

Ahmed Alaa-elden Mostafa Abd-elazeem

6 October - Giza

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Date of birth: 21/6/2001

Objective:

- Seeking a challenging position where I can work in stimulating environment that will enable me to enhance and improve my knowledge, flexibility and skills to best serve the organization aiming success.

Education

- Graduated from the Faculty of Commerce, Helwan University
- Program: Business Information Systems (BIS): 2019 - 2023
- GPA: 3.52 (Excellent with honors)

Work Experience:

- **Trainee in oracle digital accounting specialist in Next academy.** **May2024-present**
 - Program Digital Egypt Pioneers Initiative by Ministry of Communications and Information Technology and learn financial process in module General ledger, Account payable, Account receivable and fixed Assets on oracle site
- **Accountant at Egyptian Italian Company** **Oct2023 -Oct2024**
 - Reviewing branch revenues and expenses preparing daily reports and preparing financial statements.
- **Assistants' manger at Sultana 'branches Ice Cream.** **Apr 2023 – sep2023**
 - I am responsible for order management, overseeing my branch inventory, and maintaining employee well-being by providing guidance, training, and fostering personal growth opportunities. I achieved staff performance goals through training, counseling, and disciplinary actions, while also planning, monitoring, and evaluating job results to ensure operational excellence.
- **Supervisor at Sultana 'branches Ice Cream.** **January 2022 – June 2022**
 - Proficiently operated the Foodics system for precise order processing and cash handling.
- **Summer Internship Program at CIB.** **August2021 – September 2021**
 - During the training period, I actively participated in online sessions where I acquired valuable knowledge in the areas of financial inclusion, retail banking, and banking products.
- **Summer Internship Program at Banque Misr.** **August 2020 – September 2020**
 - I had the opportunity to gain valuable insights into the banking industry and enhance my understanding of various financial products and services.

Language:

- **English** (Very Good)
- **Arabic** (Mother tongue)

Skills:

- Very Good in Microsoft Office (Excel word-power point)
- Effective communication, negotiation & presentation skills with self-confidence.
- Have a high sense of responsibility and believe in “It pays to work hard”.
- Self-motivated, fast learner, analytical, team player, and Socialist.
- Very good in oracle E-Business-site accounting