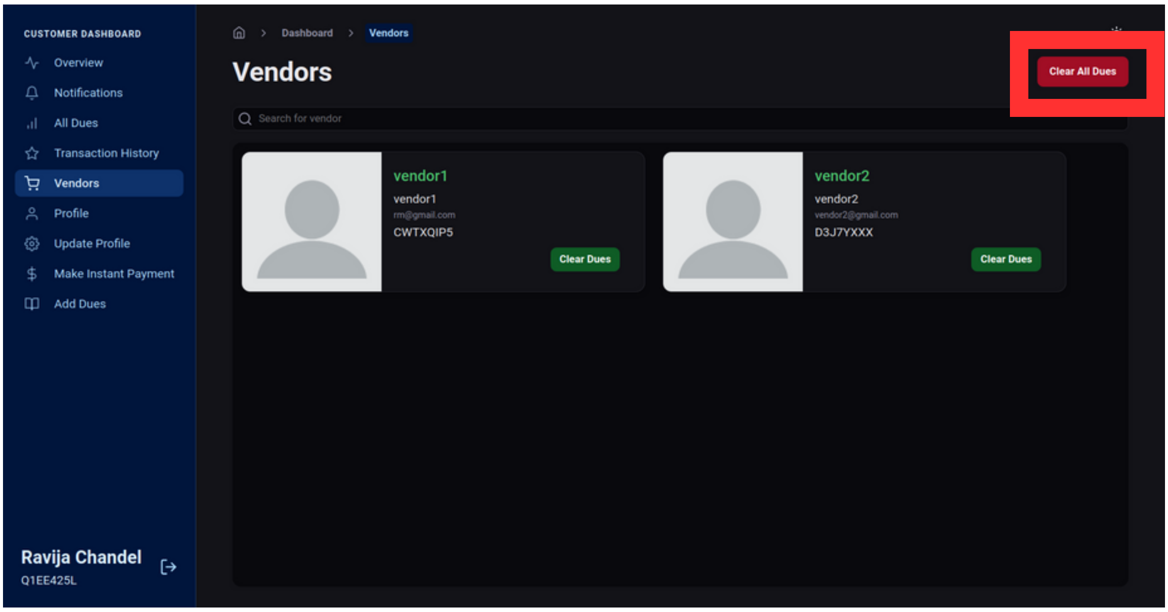
Click on the Vendors tab in the sidebar.



Click on the corresponding Clear Dues button for a particular vendor to clear pending dues with him/her.

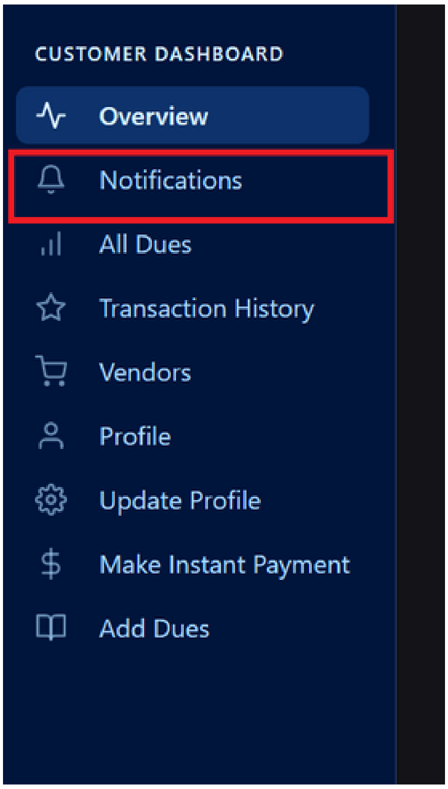


Click on the Clear All Dues button to clear dues with all vendors.

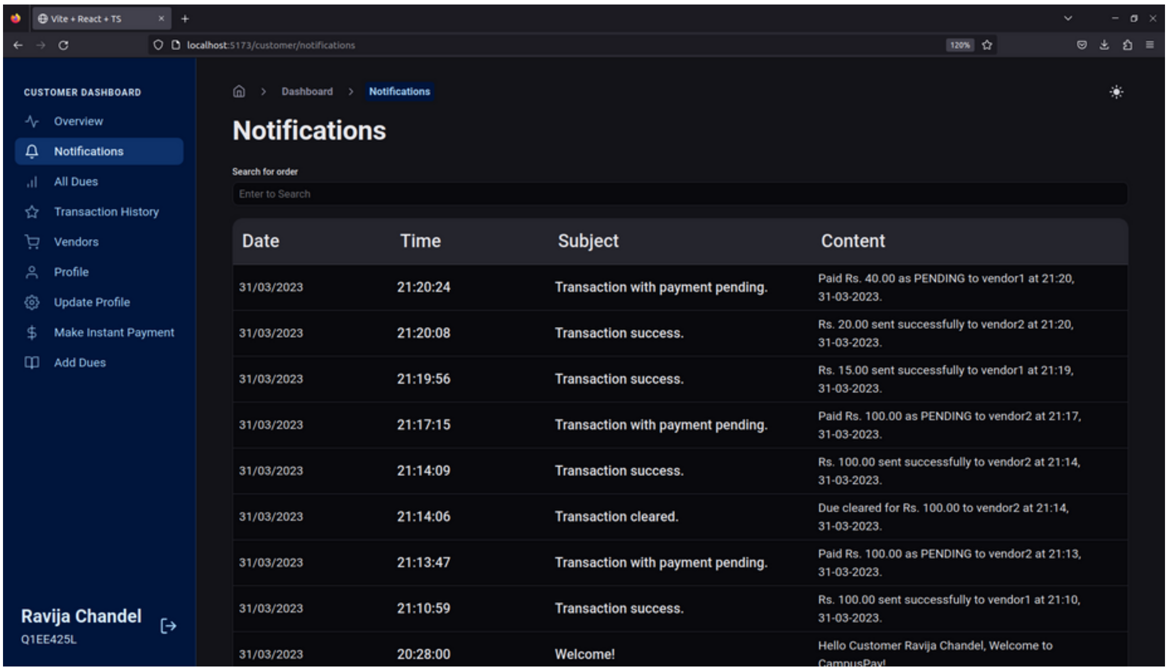


9. Check Notifications

Click on the Notifications tab in the sidebar.

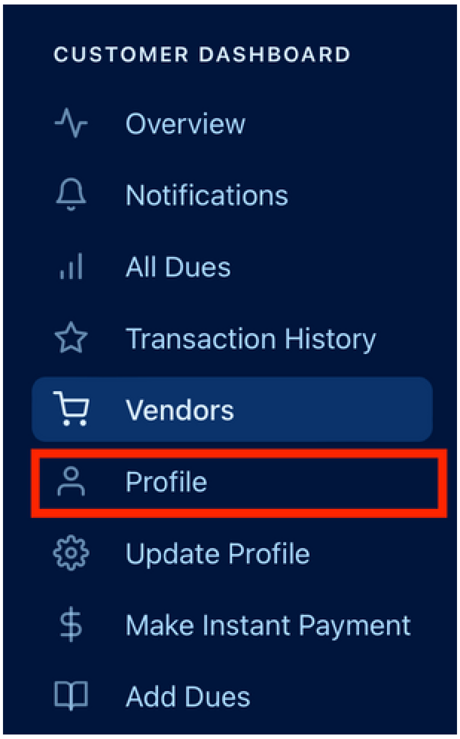


You will be redirected to the Notifications page.

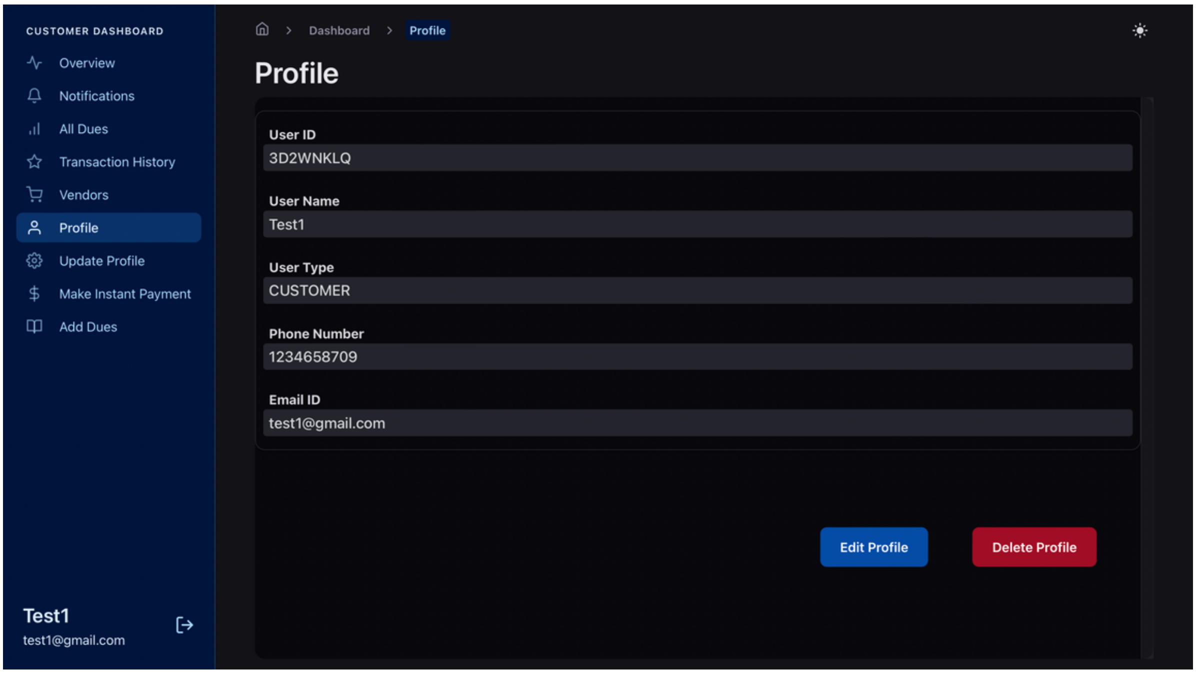


10. View your Profile

Click on the Profile tab in the sidebar.



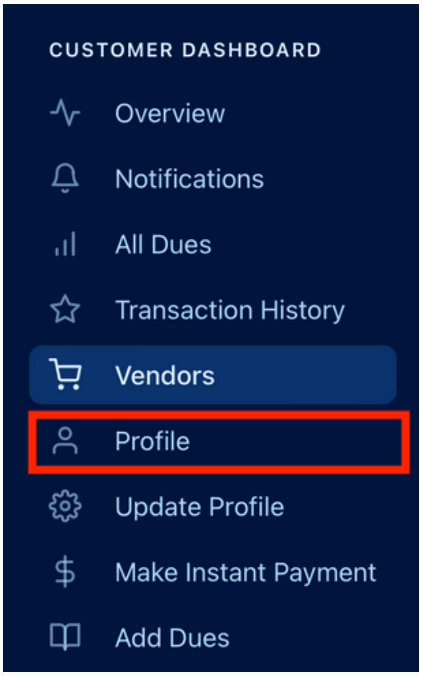
You will be redirected to the Profile page.



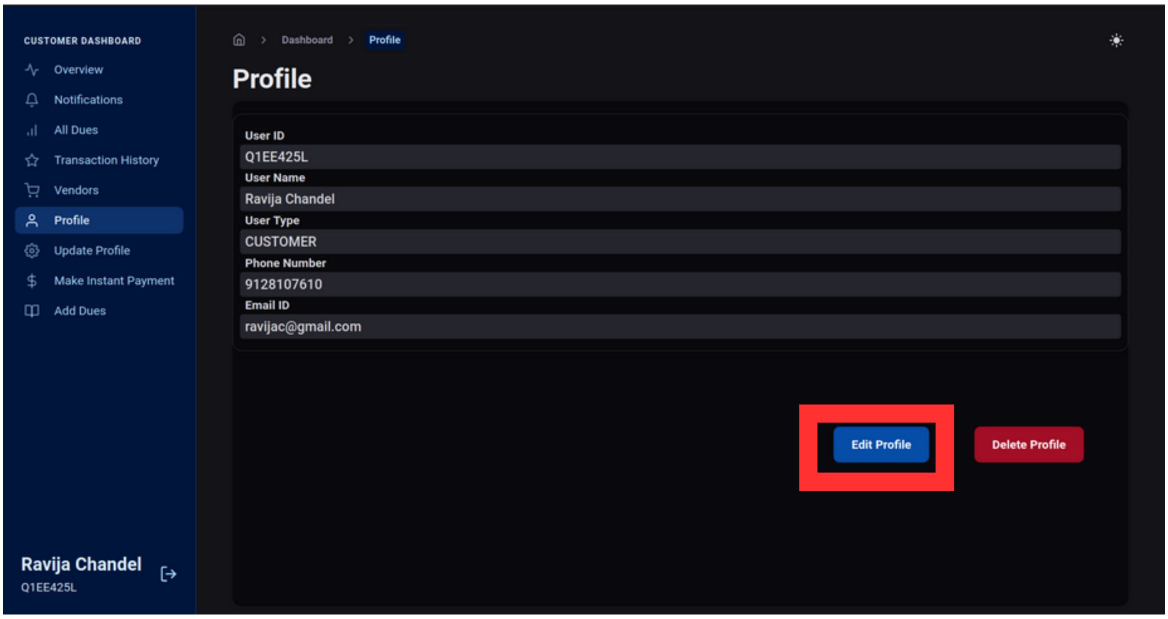
11. Edit your Profile

There are two ways to access the Edit Profile option:

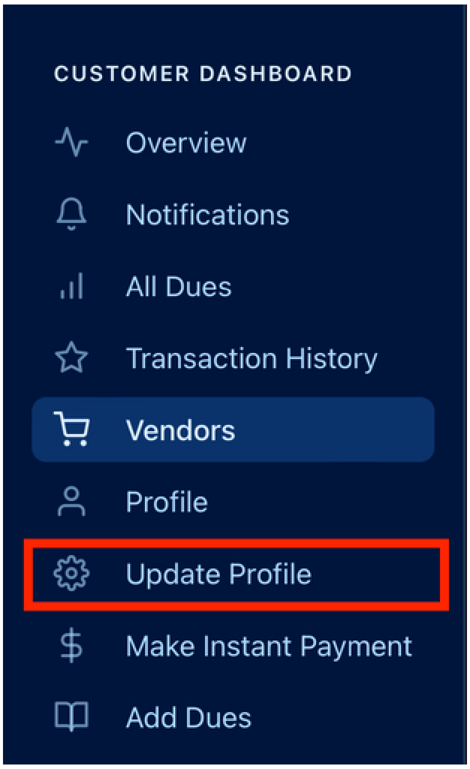
i) a) Click on the Profile tab in the sidebar.



b) Click on the Edit Profile button.

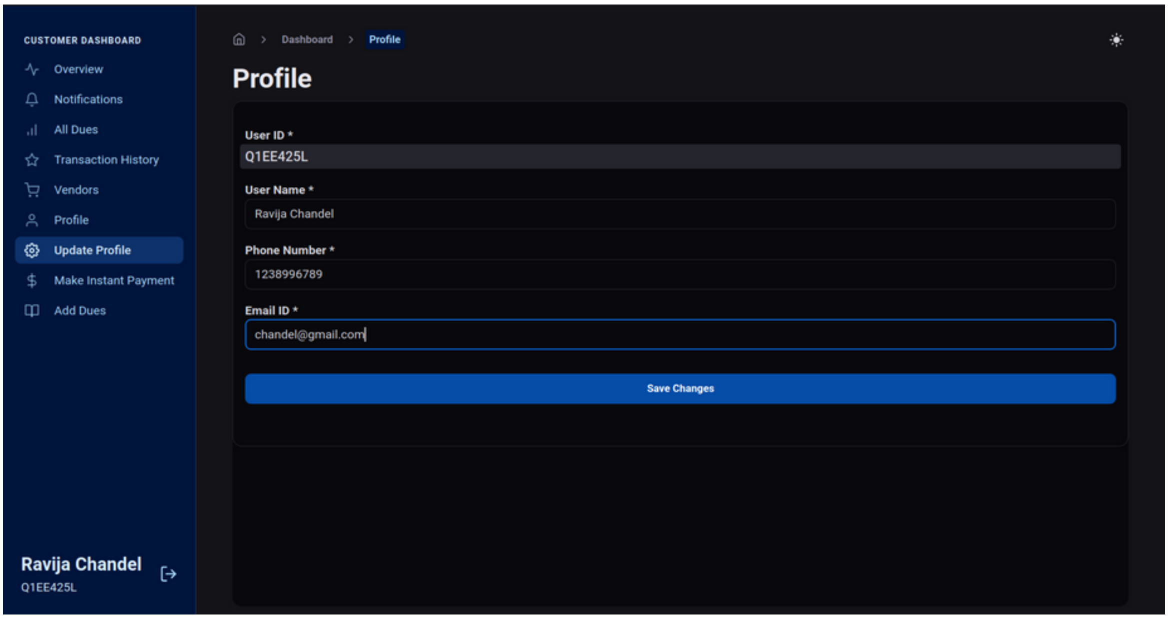


ii) Click on the Update Profile tab on the sidebar.

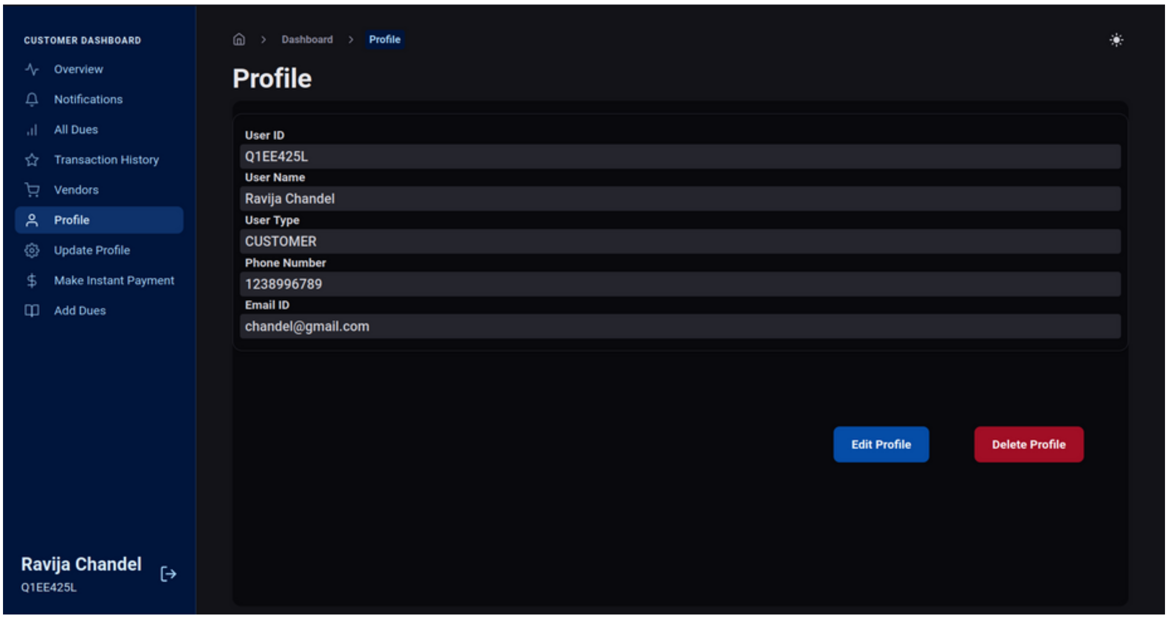


You will be redirected to the Update Profile page.

Fill in the updated details and click on the Save Changes button.

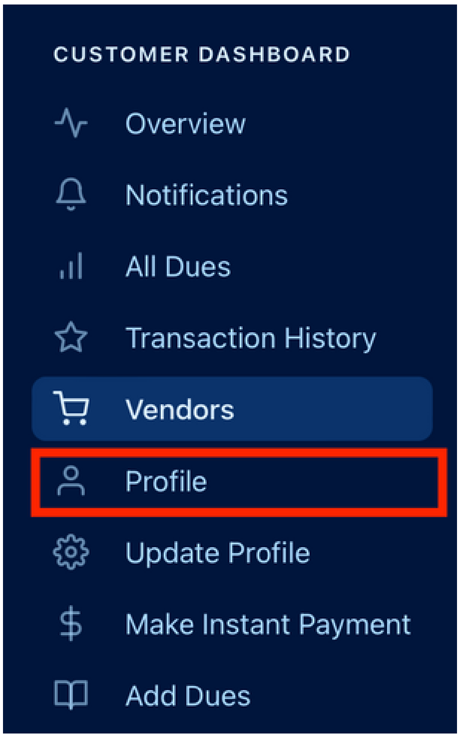


After the successful updation of details, you will be redirected to the Profile page which will show the updated details.

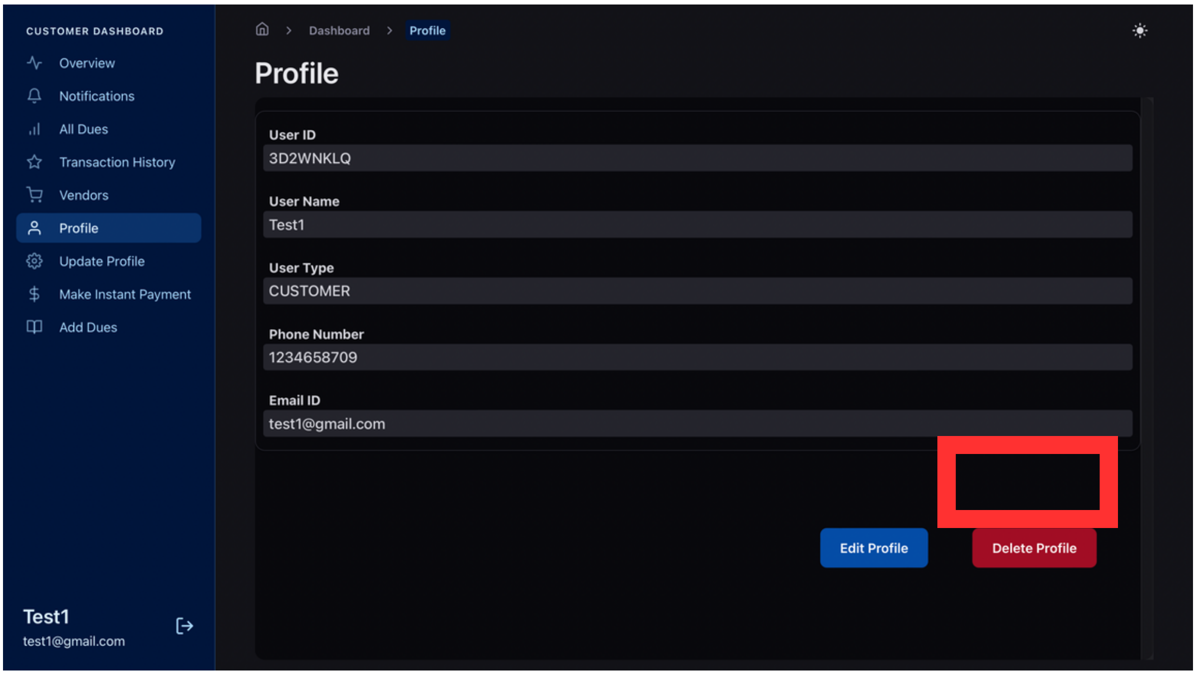


12. Delete your Profile (Not implemented in Version 1.0)

Click on the Profile tab in the sidebar.



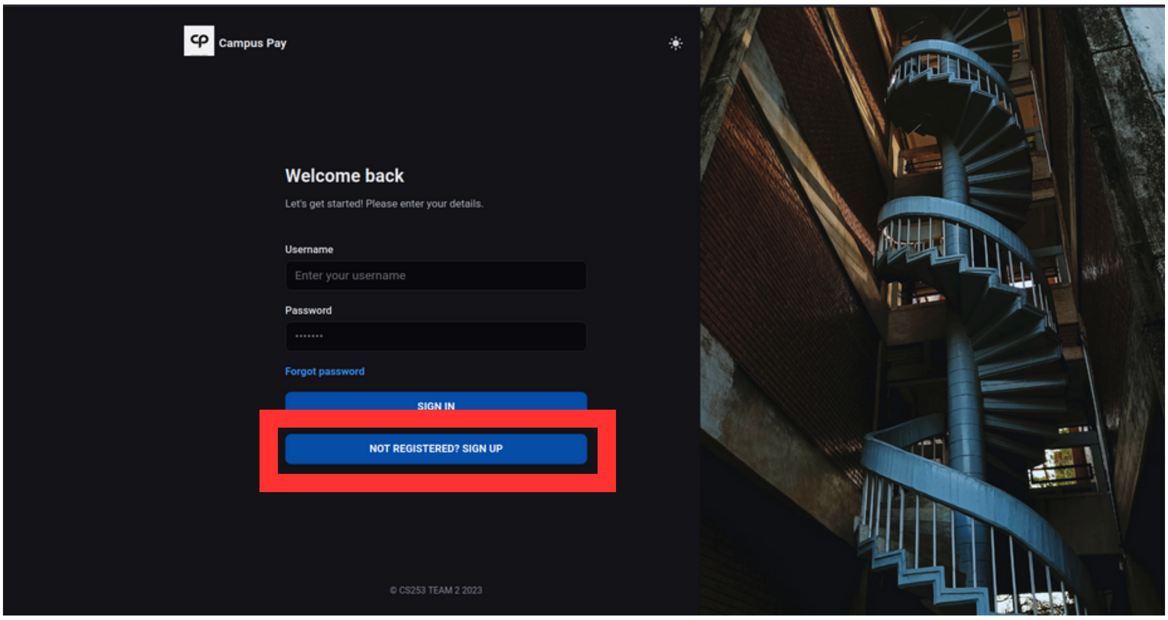
Click on the Delete Profile button in the Profile page.



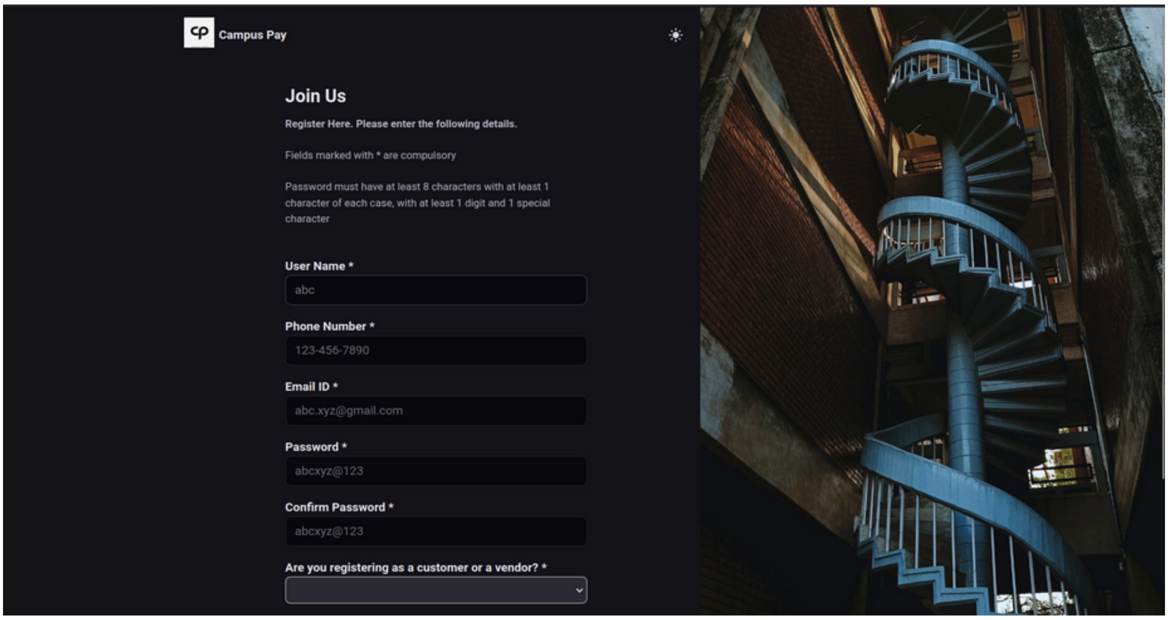
VENDOR :

1. Register on the CampusPay portal as a vendor

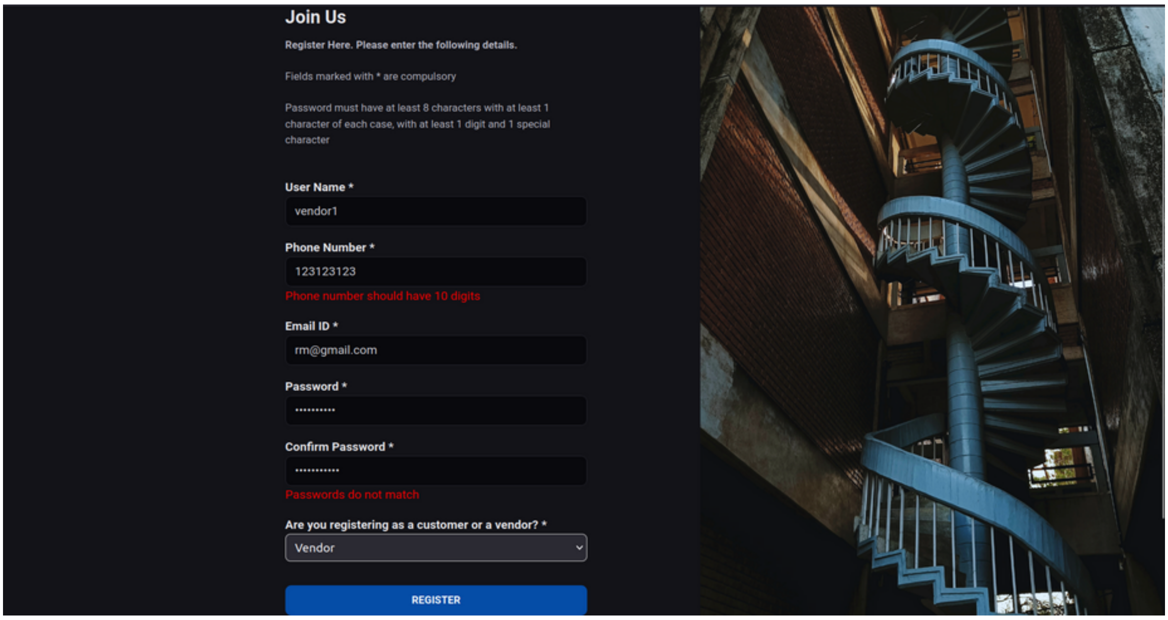
Click on the Sign Up button.



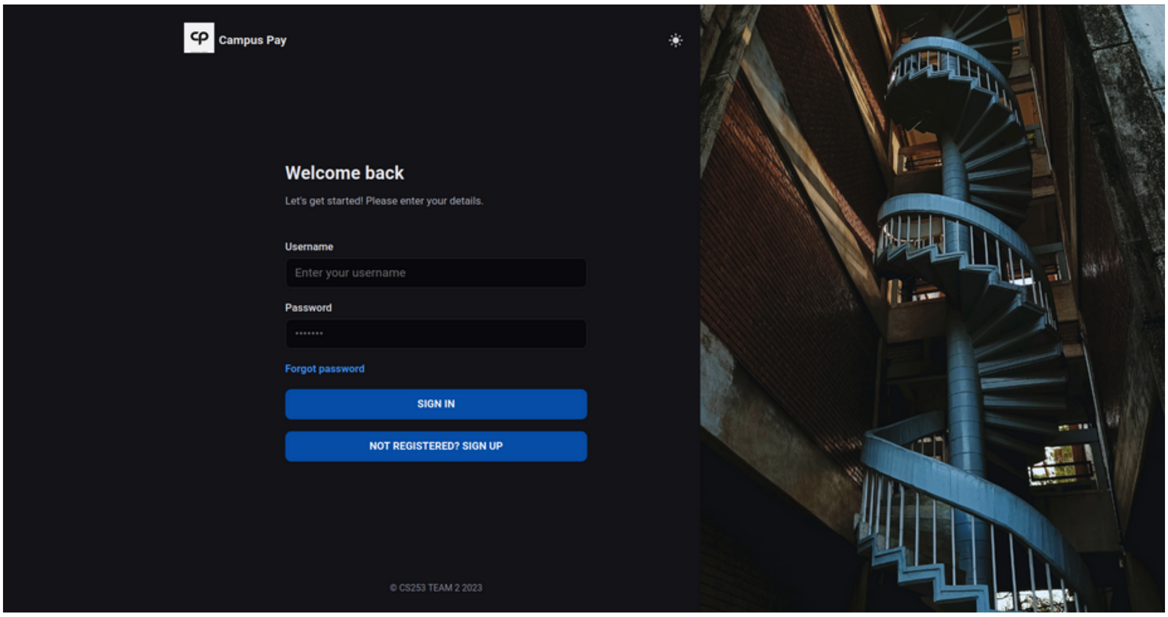
Enter your details and select Vendor.



If any of the entered details are invalid, a message will be displayed according to the type of detail.

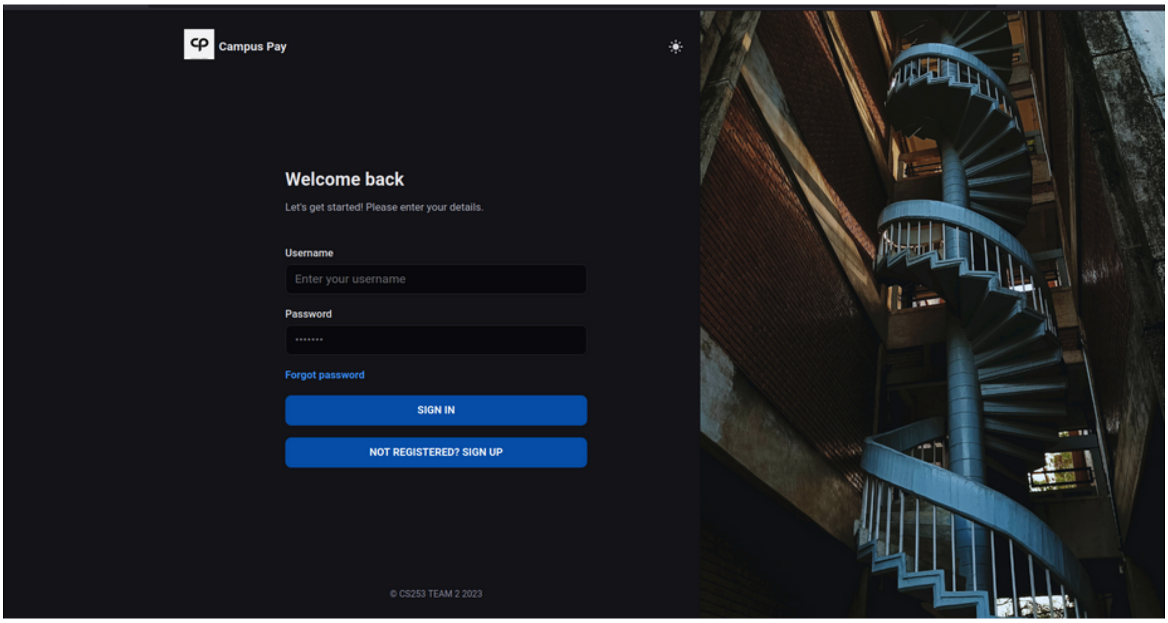


Once you have successfully registered on the portal, you will be redirected to the login page.

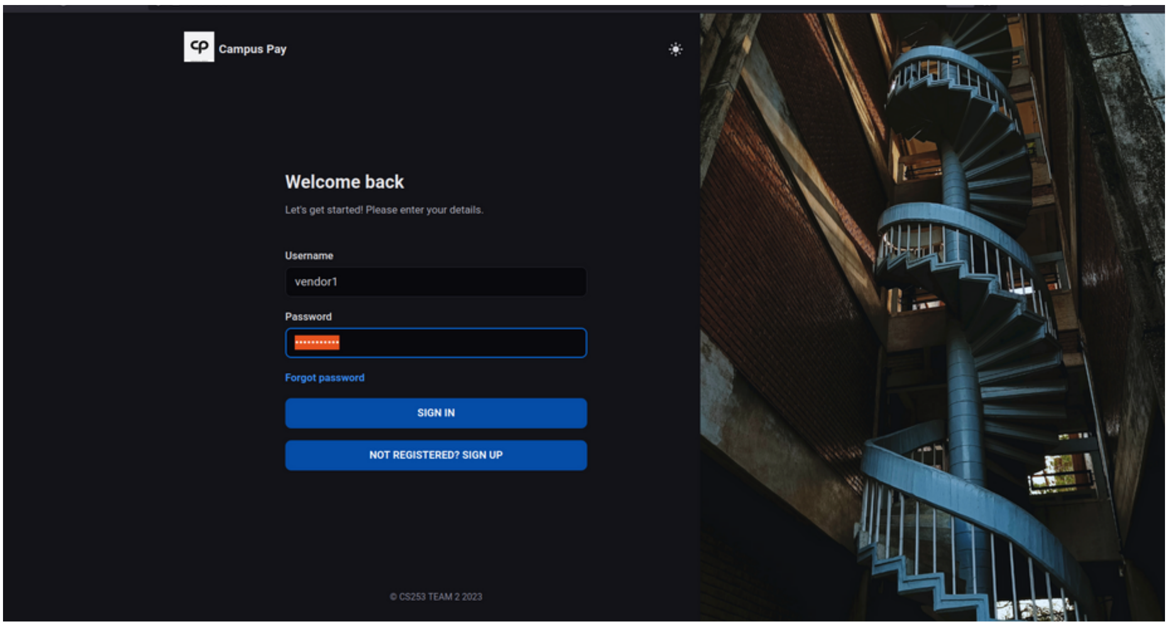


2. Login to CampusPay Account

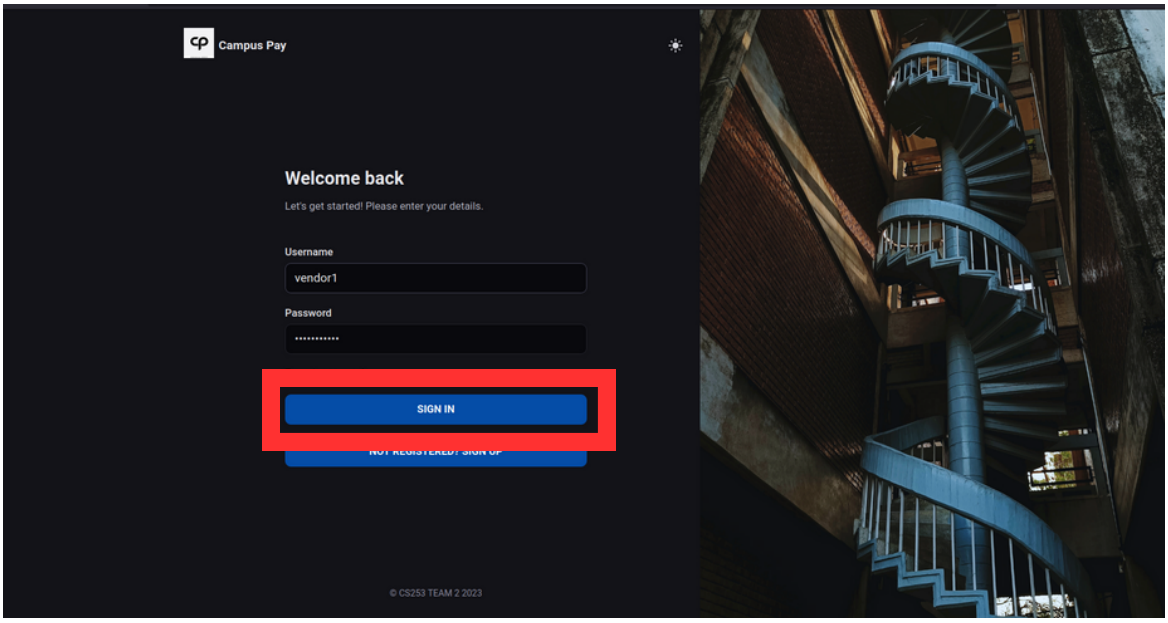
Access CampusPay



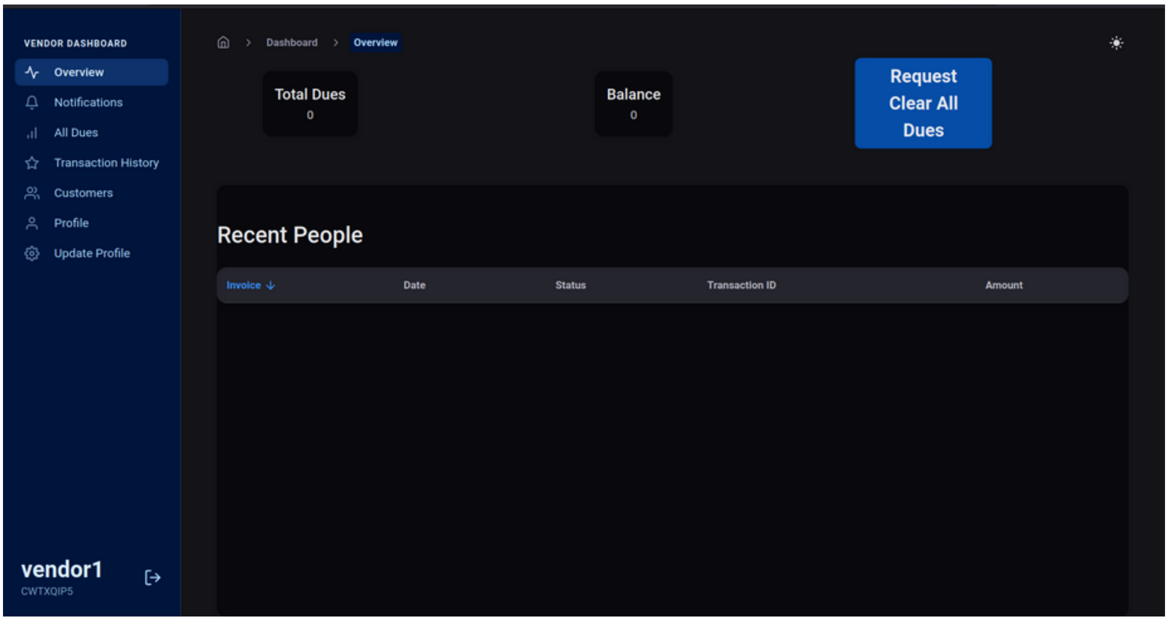
Enter your username and password.



Click on the Sign In button.

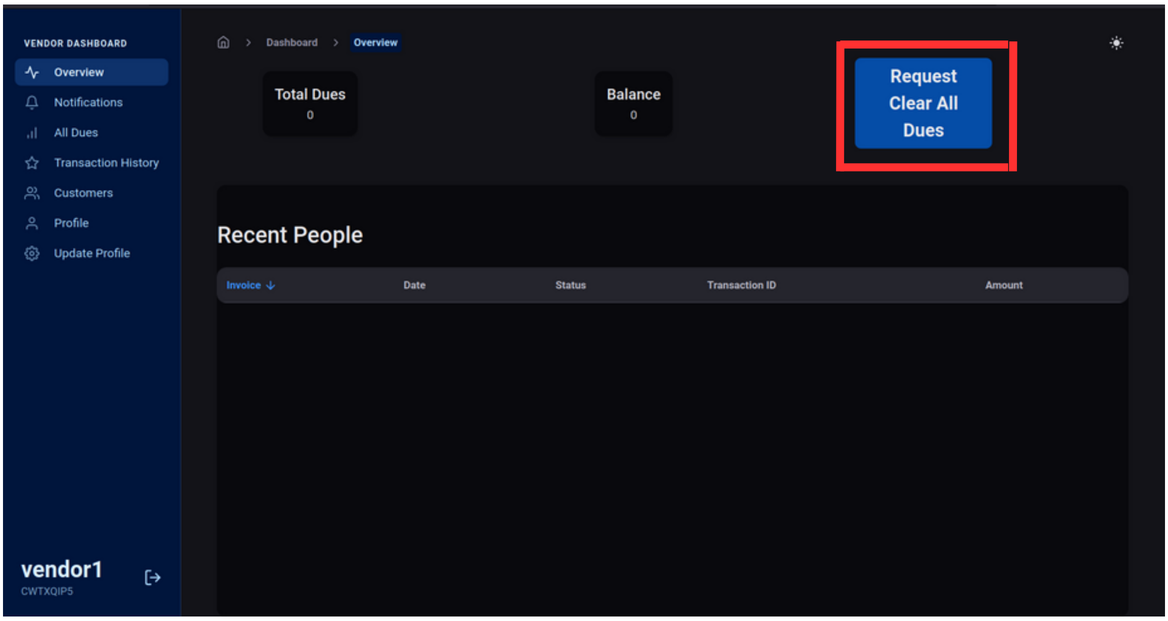


Once you have successfully logged into the system, you will be redirected to the Overview page.

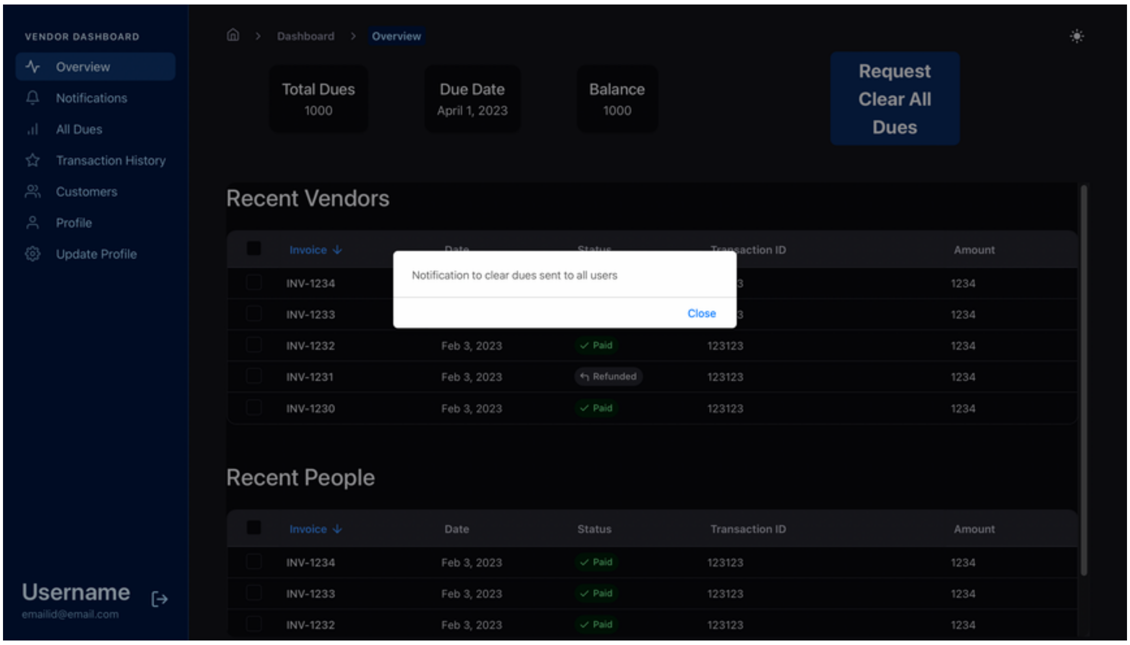


3. Request to clear all dues

On the Overview page, click on the Request clear all dues button.

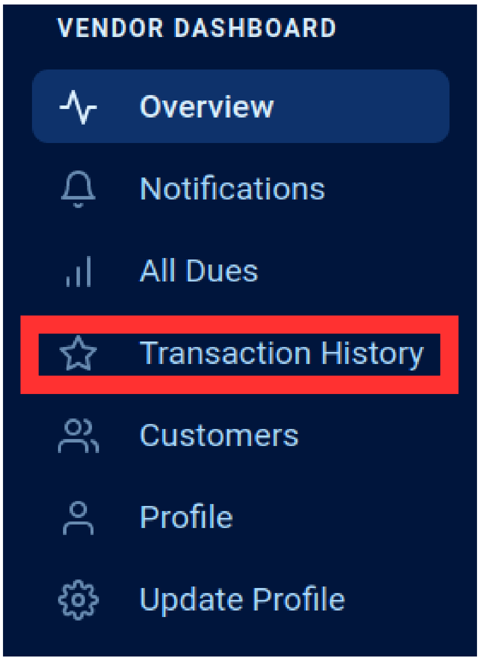


You will receive a pop-up showing "Notification to clear dues sent to all users". Click on the Close button to close the pop-up.

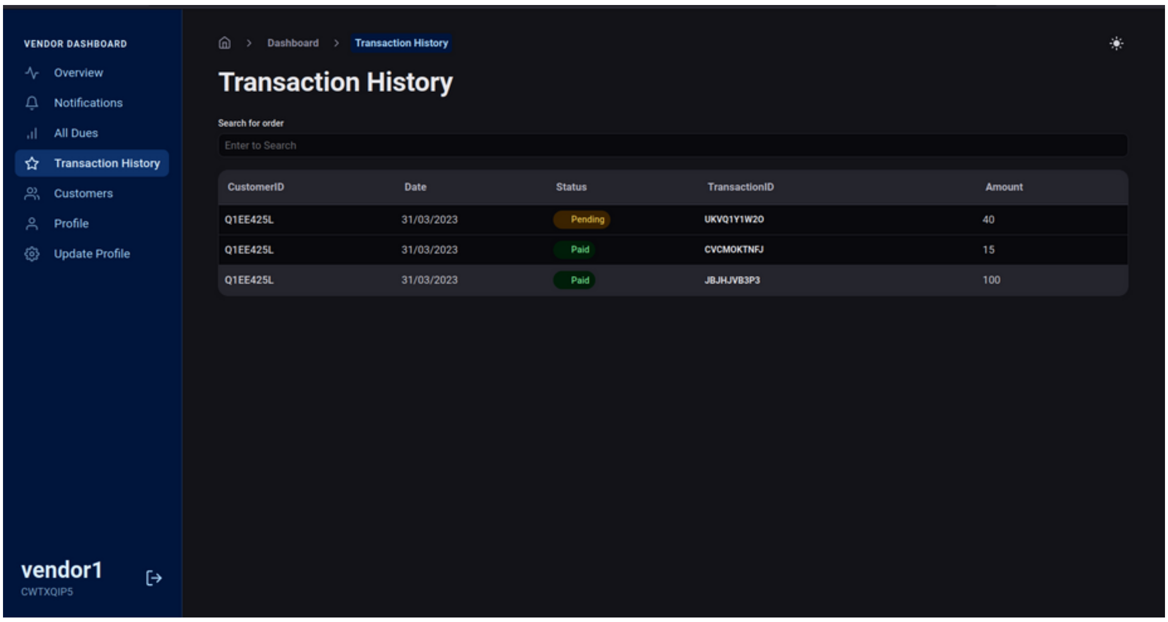


4. Check Transaction History

Click on the Transaction History tab on the sidebar.

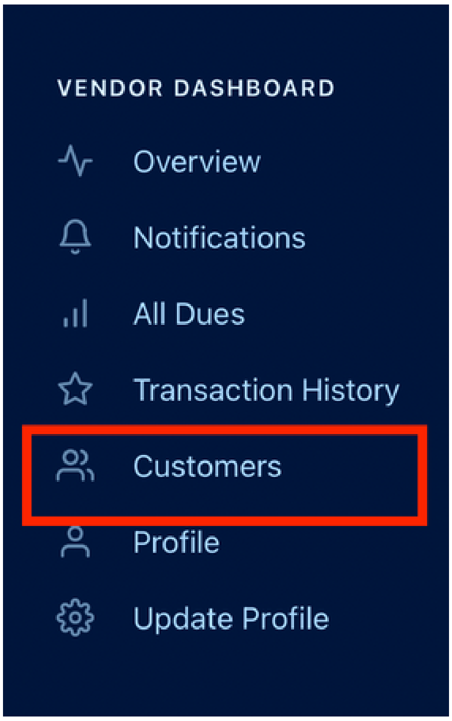


You will be redirected to the Transaction History page which will show all transactions with customers.

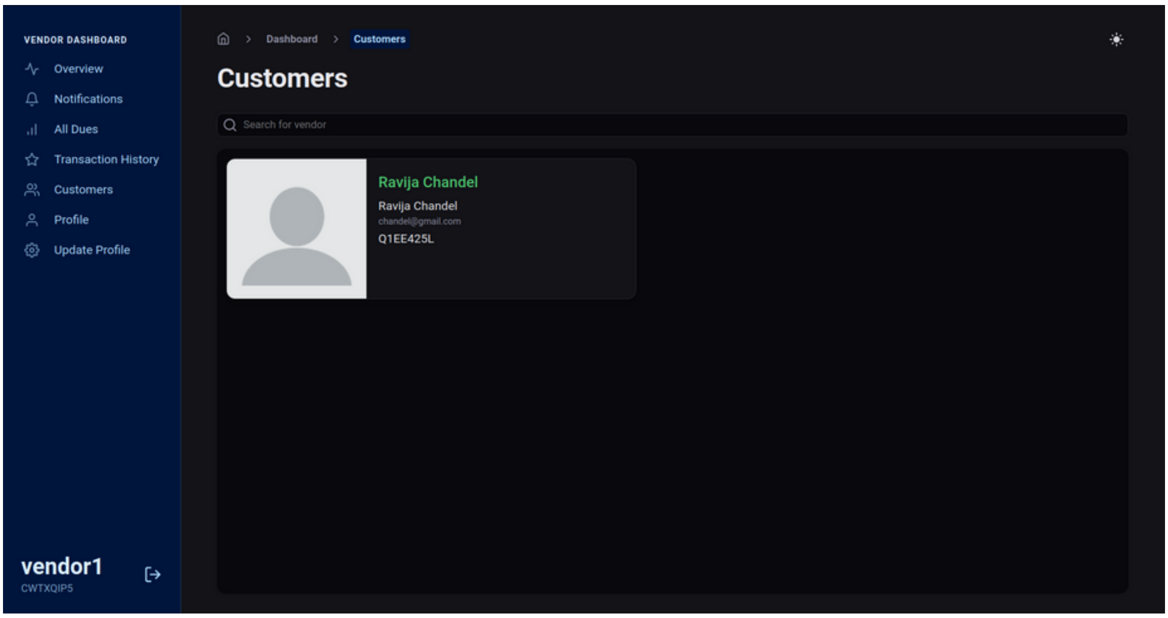


5. View all customers

Click on the Customers tab on the sidebar.

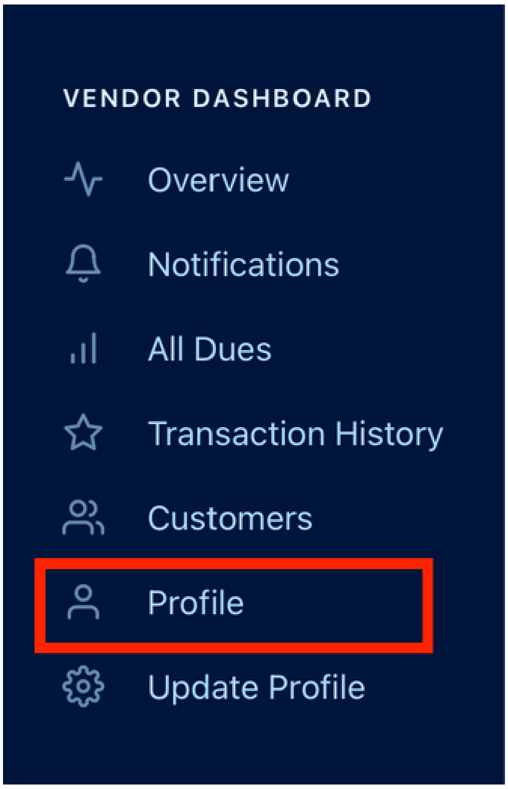


You will be redirected to the Customers page which will show all customers.

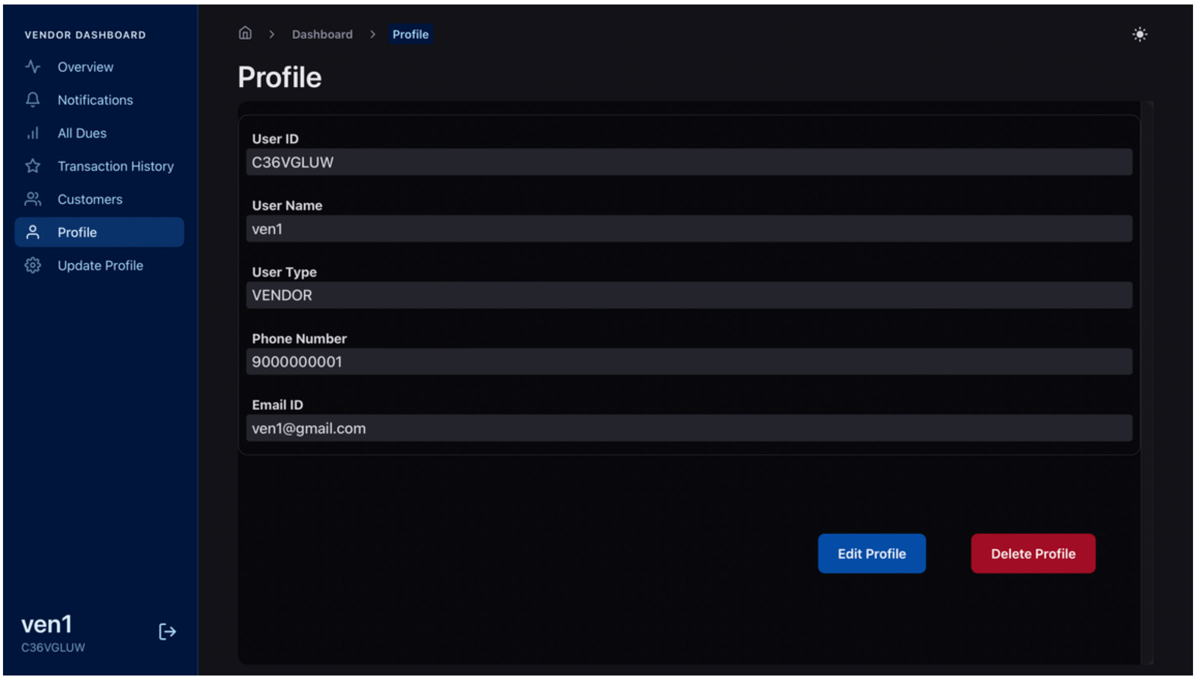


6. View your Profile

Click on the Profile tab in the sidebar.



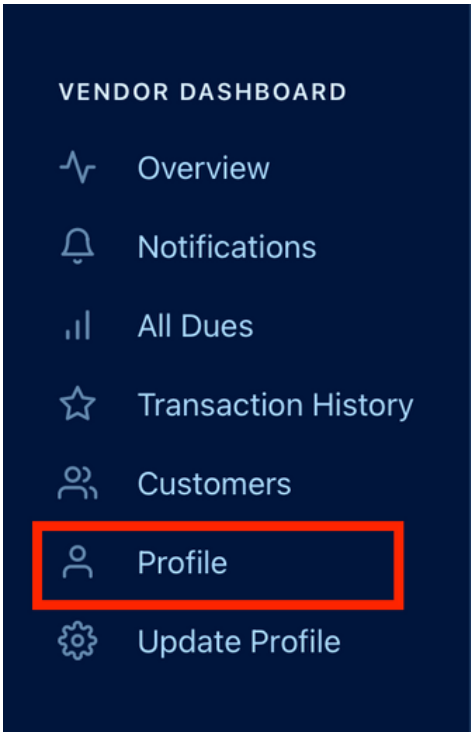
You will be redirected to the Profile page.



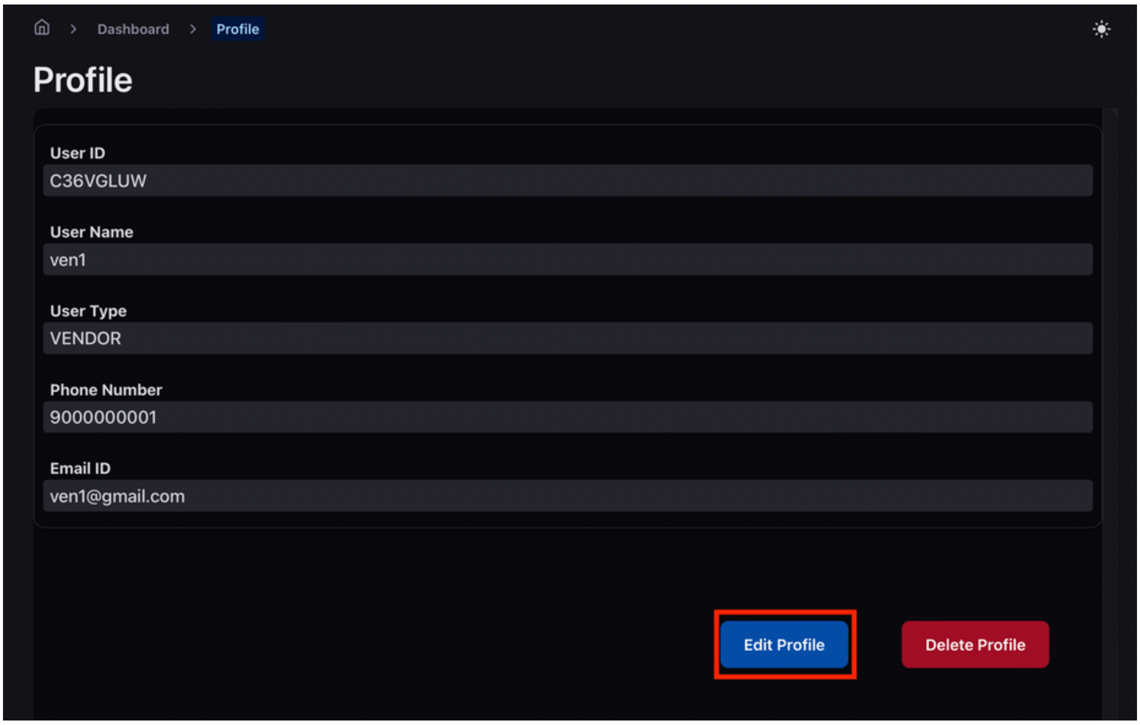
7. Edit your Profile

There are two ways to access the Edit Profile option:

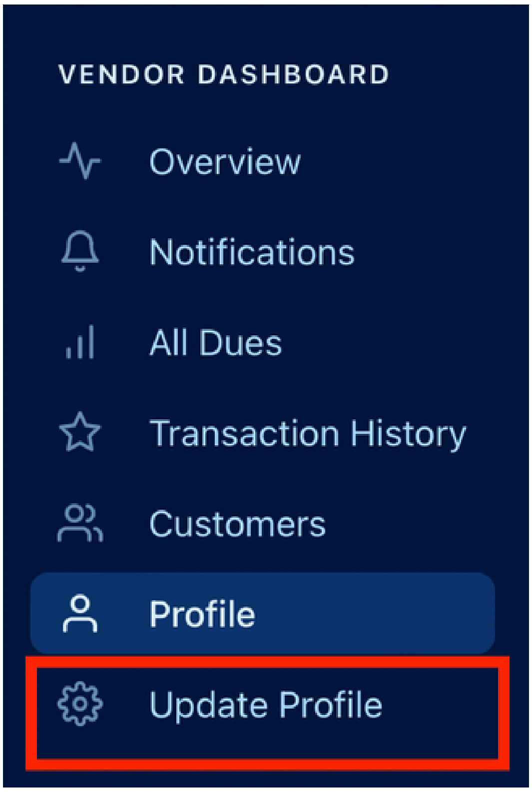
i) a) Click on the Profile tab in the sidebar.



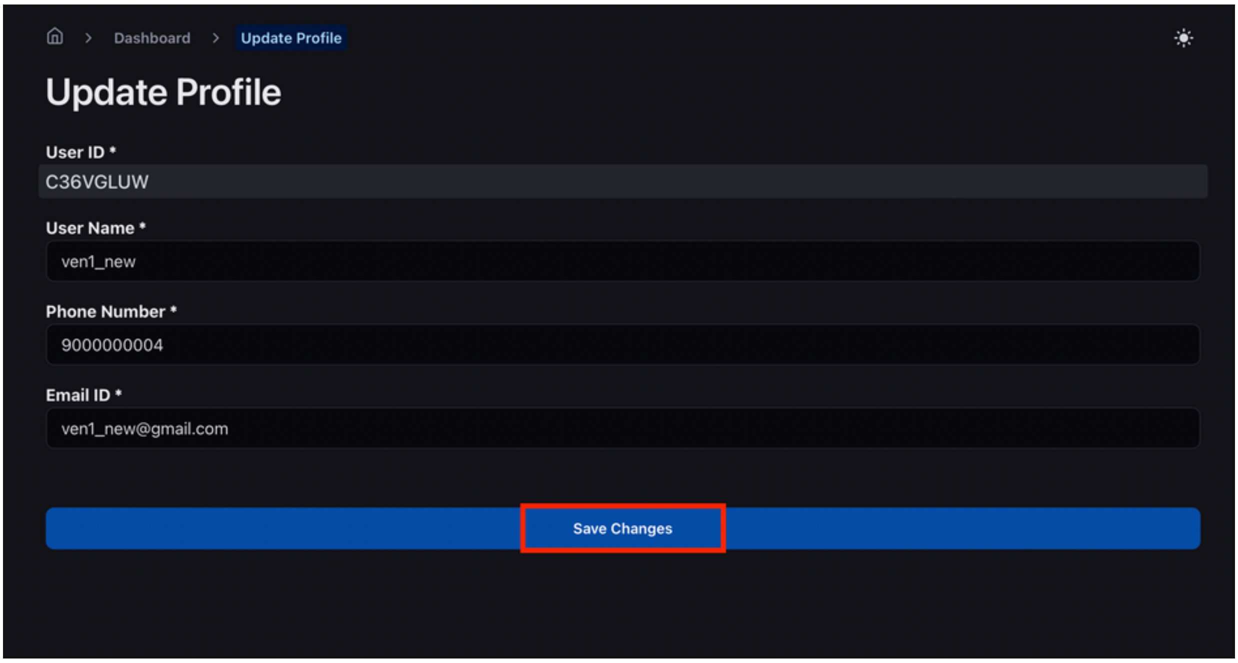
b) Click on the Edit Profile button.



ii) Click on the Update Profile tab on the sidebar.



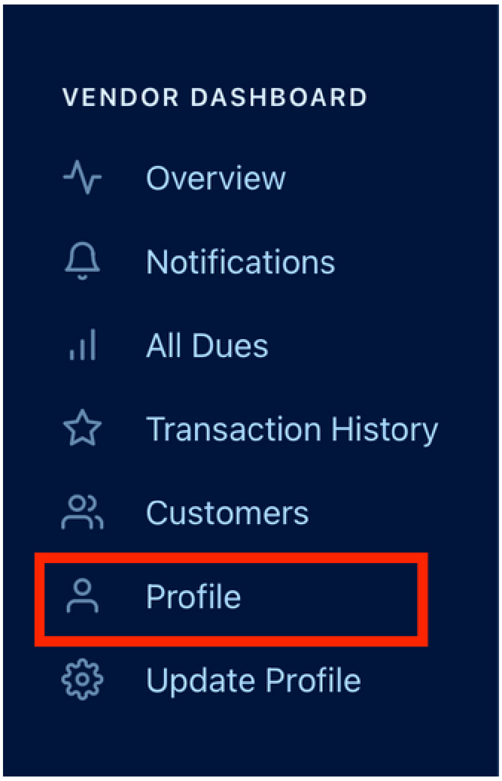
You will be redirected to the Update Profile page.
Fill in the updated details and click on the Save Changes button.



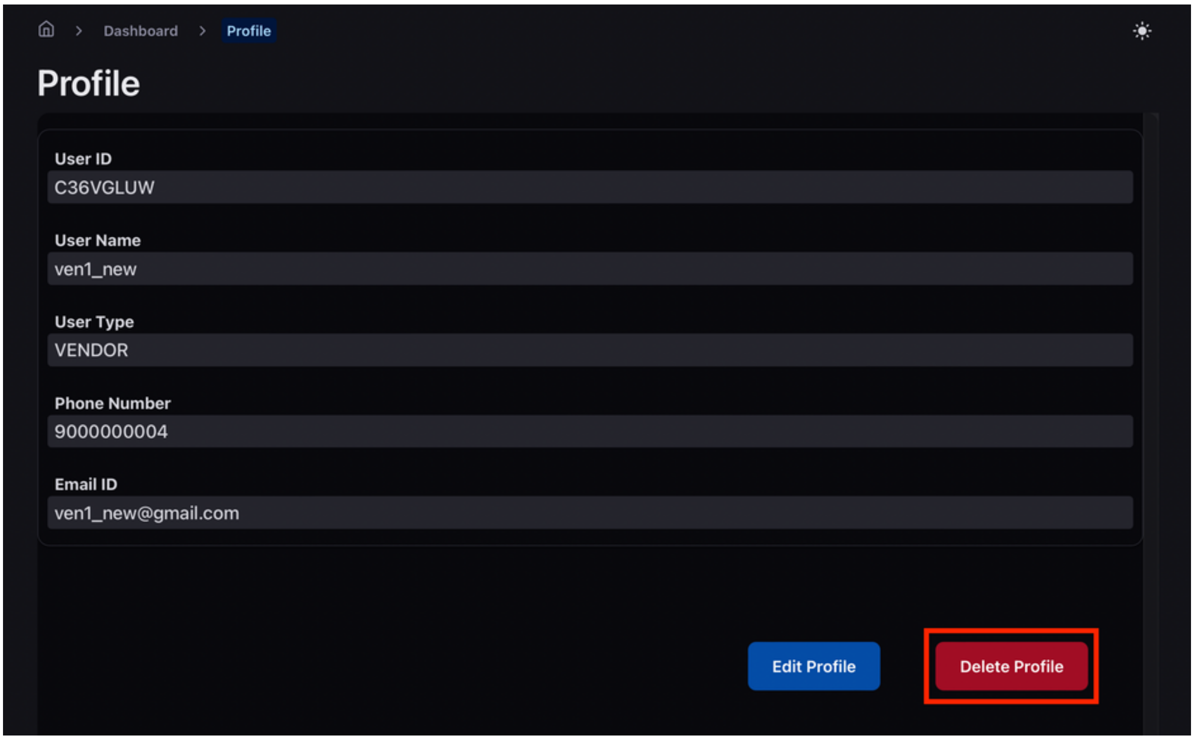
After the successful updation of details, you will be redirected to the Profile page.

8. Delete your Profile(Not implemented in Version 1.0)

Click on the Profile tab in the sidebar.



Click on the Delete Profile button in the Profile page.



Appendix A : Group Log

24 March 2023

- Ravija and Monil worked on the introduction and the customer section.

28 March 2023

- Ravija and Monil worked on the customer section.
- Ravija and Akshat worked on the vendor section.

30 March 2023

- Ravija and Monil worked on the customer and vendor section.

31 March 2023

- Ravija and Siddhant updated the manual with changes.

THANKYOU