



# AHSAN MATLOOB

## My Contact

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## Hard Skills

- MS Excel
- MS Word
- Power Point
- C++

## Soft Skills

- Observation
- Decision making
- Communication
- Multi-tasking
- Leadership

## Languages

- English
- Urdu

## Education

- **BS Computer Sciences**  
*Sir Syed University Of Engineering and Technology*  
CGPA: 3.2  
2020-present
- **Intermediate**  
*Bahria College Karsaz*  
Completed in 2020
- **Matriculation**  
*Happy Palace Secondary School*  
Completed in 2018

## Objective

I am looking for an entry-level position to kick start my career in the IT industry. I wish to work in a dynamic organization that will contribute to my professional and personal growth while I contribute to the growth of the company as well as engage in opportunities to further the company's goals.

## Certifications

### CCNAv7: Introduction To Networks CISCO NETWORKING ACADEMY 2023

Key responsibilities:

- Configure switches and end devices to provide access to local and remote network resources
- Create IPv4 and IPv6 addressing schemes and verify network connectivity between devices
- Explain how physical and data link layer protocols support the operation of Ethernet in a switched network.
- Explain how the upper layers of the OSI model support network applications.
- Configure routers to enable end-to-end connectivity between remote devices.
- Configure a small network with security best practices.
- Troubleshoot connectivity in a small network.

## Volunteer Work

### Event Organizer Speed Mind Execution Competition (SMEC'2022) 2022

Key responsibilities:

- Brainstorming and implementing event concepts and themes.
- Organizing suppliers, caterers, staff, and entertainment.
- Coordinating all logistical elements of the event.
- Preparing event budgets and processing invoices.
- Overseeing operations during events and ensuring proper cleanup after it ends
- Designing event layouts and agendas, including creating pamphlets or event guides

### Event Management Pak Wheels Auto Show 2018/20

Key responsibilities:

- keep the audience under control during events to minimize risk of injury and disruption to the event.
- Monitor crowd behavior and intervene as necessary
- Coordinate any essential actions involving the stage area
- Continuously monitor and resolve safety issues

## Awards & Achievements

- SMEC 2022  
"Spark of the event"-Decoration Team