

Tens week meetings:

- 1- Tasks for the final assignment were shared out amongst team members.
- 2- Data breach case study discussed.
- 3- Discuss the E-portfolio requirements.
- 4- Start preparing for the final assignment.

Eleven week meetings:

- 1- Get all team members work together in one document final.
- 2- Review and give team thoughts about the final assignment.
- 3- First draft version reviewed.
- 4- Final assignment document edited with team members thoughts.
- 5- Second draft version reviewed.
- 6- Final assignment document submitted.