



Government of Maharashtra

Higher & Technical Education Department

Government College of Engineering, Chandrapur

Ballarpur Bypass Road, Babupeth, Chandrapur-442 403

Phone No. (Principal) : 07172-227334
(Auto EPBAX) : 07172-227664,227028,227702

Website : www.gcoec.ac.in
E-mail (Principal) : principal.gcoechandrapur@dtmaharashtra.gov.in
(Office) : office.gcoechandrapur@dtmaharashtra.gov.in

TRAINING AND PLACEMENT OFFICE

E-mail:- tpo@gcoec.ac.in

PLACEMENT POLICY (Students) AY2024-2025

All AY 2024-2025 Batch students who wish to appear for the campus recruitment process (In-campus, Off-campus, Pool Campus drives, and Reference drives through campus) shall accept the Placement Policy AY 2024-2025 Batch and sign on the Placement Policy Undertaking form document, Annexure A. They will also be required to submit a signed undertaking stipulating adherence to the Placement Policy AY 2024-2025 Batch to the T & P Cell of the institute.

Government College of Engineering, Chandrapur

1. Introduction The Placement Policy of the Government College of Engineering, Chandrapur, outlines the guidelines and procedures for student placements. This policy is designed to ensure a fair and efficient placement process that benefits students, recruiters, and the institute.

2. Objectives

- To facilitate maximum placement opportunities for students.
- To align students' career aspirations with industry requirements.
- To establish and maintain strong relationships with industry partners.
- To provide guidance and support to students in preparation for the placement process.

3. Eligibility Criteria

- **Academic Requirements:** Only final-year students who have cleared all subjects up to the previous semester are eligible to participate in the placement process. Exceptions, if any, will be decided by the Placement Committee.
- **Attendance:** Students must maintain at least 75% attendance in all placement-related activities, including training sessions, workshops, and company presentations.
- **Behavioral Compliance:** Students must adhere to the institute's code of conduct and maintain a record of good behavior throughout their academic tenure.
- The eligibility (academic and other) for particular campus recruitment is always specified by that company and is not subject to any change at the institute level.
- Any student who misrepresented his/her eligibility for any campus recruitment process shall be disqualified from further campus recruitment process.

4. Registration Process

- Interested students must register with the Training and Placement Cell by completing the placement registration form (available in online or offline mode) and submitting the Student



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Placement Policy Consent Form, Annexure-A. Failure to do so will result in the student's registration for placement activities not being considered for the entire academic year.

- Students intending to participate in specific campus recruitment must ensure that all required data is submitted in the specified format by the deadline set by the T&P Cell. Submissions made after this deadline will not be considered for the recruitment process. Moreover, submitting incorrect or inappropriate information will lead to disqualification from the campus recruitment process.
- Students must submit their updated resumes, academic transcripts, and other required documents as part of the registration process.
- The Faculty coordinators of T & P will authenticate the data provided by the students by verifying the original documents.
- Registration deadlines must be strictly adhered to; late submissions will not be entertained.

5. Changes in the Datasheet

- No changes will be made to the data once it has been submitted to the company's HR.

6. Placement Process

- **Pre-Placement Talks (PPT):** Companies will conduct PPTs to introduce themselves and outline their job profiles, selection procedures, and other details.
- **Application Process:** Students can apply for specific job roles through the Training and Placement Cell's platform.
- **Selection Process:** The selection process typically includes aptitude tests, group discussions, technical interviews, and HR interviews. The specific process will be communicated by the recruiting company.
- Companies HR will shortlist the students out of total registered students for the online test. College will not be responsible for short listing the students. No queries about the same will be entertained. If the candidate does not receive the further communication from the company till the last date, it will indicate that company has not shortlisted the candidate. Non shortlisted candidates should not contact anybody. It will be completely company's decision to shortlist the students.
- **Offer Letters:** Offer letters will be issued to students who successfully clear the selection process. Students are required to confirm their acceptance of the offer within the stipulated time.

7. Code of Conduct

- **Professionalism:** Students must exhibit professionalism during all placement activities, including punctuality, appropriate attire, and respectful behavior.
- **Attendance:** Attendance is mandatory for all placement activities unless prior approval is obtained from the T&P Cell. Unauthorized absence may lead to disqualification from the placement process.



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- **Single Offer Rule:** Students who accept a job offer are not allowed to participate in further placement activities. Exceptions may include cases where the student receives an offer with significantly better terms, subject to the approval of the Placement Committee.
- **Confidentiality:** Students are expected to maintain the confidentiality of all information related to the placement process, including company-specific details, offer packages, and selection procedures.

8. Withdrawal and Blacklisting

- **Withdrawal:** Students who wish to withdraw from a particular company's placement process must inform the T&P Cell in writing at least 48 hours before the interview. Repeated withdrawals may lead to blacklisting.
- **Blacklisting:** Students may be blacklisted from the placement process for any of the following reasons:
 - Not appearing for an interview after being shortlisted.
 - Engaging in unethical behavior or misconduct during the placement process.
 - Misrepresentation of information in resumes or during interviews.
 - Breaching the acceptance agreement after receiving an offer letter.
- Students who fail to comply with the placement policy or engage in unethical behavior may face blacklisting from further placement activities. Additionally, they may be subject to a fine of up to Rs. 5,000/-, as determined by the TPO Placement Committee.

9. Employer Engagement

- The institute encourages continuous interaction with industry partners through internships, workshops, and seminars to better prepare students for placement.
- Feedback from recruiters will be collected and analyzed to improve the placement process and student preparedness.

10. Post-Placement Support

- The institute will provide support to placed students through alumni networks, career counseling, and guidance on career progression.

11. Amendments

- The Placement Policy is subject to review and amendments by the Placement Committee. Students and employers will be notified of any changes.

12. Disciplinary Committee:

To investigate any reported act of indiscipline during the in-campus or off-campus selection process, or any violation of the Placement Policy by a student, a committee consisting of the



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concerned Head of Department and the TPO will be formed. The committee's report will be submitted to the Principal of Government College of Engineering, Chandrapur, for a final decision.

13. Contact Information

- **Training and Placement Cell**
Government College of Engineering, Chandrapur
Contact Number: 07171-350092
Email Address: tpo@gcoec.ac.in
Institute Website: www.gcoec.ac.in

By the approval of TPO Placement Committee:

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|---|---|
| Sd/- Dr. P. S. Londhe Training and Placement Officer Government College of Engineering, Chandrapur | Sd/- Dr. P. V. Washimkar Principal Government College of Engineering, Chandrapur |
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Government College of Engineering, Chandrapur
Training and Placement Cell
Student Placement Policy Undertaking Form

Student Information

- **Students Full Name:** _____
- **PRN Number:** _____
- **Branch/Department:** _____
- **Passout Year:** _____
- **Contact Number:** _____
- **Email Address:** _____

Consent and Acknowledgement

I, _____, hereby declare that I have read, understood, and agree to abide by the Placement Policy of the Government College of Engineering, Chandrapur.

I acknowledge the following:

1. I will adhere to all the guidelines and rules outlined in the Placement Policy.
2. I understand that any violation of the Placement Policy or engagement in unethical behavior may result in my blacklisting from further placement activities and/or a fine of up to Rs. 5,000/- as decided by the TPO Placement Committee.
3. I will attend all placement-related activities, including training sessions, pre-placement talks, interviews, and workshops, and will conduct myself with professionalism throughout the placement process.
4. I understand that once I accept a job offer, I am not permitted to participate in further placement activities, except under circumstances approved by the Placement Committee.
5. I will maintain the confidentiality of any information related to the placement process and will not disclose it to unauthorized persons.
6. I am responsible for updating my contact information and ensuring that the details provided in my resume and other documents are accurate and truthful.

By signing this form, I consent to adhere to the Placement Policy and accept the consequences outlined therein if I fail to comply.

Student Signature: _____

Received by Department T&P Coordinator:
Faculty T&P Coordinator's Name & Signature:

Date: _____