



DEFENSE CONTRACT MANAGEMENT AGENCY

Earned Value Management System

Compliance Review Entrance Brief

[Insert Contractor Name]

[Insert Contractor Location City, State]

Presented By:

Controlled by: DCMA

Controlled by:

CUI Category:

Distribution/Dissemination Control:

POC:

- Purpose
- Objectives
- Approach
- Scope
- Initial Compliance
- Continuing Compliance
- Compliance Review Tempo
- Earned Value Management System (EVMS) Business System Approval
- Near Term Path Forward
- Extended Path Forward

- Compliance Review (CR) to formally assess EVMS implementation
- Ensure **[Insert contractor name]**:
 - Properly relates cost, schedule, and technical **accomplishment**
 - Provides **valid, accurate, timely, and auditable** data
 - Is used as a mainstream **program management tool**

- Evaluate management system **capabilities** against Electronic Industries Alliance-748 (EIA-748) guidelines
- Assess the **description** of the management system to determine if it adequately describes the management processes demonstrated during the review
- Evaluate the **application** of the management system on the contract(s) under review

Two-Pronged Approach

- Pre-Review assessment of **processes, procedures, and EVMS data**
 - Perform overarching assessment of defined processes (system description)
 - Verify compliance of processes, procedures, and methods
 - Verify descriptive documents containing contractor's policies & procedures are used in actual operation
 - Perform data analysis on system produced data
- On-site assessment of EVMS **application & implementation**
 - Assess application of Earned Value Management (EVM) system consistently & properly on contracts
 - Evaluate management system capabilities against the 32 EVMS guidelines
 - Assess EVM integration into risk management
 - Verify the EVMS data is used in the management of the contract(s) being reviewed

- **[Insert contractor name and EVM SD name]** EVM System Description and EVMS data
- Management Interviews
 - **[Insert contractor business segment names]**
 - **[Insert program names, insert contract numbers]**
 - Interviews with:
 - Control Account Manager(s) (CAMs) **[Insert number of CAM interviews]**
 - Accounting/Finance, Material, and Indirect Cost Management
 - Planners/Schedulers
 - Program Management

Defense Federal Acquisition Regulation Supplement (DFARS) 252.234-7001, 252.234-7002, 252.242-7005

- Ensure proposed EVMS is compliant to EIA-748 EVMS standards & contractors use an **acceptable** EVMS
- Objectives
 - **Formal** review to assess EVMS compliance
 - Evaluate management system **processes** & **procedures**
 - Evaluate EVMS management planning & **control systems**
- Assess **application** of EVMS to applicable contracts DFARS 242.302 (S-71)
- DCMA responsible to verify **initial** & continuing EVMS compliance

DFARS 252.234-7002, 252.242-7005

- Ensure EVMS continuing compliance to EIA-748 EVMS standards
- Contractor encouraged to participate in DCMA Standard Surveillance
- Objectives
 - Contractor commitment to **maintain** & use accepted EVMS on current & future contracts
 - Encourage **continuous improvement** & innovation

DFARS 242.302 (S-71)

- DCMA responsible to verify initial & **continuing** EVMS compliance

Week 1 (Insert review type - on-site or virtual, Month DD-DD)

- [Insert contractor name] EVM System Overview presentation
- DCMA Compliance Review entrance briefing
- CAM, Scheduling, Accounting and Material interviews
- Accumulate possible Deficiency Reports (DRs)
- Daily end-of-day meetings with [Insert contractor name] management

Week 2 (Remote/virtual team, Month DD-DD)

- Review Chief & Deputy on site
- Management interviews (if necessary)
- Accumulate assessments for overall guideline compliance
- Accumulate assessment for overall system compliance
- Exit briefing



- A determination of EVMS compliance made by the cognizant Contracting Officer
- Final Determination - Approval
 - Recognizes EVMS acceptance within a specific **site/facility**
 - Does not extend to corporate level
 - Contractor **commitment** to maintain & use approved EVMS on current & future contracts

- Review Agenda
 - System Overview
 - Management Interviews
 - Documentation / Deficiency Reports
 - Daily Meetings
 - Documentation of Guideline / Area Evaluations
 - Exit Briefing

- **Initial Determination**

- 45 days – after CR, report with recommendations to Administrative Contract Officer (ACO) (**insert date MM/DD**)
- 10 days – ACO issues Initial Determination (**insert date MM/DD**)
- 30 days – Contractor response to Initial Determination (if significant deficiencies exist) (**insert date MM/DD**)

- **Final Determination**

- 30 days – ACO issues Final Determination (**insert date MM/DD**)
- 45 days – Contractor corrects deficiencies or submits acceptable Corrective Action Plan (CAP) (**insert date MM/DD**)



- ACO: Administrative Contracting Officer
- CR: Compliance Review
- CAM(s): Control Account Manager(s)
- CAP: Corrective Action Plan
- DFARS: Defense Federal Acquisition Regulation Supplement
- DRs: Deficiency Reports
- EVM: Earned Value Management
- EVMS: Earned Value Management System
- EVMSD: Earned Value Management System Description
- EIA: Electronic Industries Alliance