**APPNA (Oklahoma Chapter) Executive Committee Conference Call Minutes (03/13/2018)**

The meeting started at 7:00 PM.

**Attendees**: Dr. Tauqeer Ali, Dr. Iftikhar, Dr. Yasmin Sarfraz, Dr. Fuad Hassny (Finance committee), Dr. Tariq Khan (Finance Committee), Dr. Faisal Latif.

1. The minutes of February meeting were approved by all members of the EC.
2. Dr. Tauqeer reported that he has submitted paperwork for re-certification of the chapter to Central APPNA. He reported that they have also requested 2017 monthly statements from Bank of America; Dr. Tauqeer submitted these documents in a protected file.
3. Request to add Dr. Tauqeer as a signatory to the Chapter’s bank account has been submitted to BOA. BOA requires existing signatories on this account (Dr. Iftikhar, Dr. Yasmin, and Mrs. Munazzah Khalid) to sign and return BOA’s signature card to them before Dr. Tauqeer can be added to this account. The process to obtain these signatures is underway. EC and Finance Committee (FC) members approved to continue Mrs. Munazzah Khalid as one of the signatories on this account.
4. Balances in BOA account at the end of February 2018 are:
   1. Tulsa: $3200.89
   2. Oklahoma City: $2981.92
5. Total balance at end of February 2018: $6182.81.
6. The EC and finance committee approved going ahead with the Chapter’s website re-design with S&M Infosoft. It will have a PayPal gateway for members to be able to pay their dues and donations.
7. After discussion, annual membership dues of $25 and lifetime membership dues of $250 were approved by EC and finance committee.
8. The committee was also appraised that a minimum of 25 national APPNA members are needed to keep the Chapter, and that at this time there are 35 active national APPNA members.
9. Dr. Tauqeer proposed that all existing members of various committees should be maintained, unless they are unwilling to serve or moved. Additional members can be added though. All EC members agreed to this proposal.
10. EC reorganized the committees as follows:
    1. Election: Drs. Asim Chohan, Kamran Mohammad, Iftikhar Hussain, ,Sulman Zubair, Tariq Khan, and Mohammad Sanaullah.
    2. Bylaws: Drs. Fuad Hassny, Tauqeer Ali, Tariq Khan.
    3. Website & Media: Drs. Faisal Wasi, Monem Gillan, Asim Chohan, Iftikhar Hussain, Khalid Khan, Mudassar Saleemi, Tauqeer Ali
    4. Membership: Drs. Nighat Mehdi, Shaista Rashid, Wajeeha Razaq, Drs. Mohammad Sanaullah and Faisal Wasi.
    5. CME: Drs. Irim Virk, Rizwan Aslam, Rizwana Asim, Asim Maqsood, Iftikhar Hussain, and Naeem Tahirkheli.
    6. Health Fairs: Drs. Yasmin Sarfraz, Tauqeer Ali, Faisal Wasi, Hafiz Naeem, Hasan Kaleem, Muzaffar Saleemi, and Bilal Ahmed (Tulsa).
    7. Young Physicians: Drs. Asra Nayab, Bilal Ahmed (Tulsa), Naveed Akbar, Afzal Gondal, Usman Bhutta.
    8. Ethics & Grievances: Drs. Sophia Khan, Tayyaba Ali, Qaisar Khan, Neelofar Lalani, Zubair Ahmed.
    9. Social Forums: Drs. Faisal Wasi, Yasmin Sarfraz, Usman Bhutta, Maqbool Qasim, Muzaffar Saleemi.
    10. Resource & Development: Drs. Adnan Altaf, Bushra Siddique, Bilal Ahmed.
11. Dr. Fuad Hassny proposed that we should advertise the national APPNA Summer Convention as it is in Dallas this year, so that participation from Oklahoma can be maximized.

The meeting was concluded at 7:55 pm.