

Program Name	Description	ShortCut Keys	Action
Google meet	General Controls:	Ctrl + E (Windows) or Command + E (Mac)	Toggle Camera On/Off
Google meet	General Controls:	Ctrl + D (Windows) or Command + D (Mac)	Toggle Microphone On/Off
Google meet	General Controls:	Ctrl + Alt + H (Windows) or Command + Option + H (Mac)	Raise/Lower Hand
Google meet	General Controls:	Ctrl + Alt + P (Windows) or Command + Option + P (Mac)	Present Now (Screen Share)
Google meet	General Controls:	Ctrl + Alt + C (Windows) or Command + Option + C (Mac)	Open/Close Chat
Google meet	General Controls:	Ctrl + Alt + R (Windows) or Command + Option + R (Mac)	Open/Close Participants List
Google meet	General Controls:	Ctrl + Alt + Shift + R (Windows) or Command + Option + Shift + R (Mac)	Start/Stop Recording
Google meet	General Controls:	Ctrl + Shift + C (Windows) or Command + Shift + C (Mac)	Turn on/off Captions
Google meet	During Screen Share:	Ctrl + Alt + Shift + Right Arrow (Windows) or Command + Option + Shift + Right Arrow (Mac)	Switch between Tab and Window
Google meet	During Screen Share:	Ctrl + Alt + Shift + S (Windows) or Command + Option + Shift + S (Mac)	Pause/Resume Screen Share