

# Macalester College

## Academic Information

Macalester College, like all other academic institutions, is subject to the provisions of the Family Educational Rights and Privacy Act (FERPA), commonly known as the Buckley Amendment. This law gives students certain rights of access to their educational records and imposes obligations on the College concerning the release and disclosure of those records to third parties. The Buckley Amendment does allow academic information (grades, registration status, class schedule, etc) to parents at any time if the student is declared as a dependent on the parent's federal income tax form. This means that Macalester is permitted to release academic information to your parent(s) if you're considered a dependent. Requests for release of academic information are generally made to the Office of the Registrar in writing. You must choose one of the options below indicating your dependency status. If you don't, we'll automatically consider you a dependent.

### **My dependency status and consent to release of academic information:**

( ) I am classified as a dependent of my parent(s) and consent to the release of academic information to them upon their written request.

( ) I am not classified as a dependent of my parents, and I do not consent to the release of academic information to them.(Please attach a copy of IRS form 1040 to validate your status.)

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Student's Name (please print)

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Student's Signature

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Date

The status and consent listed above remains in effect for a student's entire enrollment at Macalester unless the Registrar is notified of a change.

## Directory Information

Macalester is allowed to release directory information at any time, to anyone, without a written release. Directory Information includes the following: a student's name, local address, local telephone number, date and place of birth, major field(s) of study, participation in officially recognized activities and sports, dates of attendance, degree and awards received, most recent previous educational institution attended. A student may prohibit the release of directory information. Such prohibition must be made by the 10<sup>th</sup> day of classes in the fall semester, and must be renewed annually.

### *Prohibition of Release of Directory Information*

Although uncommon, there may be a legitimate reason for a student to prohibit the release of their directory information. If you would like this information restricted, please contact the Registrar's Office (registrar@macalester.edu, or call 651-696-6200) to obtain the necessary paperwork, as your signature is required for this request. *Please know that this prohibition means that we will not release **any** information about you to anyone (parents sending birthday greetings, grandparents sending care packages, friends looking for a phone number, etc.), and must be renewed annually.*