**APPNA (Oklahoma Chapter) Executive Committee Conference Call Minutes (10/04/2018)**

The meeting started at 6:00 PM.

**Attendees**: Dr. Tauqeer Ali, Dr. Yasmin Sarfraz, Dr. Faisal Latif, Dr. Fuad Hassny, Dr. Tariq.

1. The minutes of September 2018 meeting to be sent by Dr. Faisal in the next couple of days after which they will be reviewed/approved via email.
2. Finance Committee Report:
   1. Accounts have been reported by Dr. Yasmin, the treasurer.
   2. Total balance in account: $15,650.08
      1. Tulsa: $3,900.39
      2. Oklahoma City: 11,749.69
   3. Dr. Tauqeer identified a couple of discrepancies in the 6-month finance report, which will be sorted out soon by Dr. Yasmin as the treasurer.
3. Membership Drive: Since the payment system on the Chapter website has been streamlined, all members were asked to continue encouraging the members to pay their dues online.
4. Membership dues are tax deductible as APPNA is a tax-exempt organization.
5. Social Committee Report:
   1. All white sponsor tickets ($245 each) have been sold out. Majority of $150 tickets have also been sold out. Once these are sold out, general admission tickets will be put on sale.
   2. Non-physicians are also allowed to purchase tickets.
   3. Dr. Tauqeer informed that accountant has advised that the cost of tickets for the annual banquet are tax deductible except for the cost of the meal. Therefore, when receipts are issued, it should contain the cost of the meal.
6. CME Committee Report:
   1. Dr. Latif reported that the CME certification has been approved by amedco.
   2. He urged that efforts will be needed from all members to persuade them to attend the CME event as well. Dr. Yasmin has asked Dr. Usman Bhutta to encourage residents/fellows in training programs to attend as well.
7. APPNA National Healthcare Day: Tulsa is organizing it on October 7, while OKC planning to hold it on October 20th. Tulsa team will borrow the lipid analyzer to conduct lipid profile tests. Dr. Tauqeer delivered lipid strips to Tulsa Health Fair organizers along with the analyzer. The cost of the strips will be shared by Tulsa depending on how many strips they end up using as was agreed on by Dr. Fuad Hassny from Tulsa and EC. Tulsa plans to use ~50 vaccinations from National APPNA and ~50 donated vaccines at their NHCD. They will offer eye exams and womens’ health counselling as well.
8. Setting up New Free Clinics in Tulsa & OKC:
   1. Tulsa team is meeting with ICNA on sunday to discuss setting of their first free clinic.
   2. In OKC, setting up a clinic has been discussed in conjunction with Masjid Mumin.
   3. Costs were discussed and it was discussed that a clinic manager might need to be appointed. Additionally, initial set up could be a cost of around 10,000$ as well. It was also brought up if Tulsa & OKC set up these clinics as twice/month (every Saturday between 11am – 2pm) and share one clinic manager so that costs could be shared. Commitment from at least 8 physicians per site will be needed.
   4. It was determined that after Tulsa team meets with ICNA, further discussion will be held and a committee will be constituted to determine the feasibility.

The meeting was concluded at 6:45 pm.