

Groupcontract

Epic honeyjar

February 2018

1 Collaboration agreement

- Everyone is showing up on time for meetings.
- The meetings will be on wednesday.
- You will save all the sources for your work.
- 48 hrs before virtual meeting input, Alex has a deadline 24 hrs before the meeting to create the agenda. Project members are encouraged to actively read this document.
- Can't make an appointment? Just let each other know.
- Lets be flexible, let's add things along the way.
- Pre-meeting notes: What have you done since the last meeting, what are we going to do for the next meeting, and were there any obstacles during that meeting?
- Morcel will review this agenda before the virtual meeting.
- Everyone attending the meeting must be ready at the exact time. That means technically, make sure your mic and audio works. Don't interrupt each other. One meeting leader will be appointed by rotation.
- Alex will regulate the planning in this project, in Google Agenda and the documents prior to meetings.
- Robert is responsible for Discord
- Ahmet is responsible for GitHub and support
- Use a format in the pre meeting notes with the subjects to note if any progress has been made.
- A pre meeting note format ready of Thursday
- After a day of work you will push your work to the git

2 Supervision meetings

- Jens will participate in one of our meetings, once every month if possible.
- Atleast one from each group have to participate in to supervisor meeting.

3 Contact information

Name	E-mail	Phone number	Contry
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4 Signatures

Daniel Brtize

Date

Jacob Vejlin Jensen

Date

Magnus Slensli

Date

Peter Møller

Date

Robert Nedergaard Nielsen

Date

Morcel el Ouahbi

Date

Alexander Pluimers

Date

Anna Switala

Date

Ahmet Türkmen

Date