

Subject: Application for Full-Time Position

Dear Ms. Green,

I really enjoyed my time in the IT Support and Digital Solutions Department at TechServe Solutions. It was a great experience, and I appreciate everything I learned.

I'm graduating next month with a Bachelor's in Computer Science and would love to join the team as a full-time trainee. During my time here, I worked on troubleshooting, coding, and data management, and I believe my adaptability, teamwork, and time management skills make me a good fit.

Let me know if we can discuss this further.

Best regards,
Ahmad Hammad