

Program Name	Description	ShortCut Keys	Action
Skype	General Controls:	Ctrl + 1	Open Skype Home
Skype	General Controls:	Ctrl + 2	Open Calls Tab
Skype	General Controls:	Ctrl + 3	Open Contacts Tab
Skype	General Controls:	Ctrl + 4	Open Conversations Tab
Skype	General Controls:	Ctrl + 5	Open Notifications Tab
Skype	General Controls:	Ctrl + 6	Open More Tab
Skype	General Controls:	Ctrl + D	Open Dial Pad
Skype	General Controls:	Ctrl + F	Search
Skype	General Controls:	Ctrl + , (comma)	Open Settings
Skype	Calling and Video Controls:	Ctrl + Shift + P	Answer Call
Skype	Calling and Video Controls:	Ctrl + E	End Call
Skype	Calling and Video Controls:	Ctrl + M	Mute Microphone
Skype	Calling and Video Controls:	Ctrl + Shift + M	Unmute Microphone
Skype	Calling and Video Controls:	Ctrl + Shift + K	Toggle Video
Skype	Calling and Video Controls:	Ctrl + S	Take a Snapshot (during a video call)
Skype	Chat Controls:	Ctrl + N	Start New Conversation
Skype	Chat Controls:	Ctrl + W	Close Conversation
Skype	Chat Controls:	Ctrl + , (comma)	Previous Conversation
Skype	Chat Controls:	Ctrl + . (period)	Next Conversation
Skype	Chat Controls:	Shift + Enter	Start New Line
Skype	Chat Controls:	Ctrl + Enter	Send Message
Skype	Chat Controls:	Up Arrow (within a few seconds of sending)	Edit Last Sent Message
Skype	Other Shortcuts:	F11	Toggle Full-Screen Mode
Skype	Other Shortcuts:	Ctrl + T	Show Emoticons
Skype	Other Shortcuts:	Ctrl + D	Show Dial Pad
Skype	Other Shortcuts:	F1	Open Help