**APPNA (Oklahoma Chapter) Executive Committee Conference Call Minutes (08/23/2018)**

The meeting started at 6:00 PM.

**Attendees**: Dr. Tauqeer Ali, Dr. Yasmin Sarfraz, Dr. Faisal Latif.

1. The minutes of July, 2018 meeting were approved by the 3 members of the EC, who were on the call.
2. Finance Committee Report:
   1. Accounts have been reported by Dr. Yasmin, the treasurer.
   2. Total balance in account: $7582.81
      1. Tulsa: $3,900.89
      2. Oklahoma City: 3,681.92
   3. Checks worth $500 (Milenta) & $1500 (from OK Heart Hospital) for annual banquet sponsorship have been received and deposited into the account by Dr. Tauqeer.
   4. It was discussed whether to keep the detailed finance report up to date at this time versus updating them in December. Dr. Tauqeer requests that the list be updated in real time.
3. Website Rebuilding Update:
   1. Dr. Tauqeer reported that the Chapter’s website has been launched. After some advertising efforts by word of mouth, 2 lifetime memberships and 2 annual membership dues have been submitted. The website is not optimized for phone but hopefully should be completed within a few days. *Note added: on 9/2/2018, Dr. Tauqeer informed the members that the Chapter’s new website has been optimized for mobile devices.* Dr. Tauqeer asked that we ask members around to visit the website and pay their annual or lifetime membership dues as soon as possible.
   2. Dr. Tauqeer plans to engage the membership committee soon.
4. Social Committee Report:
   1. Social committee will be meeting at Gaillardia Clubhouse on 8/28/18 at 6pm to discuss arrangements.
   2. Ticket pricing to be delayed until late September/Early October timeframe as sponsorship are still being worked on and many will not be finalized until then.
5. CME Committee Report:
   1. Many sponsors have expressed willingness to sponsor the event. Only 2 checks have been received so far.
   2. Dr. Tauqeer asked that we explore pricing of plaques to be awarded to vendors, as promised in the invitation to sponsors. *Note added: At the 8/28/2018 Social Committee meeting, Dr. Adnan Altaf agreed to explore the options of having plaques made from either locally or from India.*
   3. Dr. Faisal has completed application of Regeneron and awaiting their response.
   4. Lectures have been updated for CME program with Dr. Asim Chohan and Dr. Khaled Ghani to talk about Coronary Interventions and Percutaneous Valves to align with Cardiovascular sponsorships.
   5. Dr. Faisal has been in touch with Amedco. He will be completing their requirements soon, as the program agenda is almost final now.
   6. Dr. Iftikhar has contacted his sponsor. We await their response.
6. Health Fair in Oklahoma City: 2 health fairs were organized in collaboration with ICNA on August 11th (Masjid Nasr) and August 12th (Masjid Mu’min). These went well with good attendance of patients and volunteers at both sites.
7. APPNA Healthcare Day: Even though the official date is October 13th, this may not be best for OKC due to concurrent Cricket tournament that day. October 20th was deemed to be a better date for this event in OKC. Dr. Tauqeer is leading the planning efforts

The meeting was concluded at 6:35 pm.