

From:	mohamed.monir@mail.com
To:	amr.diab@mail.com
CC:	tamer_hosni@mail.com
BCC:	
Subject:	[URGENT] Project Update: Changes to Plan and Deliverables
Attachment:	 <Modified_project_plan.docx>

Dear Amr,

I hope this email finds you well.

I am writing to inform you that we have made some adjustments to the project plan. The following deliverables have been postponed:

- Resource plan
- Project members list
- Time schedule
- Budget

Please review the attachment and Kindly update your plan accordingly.

Thank you for your cooperation.

Best regards,
Mohamed Monir

mohamed.monir@mail.com

Tel.: +20 2 1111 2222

www.company.com