

Description	ShortCut Keys	Action
General Shortcuts:	Ctrl + N	New
General Shortcuts:	Ctrl + O	Open
General Shortcuts:	Ctrl + S	Save
General Shortcuts:	Ctrl + P	Print
General Shortcuts:	Ctrl + Z	Undo
General Shortcuts:	Ctrl + Y	Redo
General Shortcuts:	Ctrl + C	Copy
General Shortcuts:	Ctrl + X	Cut
General Shortcuts:	Ctrl + V	Paste
General Shortcuts:	Ctrl + A	Select All
General Shortcuts:	Ctrl + F	Find
General Shortcuts:	Ctrl + H	Replace
General Shortcuts:	Ctrl + G	Go To
Text Formatting:	Ctrl + B	Bold
Text Formatting:	Ctrl + I	Italic
Text Formatting:	Ctrl + U	Underline
Text Formatting:	Ctrl + 1	Single spacing
Text Formatting:	Ctrl + 2	Double spacing
Text Formatting:	Ctrl + 5	1.5 line spacing
Text Formatting:	Ctrl + L	Left align
Text Formatting:	Ctrl + E	Center align
Text Formatting:	Ctrl + R	Right align
Text Formatting:	Ctrl + J	Justify
Working with Documents:	Ctrl + W	Close Document
Working with Documents:	Ctrl + F4	Close LibreOffice
Working with Documents:	Ctrl + Tab	Switch between open documents
Tables:	Ctrl + Enter	Insert a new paragraph in a cell
Tables:	Ctrl + T	Create a table
Spreadsheets (Calc):	Ctrl + Shift + "+" (Plus Key)	Insert new sheet
Spreadsheets (Calc):	Ctrl + "+"	Insert new row/column
Presentations (Impress):	F5	Start Slideshow
Presentations (Impress):	Shift + F5	Start Slideshow from current slide
Presentations (Impress):	Ctrl + M	Insert new slide
Presentations (Impress):	Ctrl + Shift + N	Insert new slide with a different layout
Drawing (Draw):	Ctrl + D	Duplicate
Drawing (Draw):	Ctrl + Shift + G	Group
Drawing (Draw):	Ctrl + Shift + U	Ungroup