

**NOTICE TO BIDDERS**

**ADDENDUM #2**

**RFQ 200-19 PeopleSoft Consultant 2018**

**Palomar Community College District**

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The following changes, additions, deletions, clarifications or corrections shall become part of the Bid & Contract Documents for the above listed project. This Addendum #2 forms a part of the contract document and modifies the original bidding documents. Acknowledge receipt of Addendum #2 in the space provided on the bid form. Failure to do so may subject bidder to disqualification.

**RFQ REQUESTS FOR INFORMATION - QUESTIONS AND RESPONSES**

- (1) QUESTION: Do you currently use Interaction HUB or are you interested in a new implementation?

*RESPONSE: We are not currently using Interaction Hub features, however, we are interested in modernizing the PeopleSoft user experience and wish to explore implementation of features and functionality that can improve the utility and delivery of service and information to our students and employees.*

- (2) QUESTION: Are you seeking all-inclusive hourly rates or plus expenses?

*RESPONSE: Yes. All-inclusive hourly rates are preferred.*

- (3) QUESTION: Are we to include Exhibits D, E, F, and G in our response as well?

*RESPONSE: Please submit Exhibit "D" Non-Conclusion Affidavit along with the requirements that are identified in Section V. Contents of RFQ Submittal. Exhibits E, F, and G are sample documents to be required by the awarded Firms.*

- (4) QUESTION: What modules is Palomar utilizing for each application pillar?

*RESPONSE: There is delivered functionality that is not in use or not fully utilized in all three pillars, however, here is a list of the licensed modules:*

***Campus Solutions (Student)***

*Peoplesoft Enterprise Student Administration*

*Peoplesoft Enterprise Student Administration Suite*

*Peoplesoft Enterprise Gradebook*

*Peoplesoft Enterprise Outreach*

*Peoplesoft Enterprise Financial Aid*

*Peoplesoft Enterprise Student Records*

Peoplesoft Enterprise Academic Advisement  
Peoplesoft Enterprise Admissions  
Peoplesoft Enterprise Learner Services  
Peoplesoft Enterprise Student Financials  
Peoplesoft Enterprise Campus Portal  
Peoplesoft Higher Education Faculty Management  
Peoplesoft Enterprise Community Directory  
Peoplesoft Enterprise Campus Community  
Peoplesoft Enterprise Personal Portfolio  
Peoplesoft Enterprise Community Access

**Human Capital Management**

Peoplesoft Enterprise HRMS Portal Pack  
Peoplesoft Enterprise Human Resources for the Public Sector  
Peoplesoft Enterprise Payroll for the Public

**Financial Services (Finance)**

Peoplesoft Enterprise Accounts Payable for the Public  
Peoplesoft Enterprise Budget for the Public Sector  
Peoplesoft Enterprise General Ledger for the Public  
Peoplesoft Enterprise Purchasing for the Public Sector  
Peoplesoft Enterprise Asset Management for the Public Sector

**PeopleTools**

Peoplesoft Enterprise Enterprise Portal

(5) QUESTION: Where do you see needing the most functional help? Student, HCM or Finance?

*RESPONSE: Functional help is needed in all pillars and in this order or priority: Finance, HCM, Campus Solutions.*

(6) QUESTION: Where do you see needing the most technical help? Application, Database or Infrastructure and for which pillar, Student, HCM or Finance?

*RESPONSE: Technical help is needed primarily in the Application and Infrastructure areas, and in this order of priority: Campus Solutions (specifically an upgrade to be completed by November 2019 – refer to Exhibit A), HCM, Finance.*

(7) QUESTION: Does Palomar need more functional or technical support?

*RESPONSE: Functional support is needed more than technical support, however, technical support is also needed.*

(8) QUESTION: For the resumes, which module experience would you like to see the leads have the most of for each application pillar? Student, HCM and Finance.

*RESPONSE: Lead technical experience should be at least 8 years for each module. Lead system administrator experience should be at least 6 years.*

- (9) QUESTION: To what degree, or what roles does Palomar desire or request an on-site presence, if any? And for any particular application?

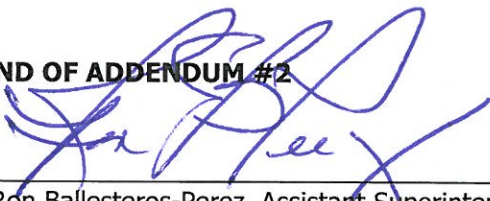
*RESPONSE: Remote services are acceptable for all aspects of this RFQ. Palomar College has experience working comfortably with remote technical and functional service providers.*

- (10) QUESTION: Is Palomar currently working with a vendor for the current upgrade activity?

*RESPONSE: Yes. A vendor is currently engaged to complete the HCM upgrade, and is expected to successfully conclude in December 2018.*

**END OF ADDENDUM #2**

Date Issued: 10/4/18

  
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Ron Ballesteros-Perez, Assistant Superintendent  
Vice President Finance & Administrative Services  
Palomar Community College District