

Program Name	Description	ShortCut Keys	Action
Google Sheets	Navigation Shortcuts:	Ctrl + Down Arrow or Ctrl + Up Arrow	Jump to the bottom or top of the data range in a column.
Google Sheets	Navigation Shortcuts:	Ctrl + Left Arrow or Ctrl + Right Arrow	Jump to the left or right edge of the data range in a row.
Google Sheets	Navigation Shortcuts:	Ctrl + Home	Move to the top-left cell of the sheet.
Google Sheets	Navigation Shortcuts:	Ctrl + End	Move to the last cell with data in a column or row.
Google Sheets	Navigation Shortcuts:	Ctrl + Page Up or Ctrl + Page Down	Move between sheets in a workbook.
Google Sheets	Cell Editing and Formatting:	Enter	Move one cell down.
Google Sheets	Cell Editing and Formatting:	Shift + Enter	Move one cell up.
Google Sheets	Cell Editing and Formatting:	Tab	Move one cell to the right.
Google Sheets	Cell Editing and Formatting:	Shift + Tab	Move one cell to the left.
Google Sheets	Cell Editing and Formatting:	Ctrl + C	Copy.
Google Sheets	Cell Editing and Formatting:	Ctrl + X	Cut.
Google Sheets	Cell Editing and Formatting:	Ctrl + V	Paste.
Google Sheets	Cell Editing and Formatting:	Ctrl + Shift + V	Paste special (opens a menu with additional paste options).
Google Sheets	Cell Editing and Formatting:	Ctrl + Z	Undo.
Google Sheets	Cell Editing and Formatting:	Ctrl + Y	Redo.
Google Sheets	Cell Editing and Formatting:	Ctrl + B	Bold.
Google Sheets	Cell Editing and Formatting:	Ctrl + I	Italic.
Google Sheets	Cell Editing and Formatting:	Ctrl + U	Underline.
Google Sheets	Data Entry and Selection:	Ctrl + A	Select all data in the current region.
Google Sheets	Data Entry and Selection:	Ctrl + Space	Select the entire column of the active cell.
Google Sheets	Data Entry and Selection:	Shift + Space	Select the entire row of the active cell.
Google Sheets	Data Entry and Selection:	Ctrl + Shift + Arrow Keys	Extend the selection to the last non-empty cell in a row or column.
Google Sheets	Insertion and Deletion:	Ctrl + Shift + "+"	Insert a new sheet.
Google Sheets	Insertion and Deletion:	Ctrl + "+"	Insert a new row or column depending on the selection.
Google Sheets	Insertion and Deletion:	Ctrl + "-"	Delete the selected row or column.
Google Sheets	Formulas and Functions:	= (Equals)	Start typing a formula in a cell.
Google Sheets	Formulas and Functions:	Ctrl + ` (Backtick)	Display formulas in cells instead of their results.
Google Sheets	Other Actions:	Ctrl + S	Save the current workbook.
Google Sheets	Other Actions:	Ctrl + P	Print the current sheet.
Google Sheets	Other Actions:	Ctrl + /	Open the "Help" menu.