

Data Use Agreement for the Canadian Social Connection Survey

1. Purpose

The purpose of this agreement is to facilitate use of data from the Canadian Social Connection Survey. No use of the data for commercial or non-commercial purposes is permitted except as outlined with the terms in this document.

2. Ownership of the data

The Canadian Social Connection Survey and its data are the intellectual property of The Institute for Social Connection. All rights are reserved including dissemination of findings except by agreement with The Institute for Social Connection. Any outputs (e.g. reports, manuscripts) produced from the data will identify the Canadian Social Connection Survey and The Institute for Social Connection as its source (e.g., in the Methods and/or Acknowledgements sections) and an offer of authorship should be made.

3. Collaboration with The Institute for Social Connection on analysis plans

- Analysis plans that will lead to knowledge exchange products and manuscripts should be shared with The Institute for Social Connection's Scientific Director (Dr. Kiffer G. Card, kcard@sfu.ca) for review and consultation.
- The data user will submit or discuss analysis plans of their own or anyone they are supervising for consultation with The Institute for Social Connection's Scientific Director.
- Approval of analysis plans should be received within 2 weeks of the request.

4. Database sharing

The database is the property of The Institute for Social Connection. Shared use of the database is by agreement with The Institute for Social Connection under the following conditions:

- No results that could potentially determine the identity of a study participant will be released and no attempts to identify participants are permitted.
- The data user will cease their use of the data, and destroy any copies of the data in their possession, upon request from The Institute for Social Connection's Scientific Director.

5. Dissemination of Findings

1. The Institute for Social Connection's Scientific Director must approve any public facing outputs that might result from findings from the database.
2. Findings from the use of the database will be provided to The Institute for Social Connection's Scientific Director at least 5 business days in advance of publication.

3. Plans to disseminate results will be created collaboratively between The Institute for Social Connection's Scientific Director and the data user. Any draft and final manuscripts/reports will be shared with The Institute for Social Connection's Scientific Director along with an invitation to co-authorship.
4. Authorship on reports or manuscripts will be determined in consultation with, and include, The Institute for Social Connection. Authorship should also be informed by the following ICMJE guidelines (http://www.icmje.org/urm_main.html):
 - a. Substantial contributions to the conception or design of the work; or the acquisition, analysis, or interpretation of data for the work; AND
 - b. Drafting the work or revising it critically for important intellectual content; AND
 - c. Final approval of the version to be published; AND
 - d. Agreement to be accountable for all aspects of the work in ensuring that questions related to the accuracy or integrity of any part of the work are appropriately investigated and resolved.