**Definition of ready:**

Requirements that must be met by a story to move from backlog to development in the sprint.

Requirements example:

* Immediately actionable by the team.
* Has a business value.
* Has time estimation agreed by the team
* Has acceptance criteria.

**Definition of Done:**

A set of items that must be done before a project or user story can be done.

For example:

* Designing the task.
* Code passes regression testing.
* Deploy the code in test environment.
* Passed peer review.
* Documented the code.