




2 April 2025

### NOTICE OF MEETING

**FOR:** UNIT HEADS AND IT OFFICERS  
NEWBORN SCREENING CENTERS

**FROM:**   
**MICHELLE E. ABADINGO, MD, FPPS**  
Director, Newborn Screening Reference Center

**SUBJECT:** NSC IT MEETING ON MAY 28-29, 2025

Please be informed that the NSC and NSRC IT Meeting will be scheduled on 28-29 May 2025, in Mandaue City, Cebu (Exact venue TBA) with the following meeting agenda:

1. Exposure visit to NSC CV with focus on local IT Systems
2. Preparation for transition to New LIMS
3. Feedback on Systems and Policies
  - a. Philhealth Uploader
  - b. Data Consolidation
  - c. Security Measures
4. System planning
  - a. Autoemail or e-reporting
  - b. Specimen Tracking System
  - c. Disaster Recovery
5. Seminar: Disaster Recovery

Travel-related expenses to/from the venue and point of origin including all land transfers shall be shouldered by the sending agency.

May 27, 2025	Check in at 3PM; Accommodation c/o NSRC
May 28, 2025	Meals and accommodation c/o NSRC
May 29, 2025	Meals and accommodation c/o NSRC
May 30, 2025	Hotel breakfast (c/o NSRC), Checkout at 11AM

Accommodation and meals as specified above, and meeting venue will be shouldered by NSRC.

All NSC IT staff are invited to attend.