

### Bank of America Business Advantage Travel Rewards World Mastercard®

#### TEA HILL, LLC 5589 6215 7658 **6177** December 14, 2022 - January 13, 2023

Company Statement

# Account Information: www.bankofamerica.com

Mail Billing Inquiries to:

BANK OF AMERICA PO BOX 660441 DALLAS, TX 75266-0441

Mail Payments to: BUSINESS CARD PO BOX 15796

WILMINGTON, DE 19886-5796

Customer Service: 1.800.673.1044, 24 Hours

Outside the U.S.: 1.509.353.6656, 24 Hours

For Lost or Stolen Card: 1.800.673.1044, 24 Hours

**Business Offers:** 

www.bankofamerica.com/mybusinesscenter

**Payment Information** 

 New Balance Total
 \$845.65

 Minimum Payment Due
 \$25.00

 Payment Due Date
 02/09/23

minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date: \$0.00 for balance less than \$100.01 \$29.00 for balance less than \$1,000.01 \$39.00 for balance less than \$5,000.01 \$49.00 for balance equal to or greater than \$5,000.01

Late Payment Warning: If we do not receive your

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

#### **Account Summary**

Previous Balance	\$91.25
Payments and Other Credits	<b>-</b> \$286.25
Balance Transfer Activity	\$0.00
Cash Advance Activity	\$0.00
Purchases and Other Charges	\$1,040.65
Fees Charged	\$0.00
Finance Charge	\$0.00
New Balance Total	\$845.65
New Balance Total	\$845.65
New Balance Total	\$845.65
New Balance Total	\$845.65 \$16,000 \$15,154.35
Finance Charge  New Balance Total  Credit Limit  Credit Available  Statement Closing Date  Days in Billing Cycle	\$845.65 \$16,000 \$15,154.35 01/13/23

## **Important Changes to Your Account Terms**

Please read about account agreement changes on the 'Important Changes to the Account Terms' page in this statement. If you need assistance reading these revised terms on your ADA reader, please contact Customer Service at the number provided on your statement.

## **Cardholder Activity Summary**

Account Number Credit Limit	Total Activity	Payments and Other Credits	Balance Transfer Activity	Cash Advance Activity	Purchases and Other Charges	Fees Charged
CHIU, YA HUEI 5589 6211 2192 3784						
16,000	1,040.65	0.00	0.00	0.00	1,040.65	0.00

#### 0028625 0002500 0084565 5589621576586177

BUSINESS CARD PO BOX 15796 WILMINGTON, DE 19886-5796

TEA HILL, LLC 104 COLCHESTER CT CHAPEL HILL, NC 27517-7979 Account Number: 5589 6215 7658 **6177** December 14, 2022 - January 13, 2023

 New Balance Total
 \$845.65

 Minimum Payment Due
 \$25.00

 Payment Due Date
 02/09/23

Enter payment amount

\$

For change of address/phone number, see reverse side.

Mail this coupon along with your check payable to: BUSINESS CARD, or make your payment online at www.bankofamerica.com

question while we are investigating, but you are obligated to pay the parts of your bill that are not in question.
PLEASE DO NOT ALTER WORDING ON THIS FORM OR MAIL YOUR LETTER WITH YOUR PAYMENT. Provide copies of all documentation that will help us investigate your dispute (e.g. contracts, invoices, detailed letter, sales slips, return receipts, or second opinions).
Your Name: Account Number:
Posting Date: Reference Number: Reference Number:
Amount: Disputed Amount: Merchant Name:
Below tell us why you think the item noted above is in error. Check one box only.
<ul> <li>□ 1. I certify that I do not recognize the transaction. I have attempted to contact the merchant to verify this transaction.</li> <li>□ 2. I certify that the charge listed above was not made by me or a person authorized by me to use my card, nor were the goods or services represented by the transaction received by me or authorized by me.</li> <li>□ 3. Although I did engage in a transaction with this merchant, I was billed for</li></ul>
S. Merchandise snipped to me was not as described. Please explain in detail and if applicable provide proof of return.      S. Merchandise snipped to me arrived damaged and/or defective.  I returned it on/(MM/DD/YY) and asked the merchant to credit my account. Please provide proof of return and describe how the
merchandise was damaged and/or defective.  7. Although I did engage in the above transaction, I dispute the entire charge or a portion in the amount of \$ I have contacted the merchant, returned the merchandise on// (MM/DD/YY) and requested a credit adjustment. I am disputing this charge because
Please supply proof of return or if unable to return merchandise please explain.
8. I notified the merchant on// (MM/DD/YY) to cancel the preauthorized order or reservation. Please note cancellation # and if available, enclose a copy of your telephone bill showing date and time of cancellation. Reason for cancellation:
9. Although I did engage in the above transaction, I have contacted the merchant for credit. The services to be provided on// (MM/DD/YY) were not received. Please describe the services to be received and explain the merchants failure to provide the services.
10. I was issued a credit slip that was not shown on my statement. A copy of my credit slip is enclosed. If the merchant has agreed to issue a credit, be advised the merchant has up to 30 days to supply this credit to your account.
11. The amount of the charge was increased from \$ to \$ or my sales slip was added incorrectly.      Enclosed is a copy of the sales slip that shows the correct amount.      12. Other: Please explain
Merchants often provide telephone numbers with their names on your billing statement. If you do not recognize a transaction, attempt first to contact the merchant for transaction information.  Cardholder Signature (required): Date:  Home Telephone: () Business Telephone: ()
Dustries respirate
PLEASE KEEP A COPY OF BOTH SIDES OF THIS STATEMENT FOR YOUR RECORDS  PAYMENTS  We credit a payment as of the date we receive it if the payment is: 1) received by 5:00 p.m. (Eastern Time) Monday through Friday (except legal holidays). 2) received at the payment address indicated on the front of this statement. 3) paid with a check drawn in U.S. dollars on a U.S. financial Institution or a U.S. dollar money order, and 4) sent in the return envelope with only the bottom portion of your statement accompanying it. Payments received after 5:00 p.m. (Eastern Time) Friday, but that otherwise meet the above requirements, will be processed on the next business day, which is usually the following Monday. Saturdays, Sundays, and holidays are not business days. Credit for payments received in any other manner may be delayed up to five business days, during which time finance charges, if applicable will continue to accrue. We will reject any payments that are not drawn in U.S. dollars and those drawn on a financial institution located outside of the United States. Please do not send cash, credit cards, correspondence, staples or paper clips with your payment.

If you believe a transaction on your statement is an error, complete and sign a copy of this form using blue or black ink, or write a detailed letter on a separate sheet of paper. Then return it to: PO BOX 53101, PHOENIX, AZ 85072-3101 no later than 60 days after we sent you the first bill on which the transaction or error appeared. If you prefer to speak with a representative about your dispute, please call 1.866.601.4410, 8am-8pm Est. You do not have to pay any amount in

CUSTOMER STATEMENT OF DISPUTED ITEM (You must use a separate form for each dispute. Please print.)

#### CUSTOMER CORRESPONDENCE

Mail your payment at least 7 days in advance of the payment due date to ensure timely delivery.

If you prefer to send a written inquiry regarding your account, please send the request to: <u>BANK OF AMERICA, PO BOX 660441, DALLAS, TX, 75266-0441, USA.</u>
This address should not be utilized to dispute merchant transactions appearing on your billing statement. Please see the paragraph above for instructions regarding dispute procedures.



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# **Transactions**

Posting	Transaction			
Date	Date	Description	Reference Number	Amount
TEA HII	LL, LLC	·		
Accour	t Number: 617	7		
		Payments and Other Credits		
01/02	01/01	Online payment from CHK 4760	00106005710037621397905	<b>-</b> 286.25
		TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD		-\$286.25
CHIU, Y	A HUEI			
Accoun	t Number: 378	4		
		Purchases and Other Charges		
12/14	12/13	AMAZON.COM*XA2PZ8LR3 A AMZN.COM/BILLWA	55310202347083756852611	25.00
12/19	12/18	INTUIT *QBooks Payroll CL.INTUIT.COMCA	55432862352201576594223	170.00
01/02	12/29	ORANGE WATER AND SEWER CARRBORO NC	85140512364900012603418	108.92
01/02	01/01	SPECTRUM 855-707-7328 MO	55432863001205436056581	97.97
01/03	01/03	PUBLIC STORAGE 25906 800-567-0759 NC	55432863003205882667012	287.00
01/03	01/03	PUBLIC STORAGE 25906 800-567-0759 NC	55432863003205884150033	286.00
01/09	01/06	ATT*BILL PAYMENT 800-288-2020 TX	55432863006207005700172	65.76
		TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD		\$1,040.65

# **Finance Charge Calculation**

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	0.00%	\$0.00	\$0.00
CASH	28.49% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

# **Important Messages**

Having trouble understanding the account numbers listed on your statement? Please refer to the "Why is my corporate account number different from my individual card number?" section at the end of this statement for additional information.

# **Reward Summary**

Beginning Balance	61,900.80	Other Bonuses	.00
Earned	1,560.98	Preferred Rewards for Business Bonus	780.49
Redeemed	.00		
Adjustments	.00	Ending Balance	64,242.27



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# **Important Changes to Your Account Terms**

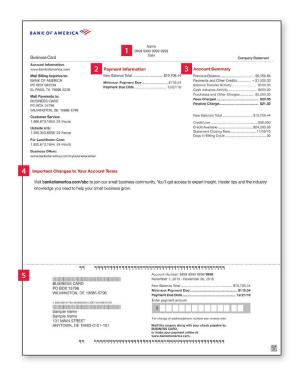
Changes to your fees effective November 02, 2022:

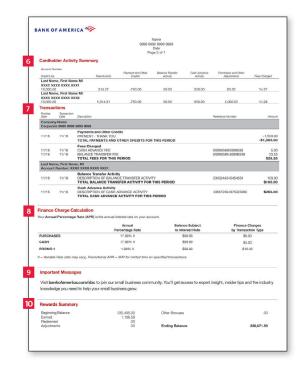
- This amendment modifies the Late Payment Fee, shown under the Other Fees and Charges section of your Business Card Agreement, to reflect that no late payment fee will be charged if your Account Balance is less than or equal to \$100 on the payment due date. The late fee assessment amount for balances less than or equal to \$100 will be updated to \$0 in the body and account summary table within your agreement as of the date of the change.
- This amendment modifies the Cash Advance Fee, shown under the Cash Advance section of
  your Business Card Agreement, to reflect the removal of the minimum fee charged on any Cash
  Advance transaction(s). Please note that the transaction fee for Cash Advance(s) will continue
  to be assessed based upon the disclosed fee percentage for each transaction, as printed in the
  account summary table and in the body of your Business Card agreement.
- This amendment modifies the Balance Transfer Fee, shown under the Balance Transfer section
  of your Business Card Agreement, to reflect the removal of the minimum fee charged on any
  Balance Transfer transaction(s). Please note that the transaction fee for Balance Transfer(s)
  will continue to be assessed based upon the disclosed fee percentage for each transaction, as
  printed in the account summary table and in the body of your Business Card agreement.

**BUSINESS ADVANTAGE** 

# We'd like to welcome you as a Bank of America® business cardholder

To help you better understand your company's credit card statement, we've highlighted some of the key features below.





1 Payment Account Number

This is the account number where payments are made.

2 Payment Information

An overview of your new balance, minimum payment due, payment due date and any over-limit amount.

3 Account Summary

A summary of your account status, reflecting your previous balance, payments, credits, credit limit, available credit and the statement closing date.

4 Important Account Changes

Notifications about changes affecting your account will appear here, when applicable.

5 Payment Coupon

When mailing a payment, please detach this portion and return it with your payment in the envelope provided.

#### 6 Cardholder Activity Summary

A summary of activity at the account level — purchases, cash transactions, payments and fees — since your last statement. Note: Activity for any individual cardholders appears in the "Transactions" section.

#### 7 Transactions

A listing of account activity since your last statement, itemized by individual cardholder.

8 Finance Charge Calculation

Your account Annual Percentage Rates for different transaction types, including promotional rates, and the balances to which those rates were applied.

9 Important Messages

Key information and messages about your card account.

10 Rewards Summary (if applicable)

A summary of rewards earned and redeemed since your last statement, including any bonus rewards.