EUROMOOT - MASTER

RUN SHEET

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| EVENT: | EuroMoot | | |
| DATE & TIME: | Sunday 1st April 2018 | | |
| VENUE: | MOR and CSSC | | |
| LEAD CONTACT PERSON: | NAME: Caitlyn Wildey | | |
| CONTACT DETAILS: | MOBILE: 021720729 | | |
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| ORDER OF EVENTS: | | | |
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| Time | Action | | Who |
| 7am | Wake Up Call | Speakers | |
| 7am | Breakfast and Coffee Cart Starts | Georgie | |
| 8am | Mixed TOW | Thomas | |
| 9.10am | Shooting Trophy Briefing | Thomas/Caitlyn | |
| 9.20am | Get to First Base | Moot | |
| 9.30am | Shooting Trophy Starts (30mins per round including moving) 4 rounds | Thomas | |
| 11.30am | Shooting Trophy Breaks for Lunch | Thomas/Georgie | |
| 11.30am | Lunch | Georgie | |
| 12.30pm | Continue Shooting Trophy (6 rounds) | Thomas | |
| 3.30pm | Shooting Trophy Finish and pack up | Thomas/staff | |
| 3.30pm | Beer Garden opens | Maria | |
| 4.45pm | Beer Garden Closes | Maria | |
| 5.15pm | Formal Dinner Sit Down (MOR site) | Moot | |
| 5.30pm | Formal Dinner Entre | Georgie | |
| 5.45pm | Speeches Round 1 |  | |
| 6pm | Main | Georgie | |
| 6.30pm | Speeches Round 2 |  | |
| 7pm | Dessert | Georgie | |
| 7.30pm | Speeches Round 3 |  | |
| 8pm | Band Starts (CSSC) | Thomas | |
| Midnight? | Bar Closes | Maria | |
| 1am? | Reset for morning completed | MOC | |

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| **Key Contacts** |  | **Radio Channel** | **Contact Number** |
| Caitlyn Wildey | MOC Chair |  | 021720729 |
| Hilary Wilson | Admin Director |  |  |
| Mike Blackburn | Moot Chief |  |  |

McLaren – Movie Night

RUN SHEET

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| EVENT: | McLaren – Movie Night | |
| DATE & TIME: | Thursday 15th June 2017 | |
| VENUE: | The Tannery (AGA Kitchen & Deluxe Cinemas) | |
| LEAD CONTACT PERSON: | NAME: Joanna Mead | |
| CONTACT DETAILS: | MOBILE: 0275059309 | |
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| ORDER OF EVENTS: | | |
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| Time | Action | Who |
| 4.00pm | Arrive at Venue – Set up Westpac Banners | Joanna Mead |
| 4.30pm | Westpac Hosts to arrival | TBC |
| 4.45pm | Drinks & Platters available – Selections of drinks trayed & handed around for early arrivals | AGA Kitchen |
| 5.00pm onwards | Guests arrive | AGA Kitchen |
| 5.50pm | \*\*\* thanks guest for banking Westpac and attending the event, advise guests to finish their drinks and make their way to the Cinema at 6.00pm (Drinks cannot be taken through to the cinema) | TBC |
| 6.00pm | Guests make their way to the cinema – offered ice-cream on way into theatre | Cinema |
| 6.15pm | Movie Starts | Cinema |
|  | Guests depart at conclusion of Movie |  |
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| **Key Contacts** |  | **Contact Number** |
| Joanna Mead | Westpac | 0275059309 |
| Jenna | Tannery Events Co-ordinator | 0275342277 |
| Jeremy | Cinema | 0274142009 |