

Program Name	Description	ShortCut Keys	Action
Canva	General Editing:	Ctrl + Z (Windows) or Command + Z (Mac)	Undo
Canva	General Editing:	Ctrl + Y (Windows) or Command + Y (Mac)	Redo
Canva	General Editing:	Ctrl + C (Windows) or Command + C (Mac)	Copy
Canva	General Editing:	Ctrl + X (Windows) or Command + X (Mac)	Cut
Canva	General Editing:	Ctrl + V (Windows) or Command + V (Mac)	Paste
Canva	General Editing:	Ctrl + A (Windows) or Command + A (Mac)	Select All
Canva	General Editing:	Ctrl + D (Windows) or Command + D (Mac)	Duplicate
Canva	Text Formatting:	Ctrl + B (Windows) or Command + B (Mac)	Bold
Canva	Text Formatting:	Ctrl + I (Windows) or Command + I (Mac)	Italicize
Canva	Text Formatting:	Ctrl + U (Windows) or Command + U (Mac)	Underline
Canva	Text Formatting:	Ctrl + Shift + L (Windows) or Command + Shift + L (Mac)	Align Left
Canva	Text Formatting:	Ctrl + Shift + E (Windows) or Command + Shift + E (Mac)	Align Center
Canva	Text Formatting:	Ctrl + Shift + R (Windows) or Command + Shift + R (Mac)	Align Right
Canva	Canvas Navigation:	Ctrl + + (Windows) or Command + + (Mac)	Zoom In
Canva	Canvas Navigation:	Ctrl + - (Windows) or Command + - (Mac)	Zoom Out
Canva	Canvas Navigation:	Ctrl + 0 (Windows) or Command + 0 (Mac)	Fit to Screen
Canva	Object Management:	Ctrl +] (Windows) or Command +] (Mac)	Bring Forward
Canva	Object Management:	Ctrl + [(Windows) or Command + [(Mac)	Send Backward
Canva	Object Management:	Ctrl + G (Windows) or Command + G (Mac)	Group
Canva	Object Management:	Ctrl + Shift + G (Windows) or Command + Shift + G (Mac)	Ungroup
Canva	Object Management:	Ctrl + Shift + K (Windows) or Command + Shift + K (Mac)	Lock
Canva	Object Management:	Ctrl + Alt + K (Windows) or Command + Option + K (Mac)	Unlock
Canva	Presentation Mode:	Ctrl + Enter (Windows) or Command + Enter (Mac)	Enter Presentation Mode
Canva	Presentation Mode:	Esc	Exit Presentation Mode