* Use symbols in all action column.

**Sidebar Menus**

* **Dashboard**
* **Students**
  + **Enquiries**
  + **Admissions**
  + **Payments**
  + **AICPE World Membership**
* **Courses**
* **Exam Manager**
* **Certificate**
* **Staff Management**
* **Assignments**
* **Library Management**
* **Employer**
* **Marketing Material**
* **Birthday & Anniversary**
* **SMS Management**
* **Wallet**

**Add Batch Facility**

* **Add batch.**
* **Not compulsory add students batch wise.**
* **In one batch other courses students can add.**
* **Option to change batch.**
* **Show admission list by default students name and give one column for batch**
* **Filter students list batch wise.**

**Dashboard**

* Show upcoming birthdays on dashboard.

**Enquiries**

* Give button **Save and Register** and move to Register Student.

**Admissions**

* Admission list
  + Register New Student 🡪 **Add Enquiry**
  + Add new button **Register Admission** and transfer it to enquiries list.
  + Register New Students form fields very big in size please resize.

**Payments list**

* Pay Now button shift in other column and give name as Add Payment.
* Remove delete button.
* Payment history receipt show in photo format.

**Assignments**

* By default Show active students.
* Search by students name, assignment tile, date filter, teacher name, etc.
* Click on the batch to show a list of students, highlight students whose assignment was received and unseen also give the status of total assignments awarded to student, solved, remarks and overall performance.
* Click the student name to see the assignment posted by him provision to reply the same. Provision to extend date or give relaxation.
* Select one or multiple students, click post assignment to Post Assignment.

**AICPE Courses**

* Remove status column.
* No need date wise export.

**AICPE Associates**

* Show Associates in dropdown columns.
* No need date wise export.

**NON AICPE Courses**

* Add subject wise notes links YouTube links and syllabus.
* Allow demo exam if yes give option to download question bank sample file and also give option for add question bank.
* Design Exam pattern. 🡪 No. of Questions | Time | No. of Demo exams | etc..

**Question bank manager**

* Allow to select and open subjects – AICPE, AICPE Associates, Non-AICPE Courses
* Show question bank table with options and correct option.
* Add questions manually or import excel sheet.
* Admin approval is required. Admin will check all that questions and approve course wise / subject wise.
* No need date wise export.

**Suggest New Course Form**

* Course Name
* Duration
* Eligibility criteria
* Syllabus (required)
* Beneficiaries
* Upload notes (if available)
* Upload Question bank (facility to download sample question bank) (if available)
* Button Save | Reset | Cancel

**Library Management**

**List Books**

* Show basic details with available stock, issued, missed, current available, total fine collect)
* Add category and add books facility on same page.
* No need date wise export

**Books Issue**

* Issue book in toggle.
* Show list of students who issue or return books date wise.
* Give facility search book wise | issue | return | etc.
* No need date wise export.

**Employer**

* No need date wise export
* Chat Facility

**Staff Management**

* Create staff as a new user to access the institute login with given rights.
* Show responsibilities (facility to checkmark responsibilities).
* Add role (Teaching | Non-Teaching | Both)
* Incentives (per admission | total business | Total collection)
* Every action of all users to be recorded in a log file.
* Incentive calculations report.

**Exam Manager**

**Apply for exam**

* Show list of students or batch wise. Select multiple students or select batch wise, select exam mode.
* Then Generate hall ticket.
* Search students data by various filters (ex. Batch wise).

**Exam Secret Code**

* Send Secrete code to multiple students at same time.
* Sort data by exam status 🡪 Applied, Appeared or Name.
* Regenerate secret code.

**Paper Based Exam Update**

* Add result 🡪 show all subjects.
* Remove add subject option.
* Institute has to browse the scanned copy of the students answer sheet and upload it for record purpose.
* Add column RESULT | updated on (date, time, IP.)

**Offline Exam Update**

* Add columns Show Result | Updated on (date | time | IP).
* Add result and also add exam date and time.

**Bulk Registration**

* Data entry table –
* Sr. No. | First Name | Last Name | Fathers Name | Mothers Name | Adhaar card No. | Mobile 1 | Mobile 2 | Whatsapp No. | Course | Admission Date (as per course selected) | Exam Date (Current Date) | Photo Upload | Photo ID Proof | Marks Subject Wise – S1 [], S2 [], S3[]- Total []
* Facility to import course specific students data with result, course specific sample result sheet can be downloaded for references. Further photo and photo id will be uploaded from the list, individually.

**Exam Report**

* Sr. No. | Photo | Student Id | Student | Mobile 1 | Mobile 2 | Course | Exam Mode | Percentage | Grade | Result| Certificate Request Status (Re-Exam / Appeared / Ordered) | Updated On, date time and IP
* Show the mark sheet data on click of result.

**Order Certificate**

* Check one or multiple students, click order certificates. Deduct postal charges.
* Re order certificate (Old Certificate)

**Demand Participation Certificate**

* Show added students.
* Order certificate option.

**Marketing Material 🡪 Social Media Images**

* No need date wise export.
* Visible image in list.
* Show grid and list facility.

**Birthdays and anniversary**

* Remove radio button.
* Show SMS standard format (editable).