



AICCU Restart Higher Education Planning Task Force

Meeting #1
Wednesday, May 6, 2020

Agenda

1. Welcome and Introductions
2. Task Force Overview and Objectives
3. *Higher Education and the Pandemic Response* (Martha Laboissiere)
4. Review of Work Plan and Focus Areas
5. Team Assignments and Timeline
6. Closing

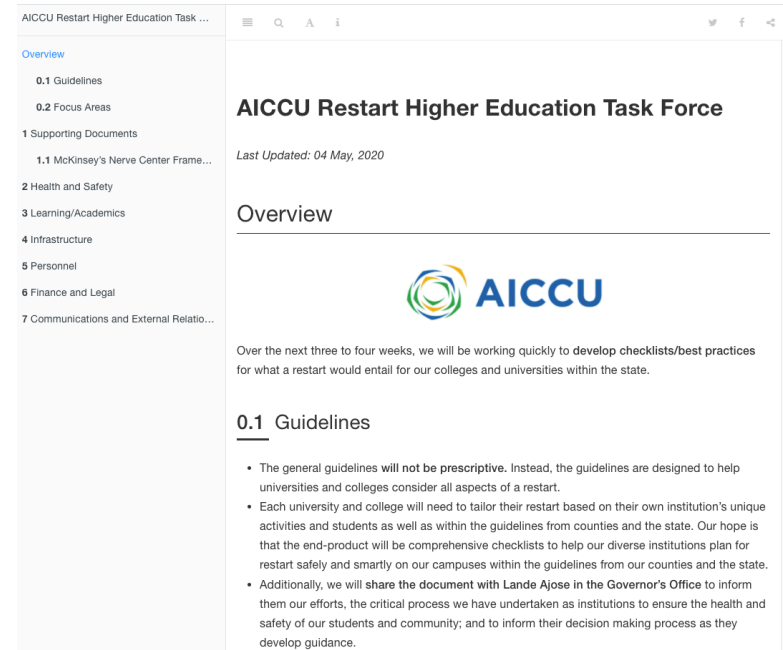


Welcome and Introductions

Objective: Over the next four weeks, we will develop checklists around key focus areas to restart our colleges and universities

<https://aiccu.github.io/restart>

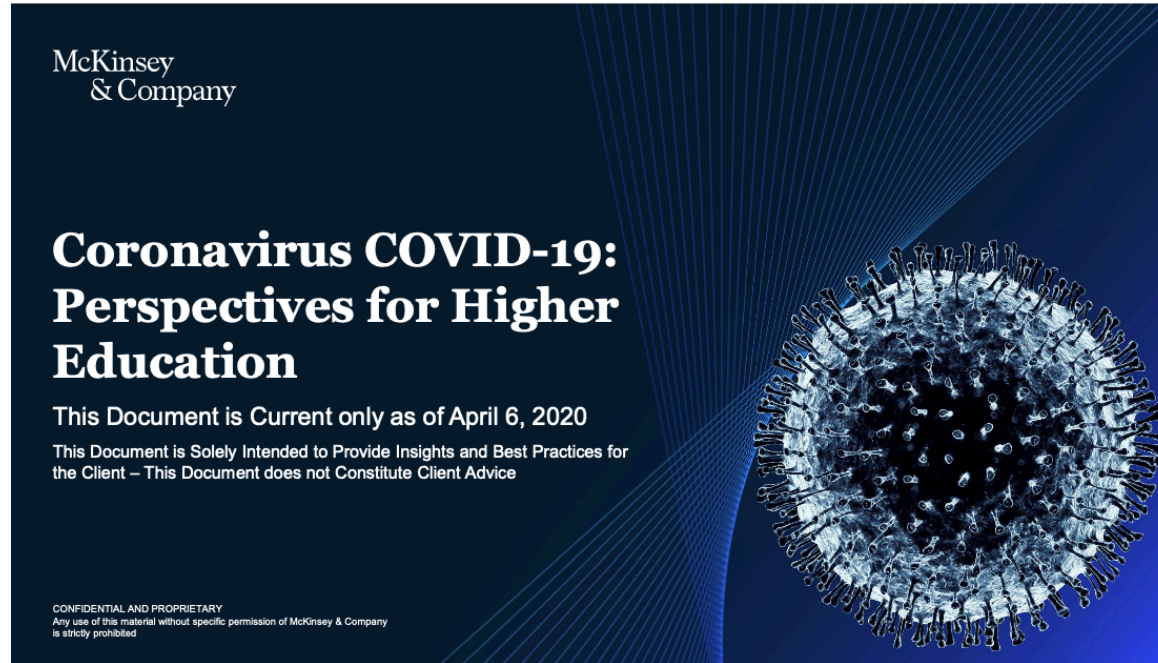
Will serve as a landing page, housing meeting notes and resources for the Task Force



The screenshot shows a web browser displaying the AICCU Restart Higher Education Task Force website. The browser's address bar shows the URL "AICCU Restart Higher Education Task ...". The website has a light gray header with the title "AICCU Restart Higher Education Task Force" and a subtitle "Last Updated: 04 May, 2020". Below the header is a navigation menu with the following items: Overview, 0.1 Guidelines, 0.2 Focus Areas, 1 Supporting Documents, 1.1 McKinsey's Nerve Center Frame..., 2 Health and Safety, 3 Learning/Academics, 4 Infrastructure, 5 Personnel, 6 Finance and Legal, and 7 Communications and External Relatio... The main content area is titled "Overview" and features the AICCU logo, which consists of a stylized circular graphic with green, yellow, and blue segments, followed by the text "AICCU". Below the logo, the text reads: "Over the next three to four weeks, we will be working quickly to develop checklists/best practices for what a restart would entail for our colleges and universities within the state." The "Overview" section is followed by a sub-section titled "0.1 Guidelines", which contains a bulleted list of three items: "The general guidelines will not be prescriptive. Instead, the guidelines are designed to help universities and colleges consider all aspects of a restart.", "Each university and college will need to tailor their restart based on their own institution's unique activities and students as well as within the guidelines from counties and the state. Our hope is that the end-product will be comprehensive checklists to help our diverse institutions plan for restart safely and smartly on our campuses within the guidelines from our counties and the state.", and "Additionally, we will share the document with Lande Ajose in the Governor's Office to inform them our efforts, the critical process we have undertaken as institutions to ensure the health and safety of our students and community; and to inform their decision making process as they develop guidance."



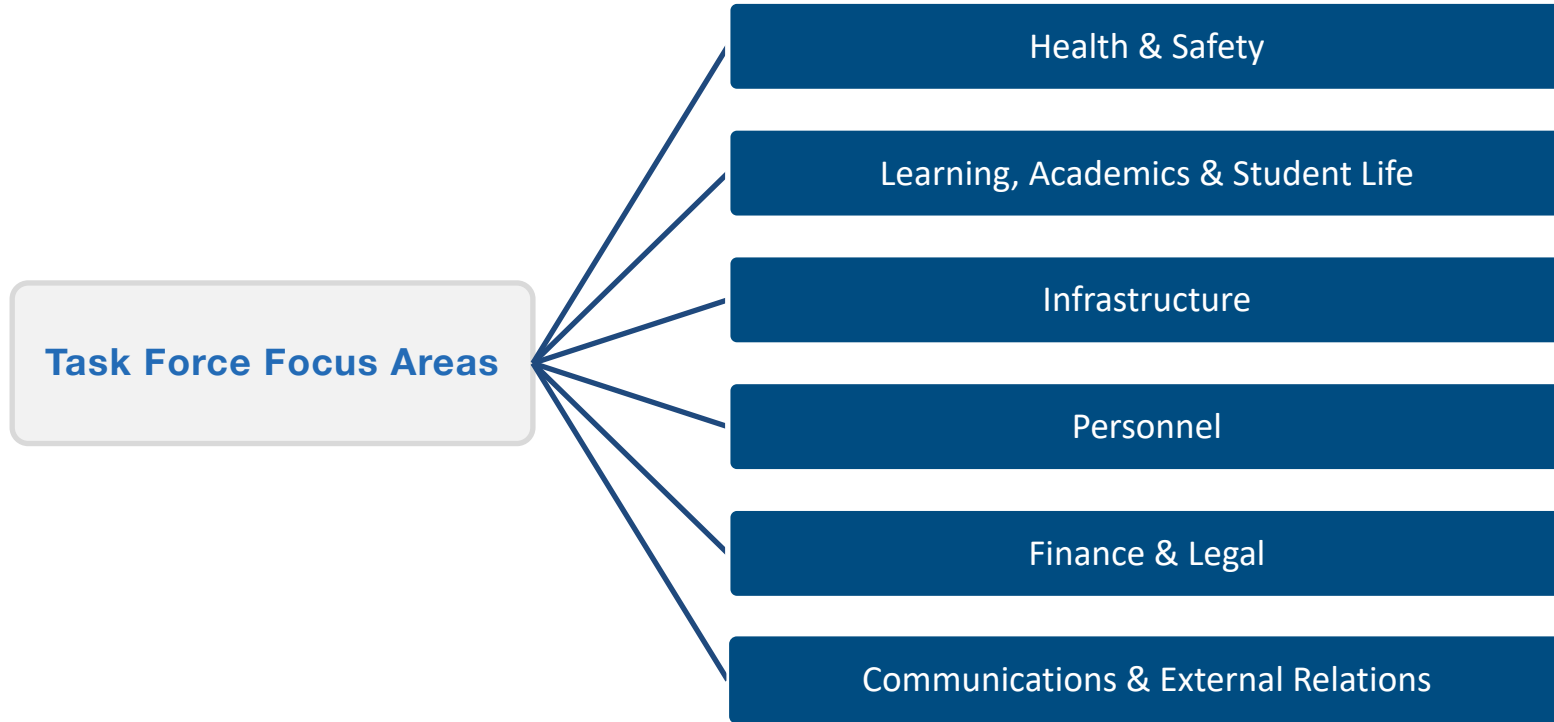
Higher Education and the Pandemic Response



Martha Laboissiere, McKinsey & Company



Review of Work Plan and Focus Areas



Health & Safety

Topic	Guiding Question	Examples
Health & Safety	What considerations are needed regarding health and safety to restart our institutions and decrease risks to students, staff and faculty?	Infection Control and Public Health Measures Needed on Campus (testing, social distancing, PPE, temperature monitoring, sanitation/cleaning, community education, etc.)



Learning, Academics & Student Life

Topic	Guiding Question	Examples
Learning, Academics & Student Life	What considerations are needed regarding learning and academics to restart institutions and support student success?	Student Social/Student Life, Research, Online course design, Student outcomes (e.g., retention, completion, placement)



Infrastructure

Topic	Guiding Question	Examples
Infrastructure	What considerations are needed regarding infrastructure/facilities to reopen campuses?	IT, Residence Halls redesign, transportation, gyms, sporting & cultural venues, etc.



Personnel

Topic	Guiding Question	Examples
Personnel	What considerations are needed around personnel to restart institutions and support faculty and staff?	Workforce policies and guidelines, Work from Home approach (WFH), Staffing, Workplace norms Internal Communications



Finance & Legal

Topic	Guiding Question	Examples
Finance & Legal	What considerations are needed around finances and institutional liability to restart institutions and create stability in operations	Multi-year scenario planning, Financial stress-testing for FY2020 and beyond, Cash management, Endowment



Communications & External Relations

Topic	Guiding Question	Examples
Communications & External Relations	What considerations are needed around external relations and communications to ensure appropriate transparency for various constituent groups?	Stakeholder communications - voice of the student and community, Government relations, External relations (include community coordination), Alumni outreach



Closing and Next Steps

<https://aiccu.github.io/restart>

Focus Area	Name	Institution	Title
Communications & External Relations	Terri Carbaugh	Brandman University	Vice Chancellor of Public Affairs
Communications & External Relations	David Fike	Golden Gate University	President
Communications & External Relations	Devorah Lieberman	University of La Verne	President
Finance & Legal	Debra Martin	Mount Saint Mary's University	Vice President for Administration & Finance Vice President & General Counsel
Finance & Legal	Janine DuMontelle	Chapman University	Office of Legal Affairs
Finance & Legal	Natasha Baker	Novus Law Firm, Inc.	Managing Attorney
Health & Safety	John Ojeisekhoba	Biola Univeristy	Associate VP and Chief of Campus Safety
Health & Safety	Paul Fitzgerald, S.J.	University of San Francisco	President
Health & Safety	Rekha Murthy	Cedar-Sinai Medical Center	Vice President of Medical Affairs
Health & Safety	Sam Glick	Oliver Wyman	Partner, Health and Life Sciences Practice
Health & Safety	Veronica Villalobos Cruz	Cruz Strategies	Managing Partner
Infrastructure	Phil Phillips	Pepperdine University	Chief Operating Officer
Infrastructure	Bob Brower	Point Loma Nazarene University	President
Infrastructure	Ronald Ellis	California Baptist University	President
Learning, Academics & Student Life	Nicola Pitchford	Dominican University of California	Vice President for Academic Affairs
Learning, Academics & Student Life	Jon Endicott	Fresno Pacific University	Vice President of Enrollment Management
Learning, Academics & Student Life	Radny Tarnowski	AICCU	Director of Research
Learning, Academics & Student Life	Stephanie Kalfayan	Stanford Univeristy	Vice Provost for Academic Affairs
Personnel	Karen Briggs	University of San Diego	Associate Vice President and Chief Human Resources Officer
Personnel	David Wright	University of Southern California	Senior Vice President, Administration
Personnel	Kristen Soares	AICCU	President
(blank)	G. Gabrielle Starr (Chair)	Pomona College	President



Next Meeting: *Tuesday, May 12 at 7:30 a.m.*



Restart Higher Education Planning Task Force Checklist

This checklist is designed to help universities and colleges consider all aspects of a restart. Each university and college will need to tailor their restart based on their own institution's unique activities and students as well as within the guidelines from counties and the state. Last Updated: 5/6/20

ID	Campus Function/Audience/Location	Guiding Objective	Question	Status	Notes
1. Health and Safety					
HS.1	Residence Halls	Minimize the risk of infection through increased sanitation protocols, physical distancing as much as possible, and options for isolating/quarantining sick students.	Has on-campus housing with private bathrooms been identified for use as isolation units for students who may not be able to be isolated off-campus or at home?	Complete	
HS.2	Residence Halls	Minimize the risk of infection through increased sanitation protocols, physical distancing as much as possible, and options for isolating/quarantining sick students.	Has a meal delivery plan been developed for those students who are in isolation?	Incomplete	
HS.3	Residence Halls	Minimize the risk of infection through increased sanitation protocols, physical distancing as much as possible, and options for isolating/quarantining sick students.	Have residence hall rooms and common areas been (re)-configured to minimize large gatherings or overcrowding in rooms?	In Progress	
HS.4	Residence Halls				

