

CERTIFICATE OF COMPLETION

# Compliance Training for Employees

Instructors **Lecturio GmbH**

**Ahlem Gdaiem**

Date **Dec. 14, 2023**

Length **1 total hour**

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# Work from Home - Work Life Balance and Time Management

Instructors **Joeel & Natalie Rivera, Transformation Services**

**Ahlem Gdaiem**

Date **Jan. 23, 2023**

Length **5.5 total hours**



Certificate no: UC-c22cfddf-40fb-4ab9-96fb-7c7e9d8b3196  
Certificate url: [ude.my/UC-c22cfddf-40fb-4ab9-96fb-7c7e9d8b3196](https://ude.my/UC-c22cfddf-40fb-4ab9-96fb-7c7e9d8b3196)  
Reference Number: 0004

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# Customer Service: Soft Skills Fundamentals

Instructors **Samara Wenten**

**Ahlem Gdaiem**

Date **March 21, 2023**

Length **40 total mins**



Certificate no: UC-c3adc738-a520-4857-940c-a5d39a586378  
Certificate url: ude.my/UC-c3adc738-a520-4857-940c-a5d39a586378  
Reference Number: 0004

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# Leadership: Practical Leadership Skills

Instructors **Chris Croft**

**Ahlem**

Date **Nov. 20, 2022**

Length **3 total hours**



Certificate no: UC-a9cbcd84-3498-4c6f-9ab7-ab024cd47514  
Certificate url: [ude.my/UC-a9cbcd84-3498-4c6f-9ab7-ab024cd47514](https://ude.my/UC-a9cbcd84-3498-4c6f-9ab7-ab024cd47514)  
Reference Number: 0004

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# Assertive Communication Skills Masterclass

Instructors **Kara Ronin**

**Ahlem**

Date **Dec. 16, 2022**

Length **3 total hours**

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# Emotional Intelligence at Work: Learn from Your Emotions

Instructors **Leila Bulling Towne**

**Ahlem Gdaiem**

Date **Sept. 18, 2023**

Length **1 total hour**

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# The Complete and Ultimate Guide to Know Your Client (KYC)

Instructors **Ramona Spinu**

**Ahlem**

Date **Dec. 26, 2022**

Length **2.5 total hours**

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# Time Management Mastery: Do More, Stress Less

Instructors **Alexis Haselberger**

**Ahlem Gdaiem**

Date **March 26, 2023**

Length **2 total hours**



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# How To Build A Brand On Social Media!

Instructors **Everett Bowes**

**Ahlem Gdaiem**

Date **March 25, 2023**

Length **2 total hours**

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# The Stress Detox: A Stress Management Framework for Leaders

**Ahlem Gdaiem**

Date **May 24, 2023**

Field of study **Personal Development**

Location **Online**

Instructional delivery method **QAS Self Study**

Program **National Association of State Boards of Accountancy (NASBA)**

Registry ID **#144336**

NASBA CPE credits: **1.8**

Certificate no **UC-61b0165b-20bc-40a8-bd44-6fc4a68b8bde**

*Padraig Nash*

Director, Learning Science and Instructional Design

In accordance with the standards of the National Registry of CPE Sponsors, CPE credits have been granted based on a 50-minute hour.

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# Yellow Card Business Basics - 2023

Instructors **Jason Marshall**

**Ahlem Gdaiem**

Date **April 11, 2023**

Length **25 total mins**

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# Time and Task Management: Time Management Techniques

Instructors **Joseph Phillips**

**Ahlem Gdaiem**

Date **Jan. 29, 2023**

Length **2 total hours**



Certificate no: UC-008de955-319a-4ce3-8ad8-8c3c6dd765bb  
Certificate url: [ude.my/UC-008de955-319a-4ce3-8ad8-8c3c6dd765bb](https://ude.my/UC-008de955-319a-4ce3-8ad8-8c3c6dd765bb)  
Reference Number: 0004

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# Productivity and Time Management for the Overwhelmed

Instructors **Josh Paulsen**

**Ahlem Gdaiem**

Date **Jan. 29, 2023**

Length **2 total hours**