

CURRICULUM VITAE

AHSAN UDDIN

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Address: Kalupara,Goila,Agailjhara,Barishala.



CAREER OBJECTIVE

Eager to work in a dynamic and progressive organization where I can contribute to its growth using my acquired knowledge, skills, and hard work, while developing myself as a skilled and responsible professional.

EDUCATIONAL QUALIFICATION

Dakhil Exam 2026

PERSONAL INFORMETION

Father name: Md Abdus Sattar Sarder

Mother name: Monika Begum

Date of Birth: 02/08/2011

Permanent Address: Kalupara,Goila,Agailjhara,Barishala.

COMPUTER SKILLS

- Microsoft Office (Word, Excel, PowerPoint) – Typing, Formatting, Presentation Creation
- Windows Operating System Management
- File & Folder Management (Copy, Paste, Rename, Delete, Archive)
- Typing in Bengali & English (Bijoy / Avro)
- Skilled in Internet Usage (Browsing, Information Search, Email Handling)
- PDF Creation and Editing
- Scanning and Printing
- Proficiency in using Zoom / Google Meet
- Social Media Management (Facebook Page, YouTube Channel)
- Basic Graphic Design (Canva / Basic Photoshop)
- Software Installation and Troubleshooting

LANGUAGE PROFICIENCY

Bengali: Native

English: Good at reading, writing, and speaking.

WORK EXPERIENCE

I work occasionally in my own computer shop.

PERSONAL STRENGTHS AND QUALITIES

- Punctual and Hardworking
- Quick Learner
- Good Communication Skills
- Capable of Teamwork

Signature

Ahsan uddin