Program Name	Description	ShortCut Keys	Action
Tableau	General Navigation:	Ctrl + N (Windows) or Command + N (Mac)	New workbook.
Tableau	General Navigation:	Ctrl + O (Windows) or Command + O (Mac)	Open workbook.
Tableau	General Navigation:	Ctrl + S (Windows) or Command + S (Mac)	Save workbook.
Tableau	General Navigation:	Ctrl + Shift + S (Windows) or Command + Shift + S (Mac)	Save As.
Tableau	General Navigation:	Ctrl + W (Windows) or Command + W (Mac)	Close workbook.
Tableau	Data Source and Connection:	Ctrl + D (Windows) or Command + D (Mac)	Connect to data.
Tableau	Data Source and Connection:	Ctrl + J (Windows) or Command + J (Mac)	Join data.
Tableau	Data Source and Connection:	Ctrl + E (Windows) or Command + E (Mac)	Edit data source.
Tableau	Data Management:	Ctrl + Z (Windows) or Command + Z (Mac)	Undo.
Tableau	Data Management:	Ctrl + Y (Windows) or Command + Y (Mac)	Redo.
Tableau	Data Management:	Ctrl + X (Windows) or Command + X (Mac)	Cut.
Tableau	Data Management:	Ctrl + C (Windows) or Command + C (Mac)	Copy.
Tableau	Data Management:	Ctrl + V (Windows) or Command + V (Mac)	Paste.
Tableau	Worksheet and Dashboard:	Ctrl + W (Windows) or Command + W (Mac)	Close worksheet.
Tableau	Worksheet and Dashboard:	Ctrl + Shift + W (Windows) or Command + Shift + W (Mac)	Close dashboard.
Tableau	Worksheet and Dashboard:	Ctrl + T (Windows) or Command + T (Mac)	Show/hide data pane.
Tableau	Worksheet and Dashboard:	Ctrl + L (Windows) or Command + L (Mac)	Show/hide the toolbar.
Tableau	Visualizations:	Ctrl + Shift + R (Windows) or Command + Shift + R (Mac)	Refresh data.
Tableau	Visualizations:	Ctrl + Shift + F (Windows) or Command + Shift + F (Mac)	Toggle full-screen mode.
Tableau	Presentation Mode:	F7	Start/stop presentation mode.