



# AHAMED ASHIK A

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## Job Title Summary

- To secure a responsible career opportunity to fully utilize my ability and skills, while making a significant contribution to the success of the company.

## Work Experience

- ✓ 6 Months experience Tally ERP 9.
- ✓ 6 Months experience Microsoft office (excel, PowerPoint, Word, Outlook)
- ✓ 1 Year Experience of POS (point of sale)
- ✓ 1 Year experience at Accountant in James & Co.
- ✓ I am know about that computer troubleshooting and clearing errors.
- ✓ I am expert at Type writing in English.

## Education

### MASTER OF COMMERCE(M.COM)

#### Syed Ammal Arts And Science College

Two Days International Conference At "EMERGING TRENDS IN E-COMMERCE AND DIGITAL MARKETING" Completed in 2024.

### BACHELOR OF COMMERCE(B.COM)

#### Syed Ammal Arts And Science College

Tally ERP9 and Office Automation To be completed in 2022.

## **Skills**

**Tally ERP9   Microsoft Excel   Microsoft PowerPoint   Data Analysis   Teamworking   Decision making  
Communication   Multi-tasking   Leadership   Problem solving   Time management   Basic in HTML**

## **Interests**

- Community Involvement
- Reading
- Learning Language
- Photography
- Sports
- Reading

## **Certification**

- Quiz on Information Technology At J.J College of Arts and Science.
- In Government certificate of 1 crore palm seed plating work at Kadalur to Kanyakumaari costal area till in 2023.
- Certificate at Europe Open University for Excel Dats Analysis, Money Management, Supply Chain Management.
- In Government certificate MYGOV for Chandrayaan – 3 Mahaquiz.

## **About me**

- Dedicated team played and detail-oriented Accountant looking for an opportunity to make a difference by bringing my enthusiasm and expertise to the forefront of a leading company's business accounts and maintenance.

**Signature**