

Educational Leadership and Management (8605)

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Objectives of this session

- ❖ Educational Administration Meaning and Nature
- ❖ Approaches to Educational Management & Administration
- ❖ Basic Principles of Educational Administration
- ❖ Meaning and Spirit of Islamic Administration
- ❖ Fundamental Principles of Islamic Administration
- ❖ Dynamics of Islamic Model

The word 'Administer derived from the Latin word-"ad+ministraire" means care for, or look after people to manage affairs.

DEFINITION

“ Administration is the organization & direction of human & material resources to achieve desired ends.”

Pfiffner & Presthus.

or

“Management is getting things done through other people”

Educational Administration Meaning and Nature

Administration also involves different kinds of activities to achieve its purpose and to perform the functions related to it.

2.Scope of Educational Administration

- a) Planning
- b) Organizing
- c) Directing
- d) Coordinating
- e) Reporting
- f) Budgeting

1.Importance of Educational Administration.

- a) Achievement of Goals
- b) Economy
- c) Conservation of Resources
- d) Optimum use of Resources

Approaches to Educational Management & Administration

1. The idea that administration is an activity that can be studied and taught, Separately from the content of what is being administered.
2. The belief that decisions about the policies and purposes of government belong to the realm of political action.

Basic Principles of Educational Administration

- Principle of Democratic Leadership
- Principle of co-operation
- Principle of Scientific method
- Principle of coordination
- Principle of Flexibility
- Principle of Planning
- Principle of Evaluation

Meaning and Spirit of Islamic Administration

- I. The Holy Quran is the real basis of Islamic life and its actual legislation is very limited.
- II. Muslims are free to legislate as need arise in the spirit of social justice.

Fundamental Principles of Islamic Administration

- The Islamic administration will preserve and defend the law of Allah derived from Quran and Sunnah.
- All subject, Muslim and non- Muslim, shall be guaranteed equal civil rights.
- Men and women shall enjoy the same fundamental rights women can hold property in their own name.

Dynamics of Islamic Model

- The structure of Islamic Model
 1. Sovereignty of Allah(S.W.T)
 2. The Sunnah and Hadith
 3. Jtihad
 4. Ijma
- Duties of Islamic Administration
 1. Dispensation of Justice
 2. Maintenance of law and order
 3. Enforcement of the frontiers
 4. Defense of the frontiers

THANK YOU