

ASB USE ONLY:

Date submitted: _____

Action taken: _____

Date presented to Student Council: _____

ASB Technician notification: _____

HHS Club Funding Application

(See funding criteria listed on the last page of this packet)

The purpose of ASB Club Funding is to help clubs in need manage their day to day expenses in order to ensure that the clubs are able to function properly. Club funding will be awarded only to clubs who demonstrate a valid reason for insufficient funding. The Club Funding application is a once per school year opportunity. Please turn this in directly to Ms. Frausto at lunch on Thursday, February 11th ONLY by 12:30 pm. Make a copy to retain for your records. You will also be signing up for a presentation time slot at that time. Please plan to present your club's request to the Student Council on the week of February 23rd-26th, during 7th period (2:20 PM), in the leadership room, A114. Groups will be notified of results by March 4th. Please keep in mind that the maximum value for club funding is \$250.

Club/Organization: Life in Focus Photography ClubAdvisor: Edmond Kwong

Current Balance in Account:

**In order to obtain your club's exact account balance, please see Mrs. Daffern in the ASB office, between 7:30 AM – 7:45 AM.*

Provide a description of how your club enhances and serves the community of Homestead High School:

Life in focus provides a place for budding photographers to meet, practice photography and become part of the community. In addition we teach photography skills, provide photo booths at dances and other events, and provide quality pictures for the yearbook and school website.

Any outstanding bills?

Item: _____ Company: _____ Amount: _____

Item: _____ Company: _____ Amount: _____

**Attach a separate sheet, if needed.*

Reason for requesting funds (explain in detail how these funds will be used, be as specific as possible... list names of events, number of students to attend, cost per student, items to be purchased, etc.)**Table on the next page. Attach a separate sheet, if needed.*

Projected Expenses	Date Needed	Total Cost
Club DSLR (camera)		About \$500

Total Amount of Funds Requested: \$250

**Maximum value \$250. This does not have to match your total amount of expenses; this amount is simply what you predict you will need in addition to your own fundraisers.*

Projected Income and/or Ideas for Fundraisers (please be as specific as possible; include what type of fundraiser, who will be involved, when will it take place, etc.)

**Attach a separate sheet, if needed.*

Projected Fundraiser	Date	Approved?	Projected Cost	Projected net profits
Sadies Photo Booth	2/26	Yes		

Total projected funds to be generated through fundraisers: _____

Total club members: _____

Total funds to be raised via member donations: \$0

Total income from 2015-16 school year: _____

Total expenditures in 2015-16 school year: _____

Club President Signature: X _____

Advisor's Signature: X _____

**Please note: the Student Council is not required to award the full amount of the ASB Club Funding by the end of the 2015-2016 school year.*

ASB FUNDING CRITERIA:

(A) ENCOURAGE ASB CARD SALES = Encourage ASB card sales throughout your club. Funds for club funding and grants come directly from ASB card sales, so the more ASB cardholders there are, the more funding clubs may receive!

(B) TURN IN EXECUTIVE CLUB SUMMARIES = Executive summaries inform ASB that your club is accurately using the amount of money requested on the budget request form. Summaries should be submitted semi-annually to ASB Vice President Nathan Mijares at the end of each semester. Please submit the summaries on time.

(C) SERVE THE COMMUNITY = Make sure your club is being productive. Your club should provide some way in which the members can either serve the school or serve the greater community (i.e. school/community service projects, fundraisers, events, etc.).

(D) EXPLAIN YOUR CLUB'S FUNDING NEEDS = Explain why you need these funds and why your fundraising efforts are not sufficient to sustain your club. Keep in mind that there is a \$250 request limit per club.

(E) BE COURTEOUS = If you know you have a large sum of money in your account, or if your club can easily support itself, please be reasonable and courteous with your requests.

(F) SHOW PRIDE = Plan events to boost school spirit and incorporate more of the student body!