** PURCHASE REQUISITION FORM**

|  |  |
| --- | --- |
| Purchase Request Date: |  |
| Requested By: | PO Number: |
| Department: | Required Delivery Date: |
| Contact Number: | TRN: 100480765500003 |

|  |  |
| --- | --- |
| **Vendor Details** | |
| Company Name: | TRN: |
| Contact Number: | |
| Address: | |
|  | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| SN | Item Description | Qty | Unit | Unit Cost | Total Cost | Remarks |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  | Subtotal incl. 5% VAT |  |  |
|  |  |  |  |
|  |  |  |  | **Shipping** |  |
|  |  |  |  | **Grand Total** |  |  |

**Terms of Delivery:**

**To be delivered to Unique Homes Worldwide Properties L.L.C**

**P.O. Box 29204, Level 2 Office 244 Wafra Square Offices, Reem Island Abu Dhabi, United Arab Emirates**