**Ans: to the question no.1**

**a. “Digital Skills Training Report”**

**b**. “This report summarizes the key activities, learning outcomes, and feedback received during the Digital Skills Training program conducted in December 2024.”

C.

d. “This report summarizes the key activities, learning outcomes, and feedback received during the Digital Skills Training program conducted in December 2024.”

e. “This report summarizes the key activities, learning outcomes, and feedback received during the Digital Skills Training program conducted in December 2024.”

**Ans: to the question no.02**

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Digital Literacy: A Modern Approach

# Chapter 1: Introduction

## 1.1 What is Digital Literacy?

## 1.2 Importance in the Modern Era

# Chapter 2: Tools and Applications

## 2.1 MS Office Suite

## 2.2 Online Collaboration Tools

# Chapter 3: Future Trends

## 3.1 AI and Digital Literacy

## 3.2 The Role of Cloud Computing

**Ans to the question no. 3**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | 7 | 8 | 9 | 10 | 11 | 12 |
| Bible |  | | | Church History, Worldviews/Speech, Discipline | | |
| Math | Basic Mathematics | Pre-Algebra | Saxon Algebra I | Saxon Algebra II |  | |
| English | Grammar and Comp I and II, Spelling and Vocab | | Grammar and Comp II | American Lit w/ Spelling & Vocab,  Word Lit w/ Spelling & Vocab  Classic Works w/ emphasis on composition | | |
| Science | Order and Design, Matter and Motion | |  | Physical Science, Biology, Chemistry | | |
| History | World History, American History,  World Geography & GA History | | | World History, American History | | |
| Music | Music Fundamentals, Song leading, Choir and Voice | | | | | |
| Other | Typing | |  | Spanish I, Spanish II, Woodworking/Home Ec., Elective | | |

**Ans to the question no. 04**