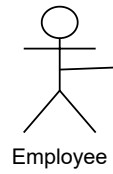
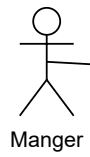


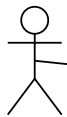
**Actors**



The person requesting  
time off or vacation

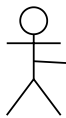


The person  
responsible for approving or  
rejecting vacation requests.



**HR Department**

Manages records, policies, and  
reports on vacation accrual and  
usage.



**HR Department**

The software or  
platform that manages  
the entire vacation  
request and tracking  
process.

