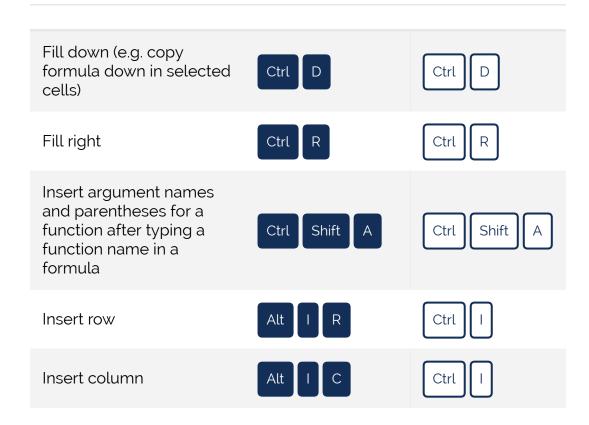
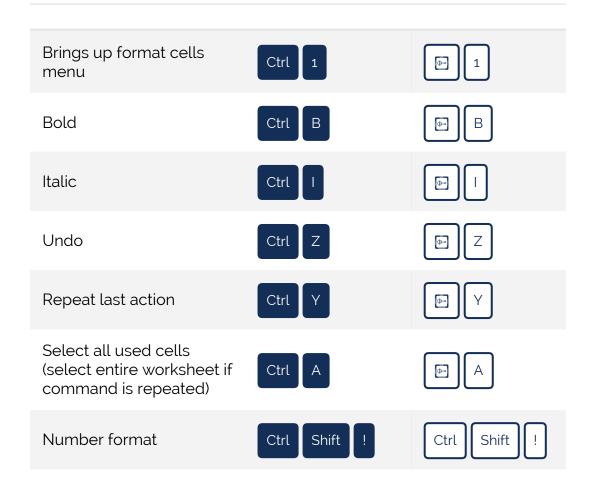
PC shortcuts & Mac shortcuts

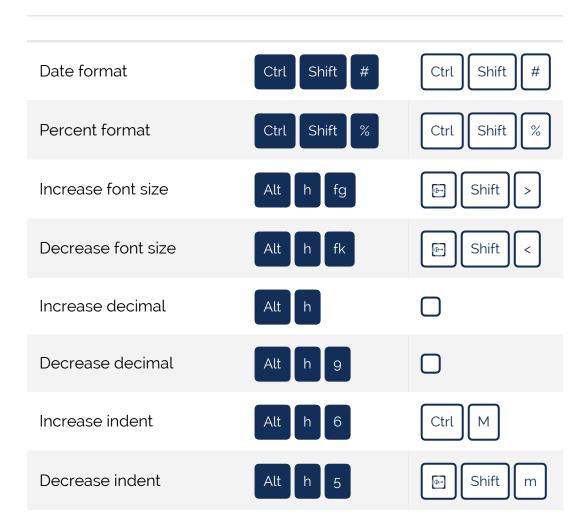
Editing shortcuts

| Edit active cell | F2 | Ctrl |
|--|----------------|--------------------|
| Cut | Ctrl X | |
| Сору | Ctrl C | (P-) (C) |
| Paste | Ctrl V | |
| Paste Special | Alt E S | Shift |
| Paste name into formula | F ₃ | |
| Toggle references | F ₄ | T |
| Start a new line within the same cell | Alt Enter | Ctrl Option Return |
| Insert or edit cell comment | Shift F2 | Shift F2 |
| Display shortcut menu (i.e. same as right click) | Shift F10 | Shift F10 |
| Insert worksheet | Shift F11 | Shift F11 |
| Define a name for a cell | Ctrl F3 | Ctrl F3 |

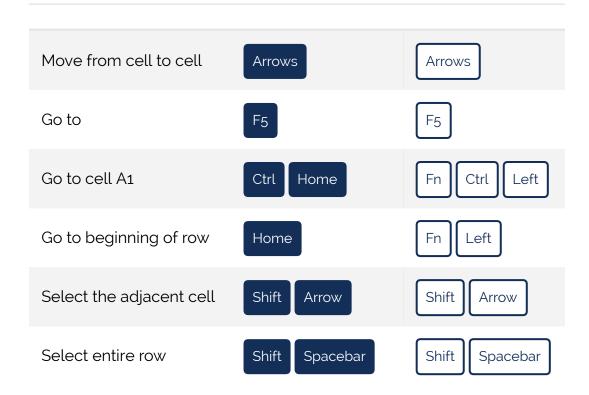


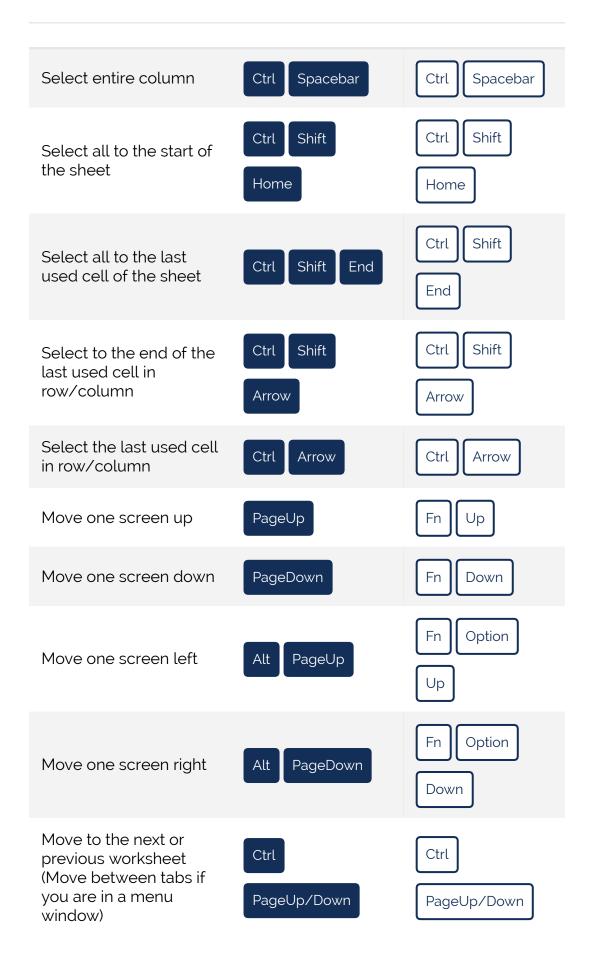
Formatting Shortcuts

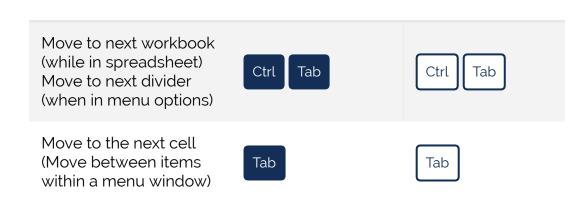




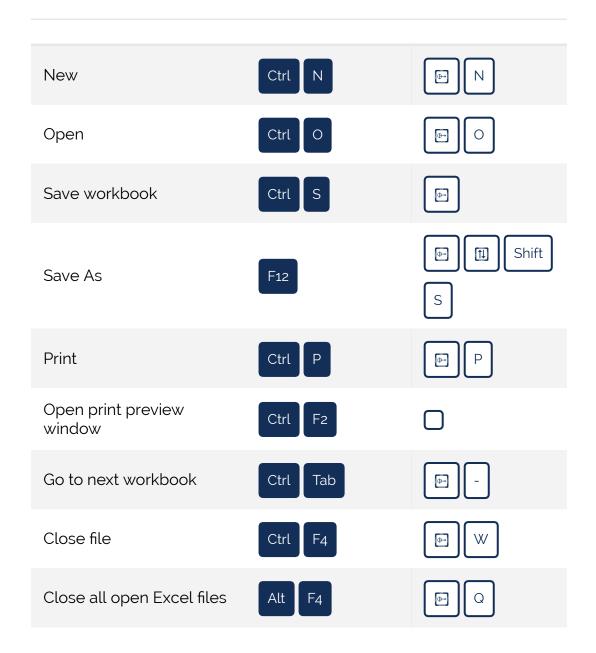
Navigation Shortcuts



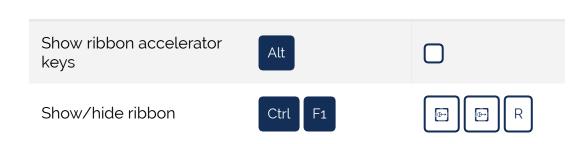




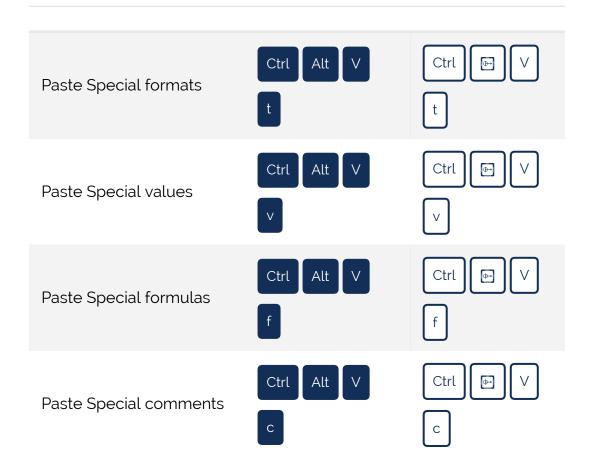
File Shortcuts



Ribbon Shortcuts



Paste Special Shortcuts

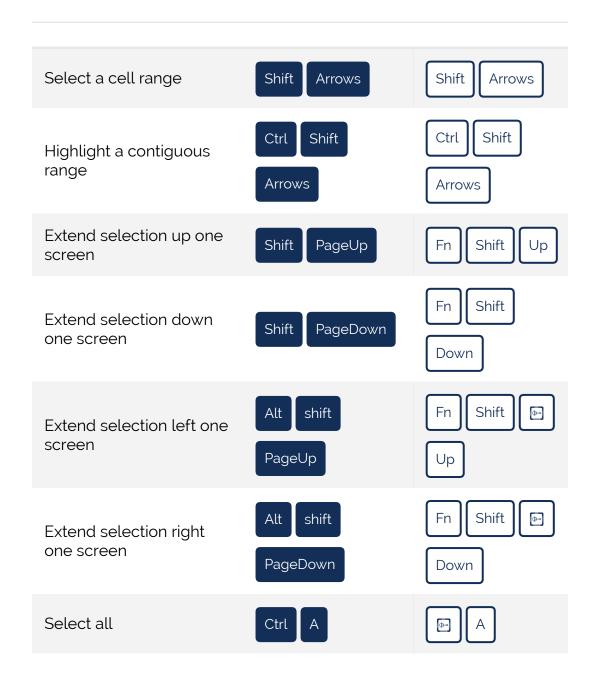


Clear Shortcuts

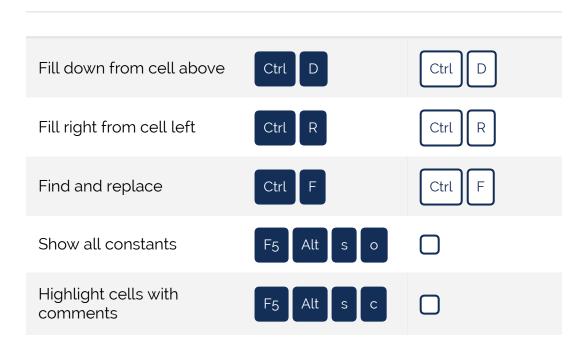




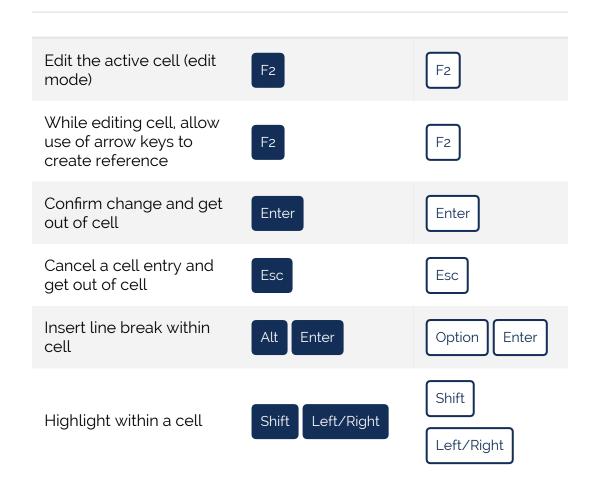
Selection Shortcuts

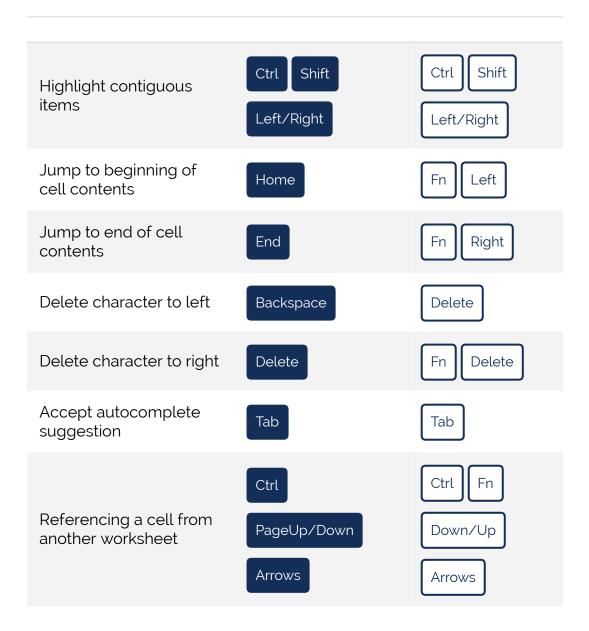


Data Editing Shortcuts



Data Editing (inside cell) Shortcuts





Other Shortcuts

