

USER MANUAL



NOT NICE MNL Online Ordering and Inventory System

Buenaventura, Luis Miguel P.

Crispo, Aidan Michael A.

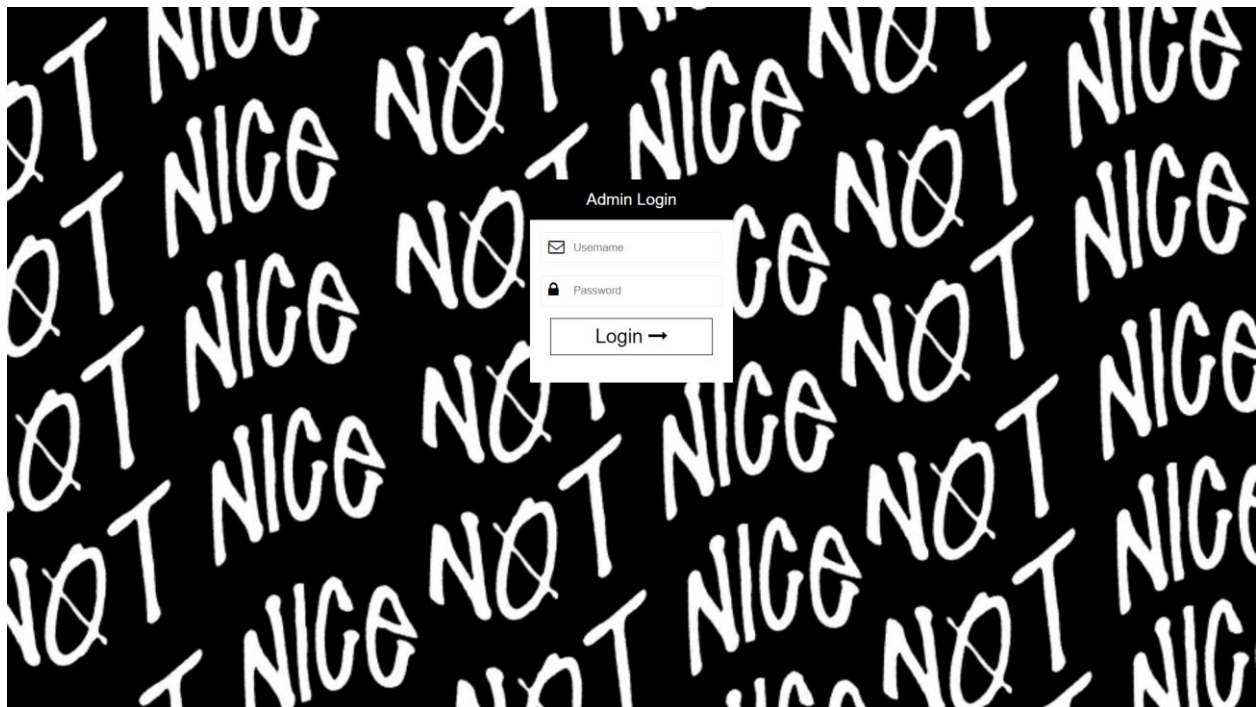
De Leon, Erl Shemuel U.

Reyes, Ralph Bill N.

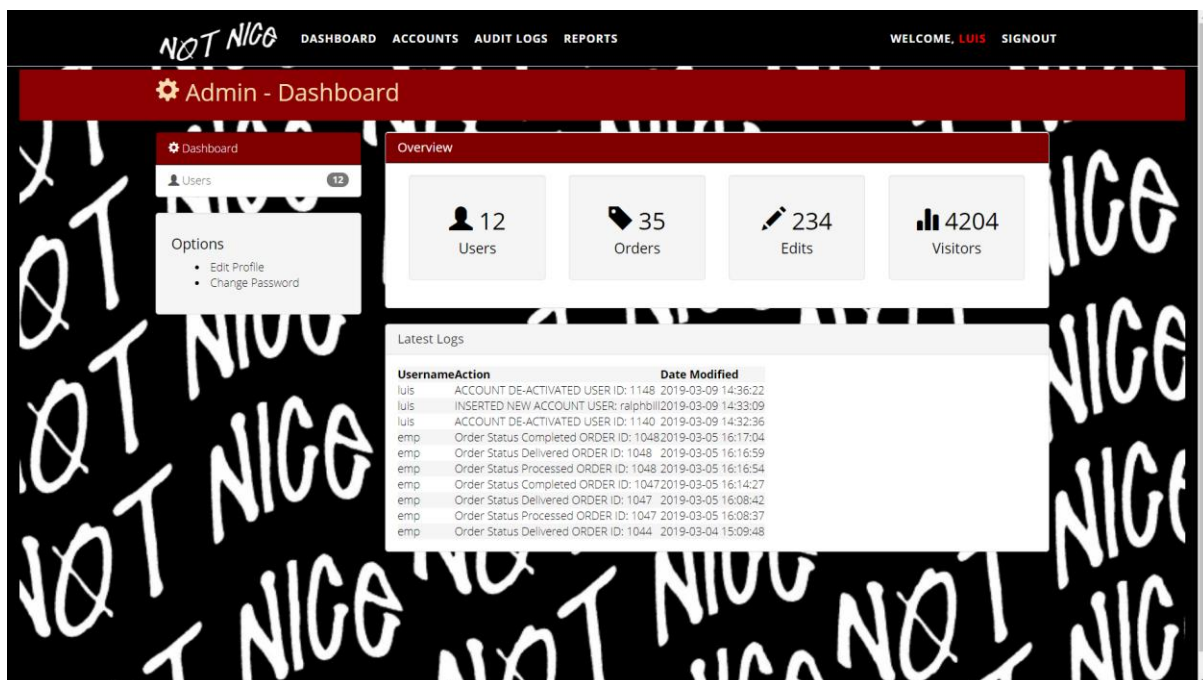
Bachelor of Science in Information Technology

ADMINISTRATOR

Dashboard



Administrator is the person in charge of this system. Show above is the Login page for Administrator.



After logging in, shown above is the Dashboard; containing the total users, orders, modification and visitors of this system. Below the Overview tab contains the list of modification done by the employee and customers.

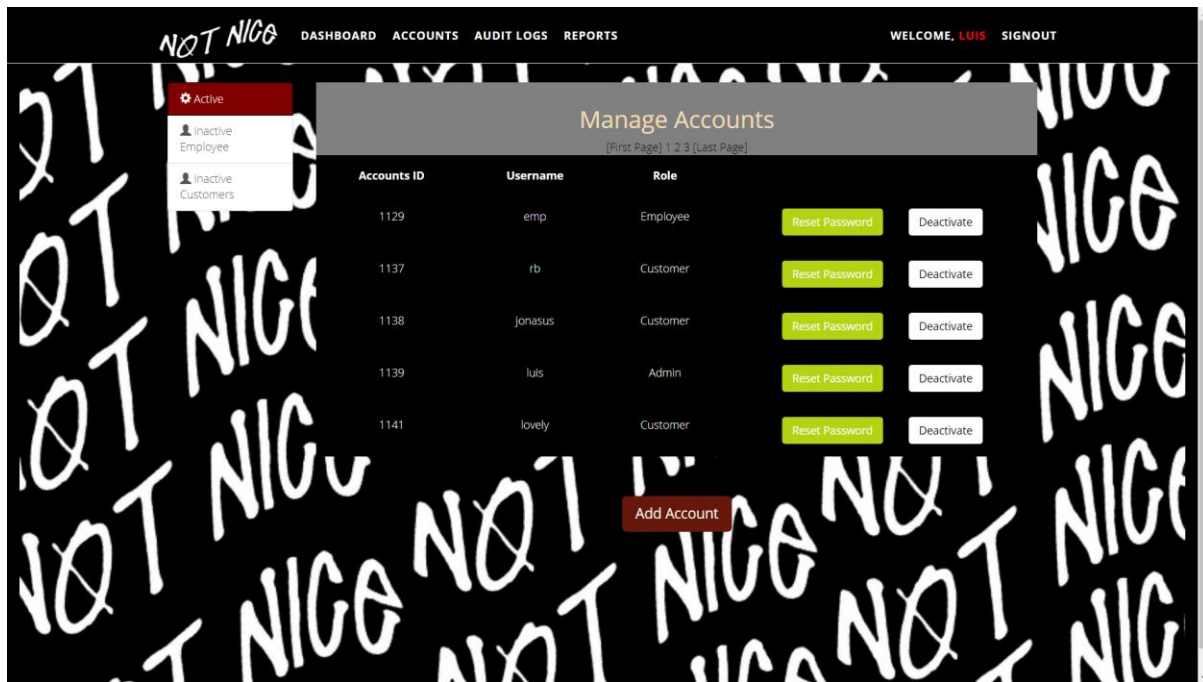
The screenshot shows the 'Edit Profile' page of the NOT NICO system. The header includes the logo 'NOT NICO', navigation links 'DASHBOARD', 'ACCOUNTS', 'AUDIT LOGS', and 'REPORTS', and a user greeting 'WELCOME, LUIS' with a 'SIGNOUT' link. On the left sidebar, there are two buttons: 'Edit Profile' (highlighted in red) and 'Change Password'. The main content area is titled 'Edit Profile' and contains several form fields: 'Username' (with the value 'luis'), 'Name' (with the value 'Luis Buenaventura'), 'Email address' (with the value 'luis@gmail.com'), 'Address' (with the value 'Pilar, Las Pinas, City'), 'Gender' (a dropdown menu set to 'Male'), and 'Contact No.' (with the value '9871239876'). A 'Birthdate' field shows '04/28/1998'. An 'Update Profile' button is located at the bottom right of the form.

The Administrator is given a chance to change their profile by clicking the “**Edit Profile**” button at the Dashboard.

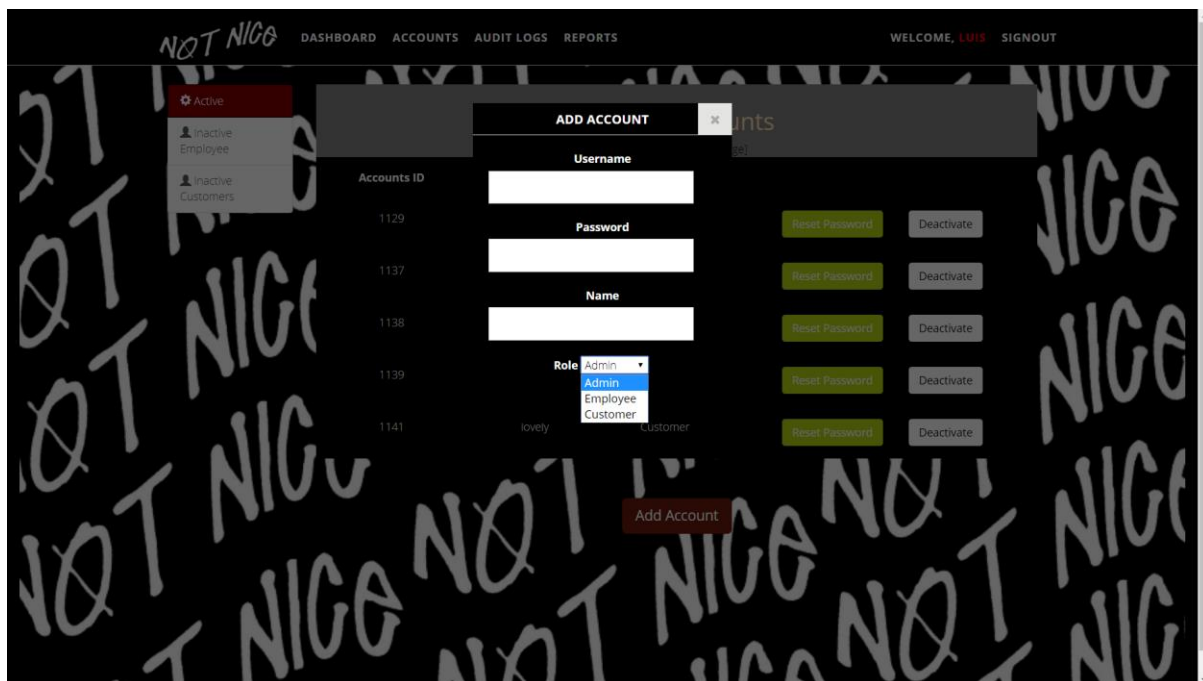
The screenshot shows the 'Change Password' page of the NOT NICO system. The header is identical to the previous screenshot. On the left sidebar, the 'Change Password' button is highlighted in red. The main content area is titled 'Change Password' and contains three form fields: 'Current Password', 'New Password', and 'Confirm Password'. A 'Change Password' button is located at the bottom of the form.

And, the Administrator is given a chance to change their password by clicking the “**Change Password**” button at the Dashboard or below the Edit Profile button.

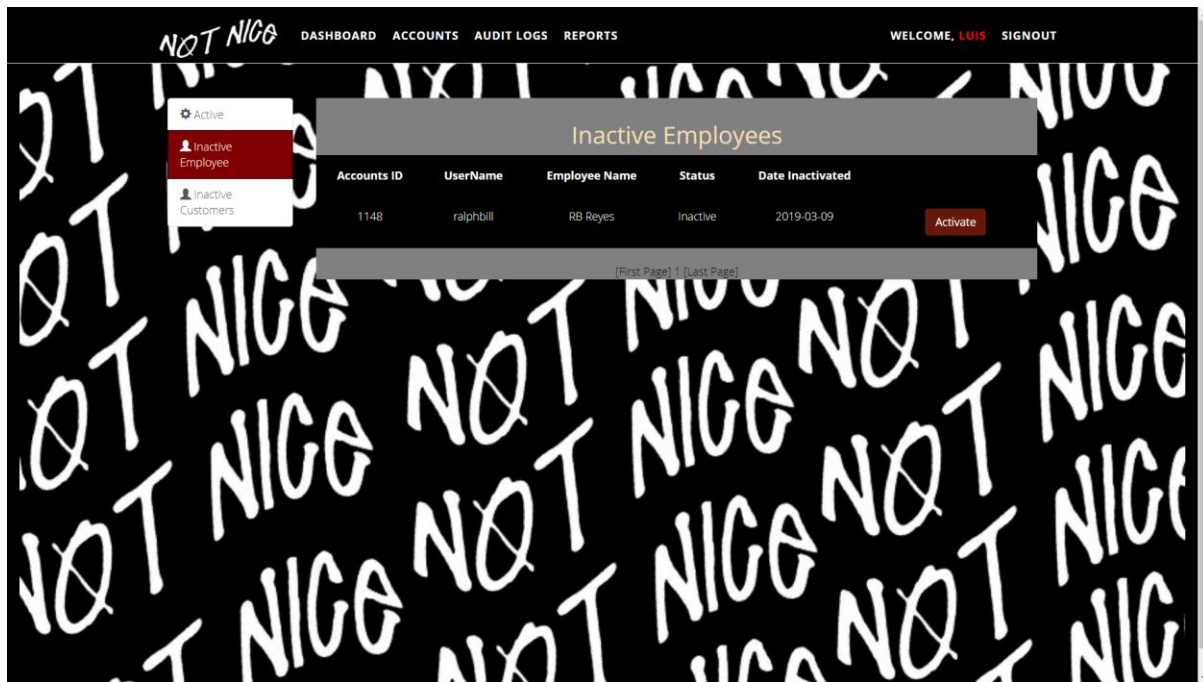
Managing Accounts



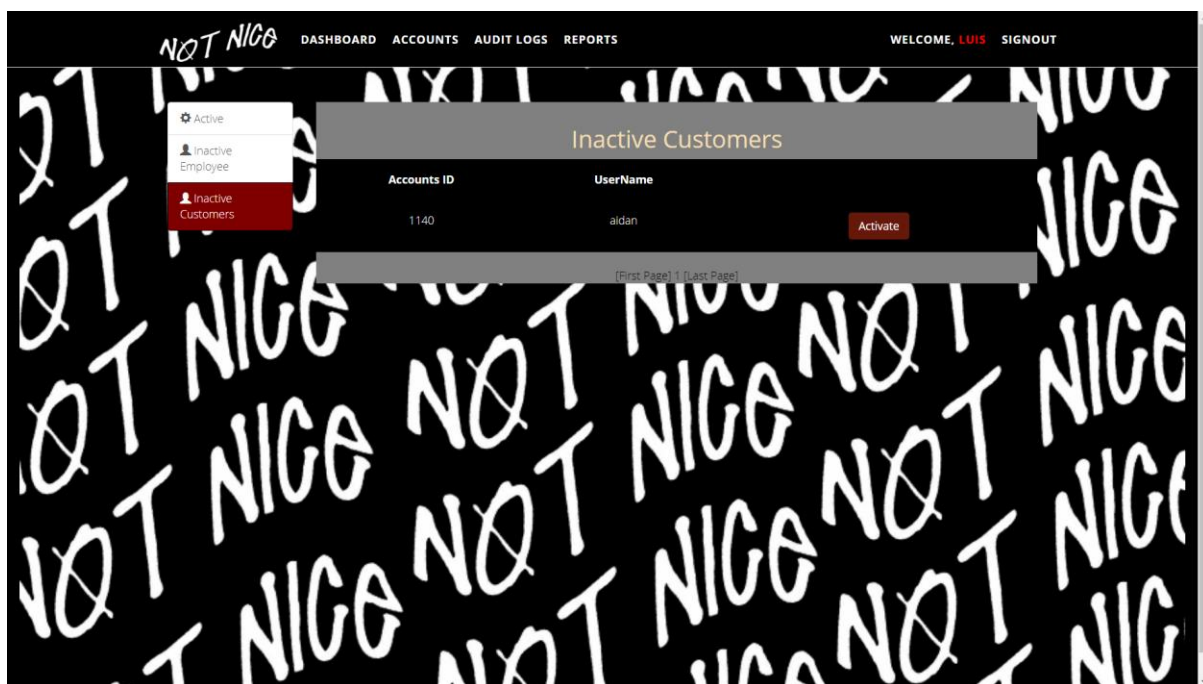
The Administrator's account can only **add** user accounts. In additional, the admin can **reset password** and **deactivate** a user account.



Under **Add Account button**, Administrator have the power to Add users (**Admin**, **Employee**, and **Customer**).

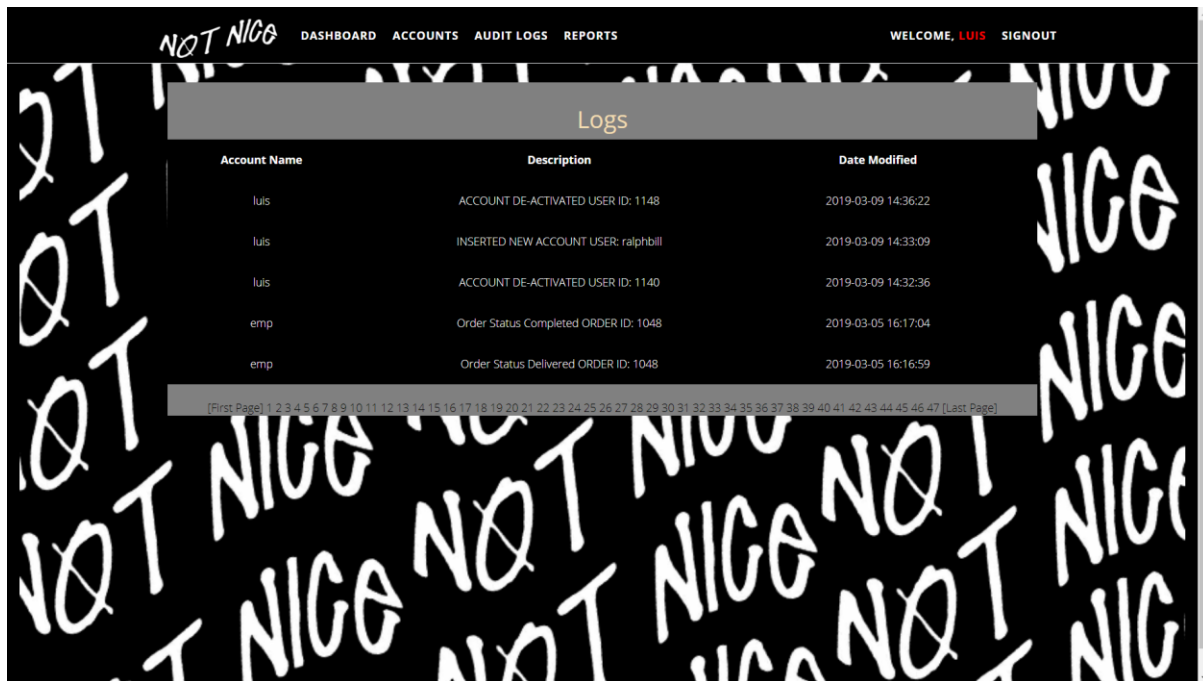


Deactivated Employee Accounts are in **Inactive Employee** tab. Only the Administrator can activate the accounts.



And **Deactivated Customer Accounts** are in **Inactive Customers** tab. Only the Administrator can activate the accounts.

Logs

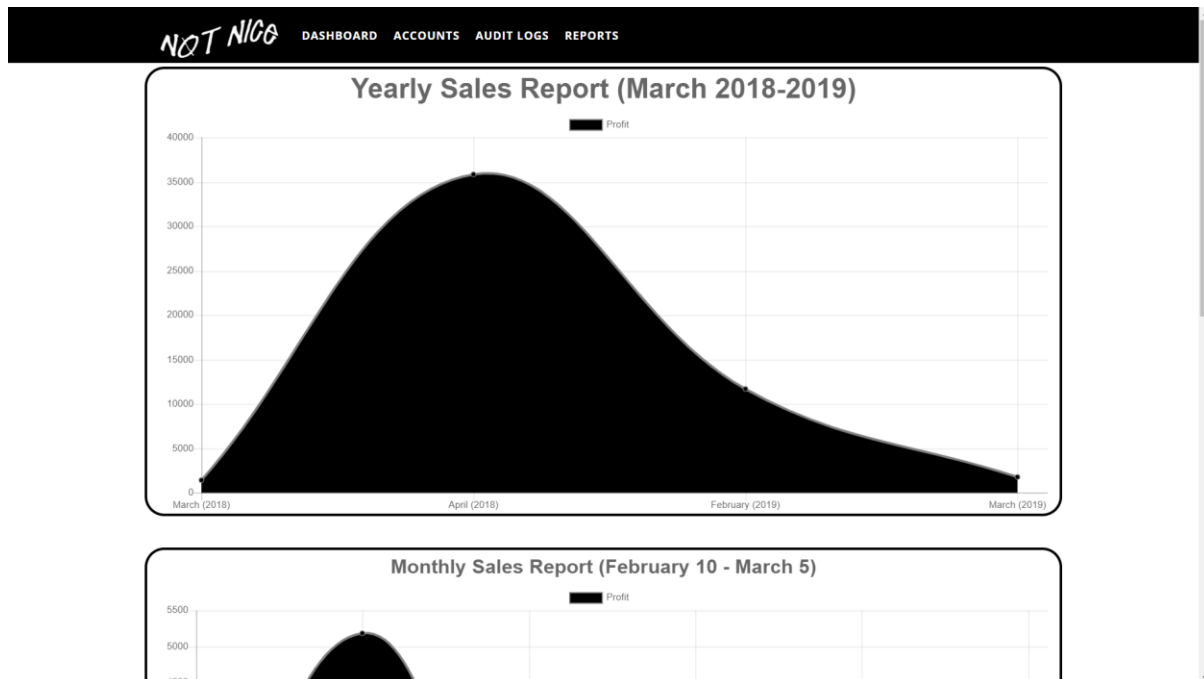


Logs		
Account Name	Description	Date Modified
luis	ACCOUNT DE-ACTIVATED USER ID: 1148	2019-03-09 14:36:22
luis	INSERTED NEW ACCOUNT USER: ralphbill	2019-03-09 14:33:09
luis	ACCOUNT DE-ACTIVATED USER ID: 1140	2019-03-09 14:32:36
emp	Order Status Completed ORDER ID: 1048	2019-03-05 16:17:04
emp	Order Status Delivered ORDER ID: 1048	2019-03-05 16:16:59

[First Page] 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 [Last Page]

In **Audit Logs** tab, the Administrator can monitor all the modification done by the employees and customers for security purpose.

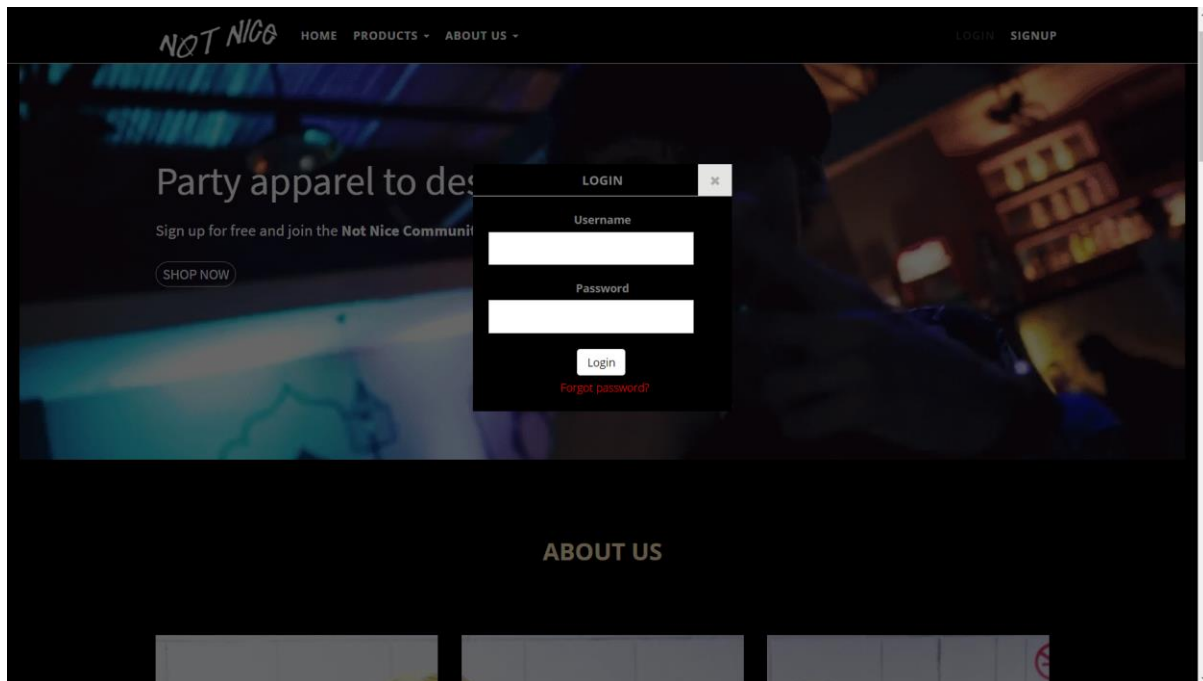
Sales Report



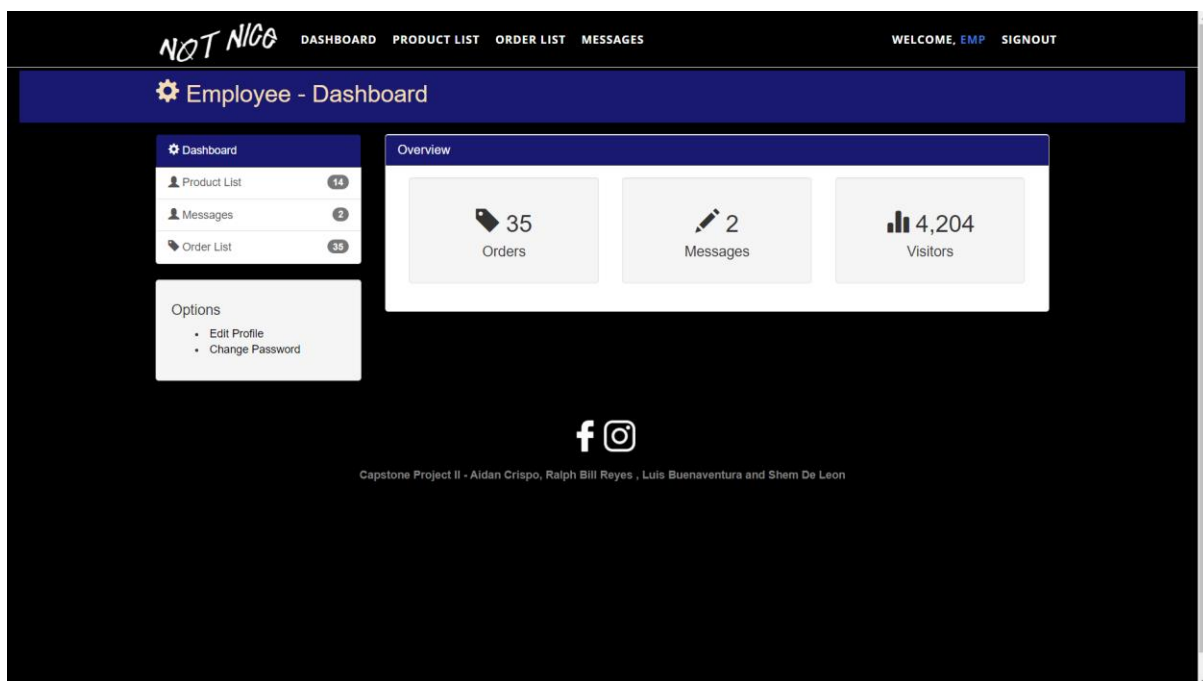
In **Reports** tab, the Administrator can see their **Gross Sales** in graph form. The employee and customers are prohibited to access this.

EMPLOYEE

Dashboard



Employee's login portal is in the **home page**.



After logging in, shown above is the **Dashboard**; containing the total orders, messages or feedback and visitors of this system.

The screenshot shows the 'NOT NICO' dashboard with a dark theme. The top navigation bar includes 'DASHBOARD', 'PRODUCT LIST', 'ORDER LIST', and 'MESSAGES'. The user is logged in as 'EMP' and can click 'WELCOME, EMP' or 'SIGNOUT'. On the left sidebar, there are two buttons: 'Edit Profile' (highlighted in blue) and 'Change Password'. The main content area is titled 'Edit Profile' and contains the following fields:

- Username:** emp
- Name:** Aidan Michael A. Crispo
- Gender:** Male (dropdown menu)
- Contact No.:** 9271363827
- Email address:** mikemikacrispo@gmail.com
- Birthdate:** 04/04/1998
- Address:** Camella Homes Woodhills, San Pedro, Laguna

An 'Update Profile' button is located at the bottom right of the form. Below the form, there are social media icons for Facebook and Instagram, and a footer that reads 'Capstone Project II - Aidan Crispo, Ralph Bill Reyes, Luis Buenaventura and Shem De Leon'.

The Employee is given a chance to change their profile by clicking the “**Edit Profile**” button at the Dashboard.






The screenshot shows the 'NOT NICO' dashboard with a dark theme. The top navigation bar is the same as the previous image. On the left sidebar, the 'Change Password' button is highlighted in blue. The main content area is titled 'Change Password' and contains the following fields:

- Current Password:** Current Password
- New Password:** New Password
- Confirm Password:** Confirm Password






A 'Change Password' button is located at the bottom of the form. Below the form, there are social media icons for Facebook and Instagram, and a footer that reads 'Capstone Project II - Aidan Crispo, Ralph Bill Reyes, Luis Buenaventura and Shem De Leon'.

The Employee is given a chance to change their password by clicking the “**Change Password**” button at the Dashboard or below the **Edit Profile** button.

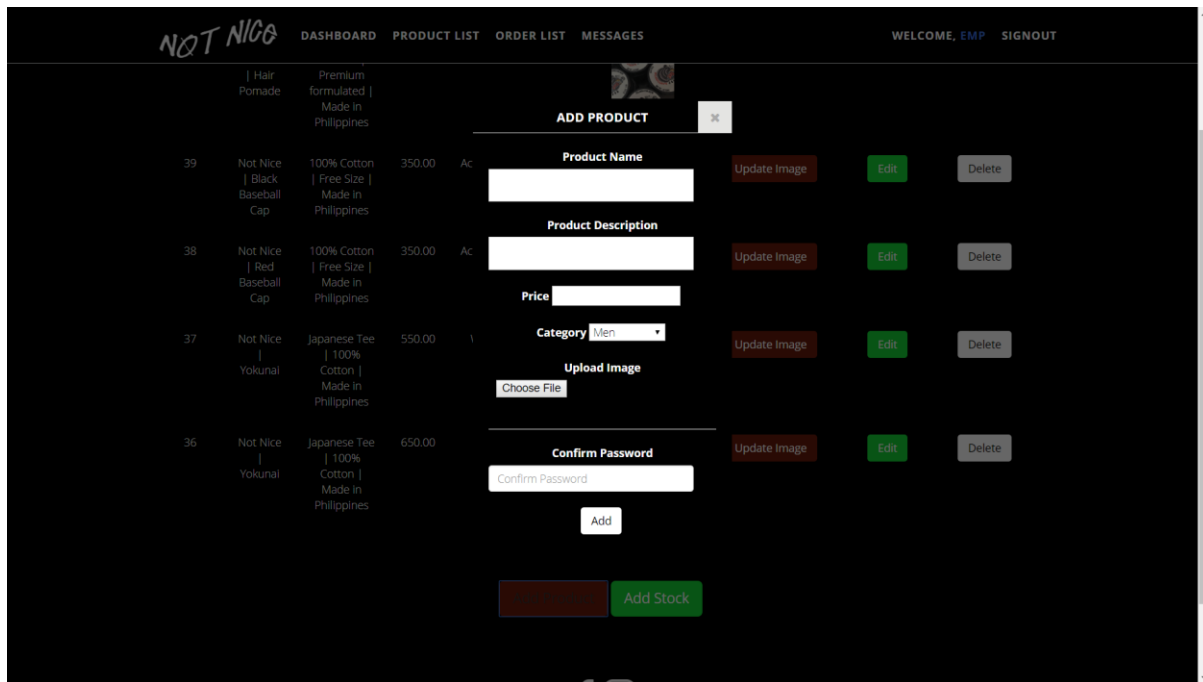
Products

NOT NICO									
DASHBOARD PRODUCT LIST ORDER LIST MESSAGES									
WELCOME, EMP SIGNOUT									
Product List									
Product ID	Product Name	Product Description	Price	Category	InStock	Product Image			
40	Not Nice x Bears Hair Pomade	Exclusively for Men Premium formulated Made in Philippines	500.00	Accessories	100		Update Image	Edit	Delete
39	Not Nice Black Baseball Cap	100% Cotton Free Size Made in Philippines	350.00	Accessories	95		Update Image	Edit	Delete
38	Not Nice Red Baseball Cap	100% Cotton Free Size Made in Philippines	350.00	Accessories	94		Update Image	Edit	Delete
37	Not Nice Yokunai	Japanese Tee 100% Cotton Made in Philippines	550.00	Women	100		Update Image	Edit	Delete
36	Not Nice Yokunai	Japanese Tee 100% Cotton Made in Philippines	650.00	Men	200		Update Image	Edit	Delete

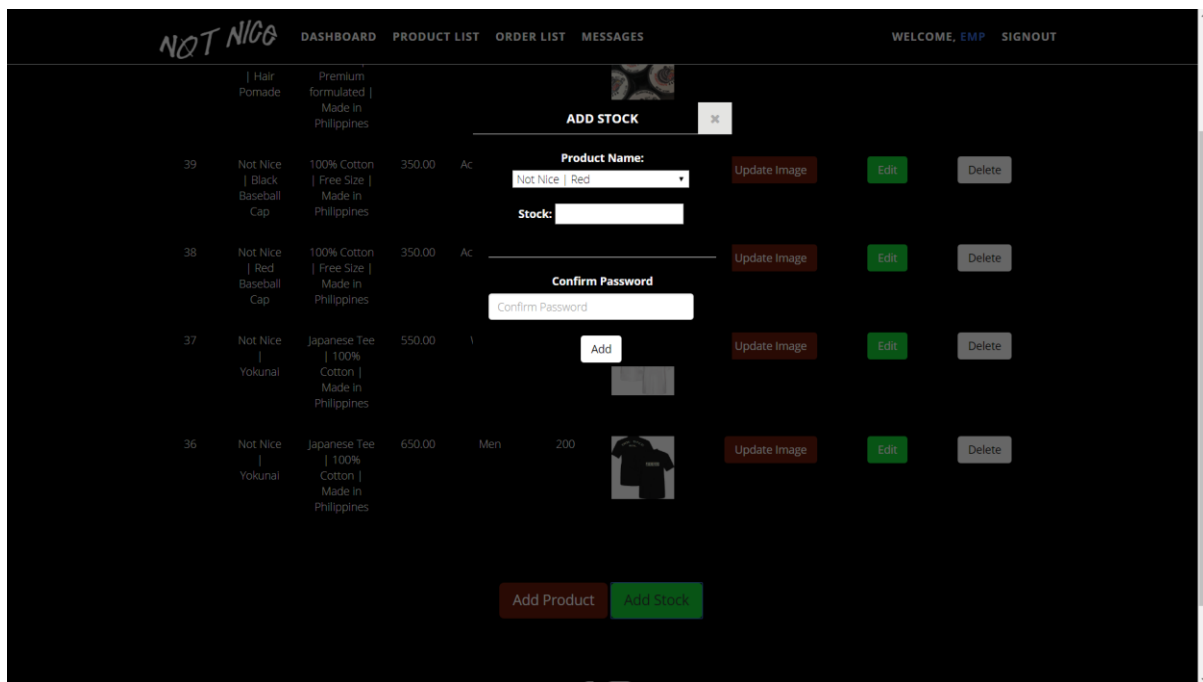
In **Product list** tab, the employee has the power to manage their products.

NOT NICO									
DASHBOARD PRODUCT LIST ORDER LIST MESSAGES									
WELCOME, EMP SIGNOUT									
ID	name	Description	Price	Category	InStock	Image			
40	Not Nice x Bears Hair Pomade	Exclusively for Men Premium formulated Made in Philippines	500.00	Accessories	100		Update Image	Edit	Delete
39	Not Nice Black Baseball Cap	100% Cotton Free Size Made in Philippines	350.00	Accessories	95		Update Image	Edit	Delete
38	Not Nice Red Baseball Cap	100% Cotton Free Size Made in Philippines	350.00	Accessories	94		Update Image	Edit	Delete
37	Not Nice Yokunai	Japanese Tee 100% Cotton Made in Philippines	550.00	Women	100		Update Image	Edit	Delete
36	Not Nice Yokunai	Japanese Tee 100% Cotton Made in Philippines	650.00	Men	200		Update Image	Edit	Delete
[First Page] 1 2 3 [Last Page]									
							Add Product	Add Stock	

The employee can **Add Product**, **Add Stock**, **Update Product Image**, **Edit**, and **Delete** the product.



Under **Add Product button**, upon clicking a modal will pop up. Inside the employee can able to add new product for the system. Employee's password is required for security purposes.



Under **Add Stock button**, upon clicking a modal will pop up. Inside the employee can add stock by individual product. Employee's password is required for security purposes.

The screenshot shows a web application interface with a dark theme. At the top, there is a navigation bar with the logo 'NOT NICE' and links for HOME, PRODUCTS, ORDERS, and SIGNOUT. Below the navigation bar, the page title 'EDIT PRODUCT' is centered. The main content area contains an 'Upload Image' section with a 'Choose File' button. Below this, there is a 'Confirm Password:' label followed by a text input field containing the placeholder text 'Confirm Password'. At the bottom of the form, there are two buttons: 'Edit' and 'Cancel'.

Under **Update Image button**, the employee can change the image of product.
Employee's password is required for security purposes.

The screenshot shows the same web application interface as the first image. The 'EDIT PRODUCT' form is now populated with data. The 'Product Name' field contains 'Not Nice x Bears | Hair Pomade'. The 'Product Description' field contains 'Exclusively for Men | Premium formulated | Made in Philippines'. The 'Price' field contains '500.00'. The 'Category' dropdown menu is set to 'Men'. Below these fields, there is a 'Confirm Password:' label followed by a text input field containing the placeholder text 'Confirm Password'. At the bottom of the form, there are two buttons: 'Edit' and 'Cancel'.

Under **Edit button**, the employee can update the information of a product.
Employee's password is required for security purposes.

Orders

NOT NICE
DASHBOARD
PRODUCT LIST
ORDER LIST
MESSAGES
WELCOME, EMP
SIGNOUT

Order List

Order Number	Customer Name	Customer Address	Contact Number	Product Name	Qty Ordered	Size Ordered	Date Ordered	Total Price	Status	
1049	RB Reyes	Block 4 Lot 34 stoned	9057182516	Not Nice Red, Not Nice Red	2 1		2019-03-05 16:44:07	1950	Pending	<div></div> <div>Change Status</div>
1048	RB Reyes	Block 4 Lot 34 stoned	9057182516	Not Nice x Bears Black Shirt	2	Small	2019-03-05 16:16:40	1100	Completed	<div></div> <div>Change Status</div>
1047	RB Reyes	Block 4 Lot 34 stoned	9057182516	Not Nice Red	1	Small	2019-03-05 16:08:06	650	Completed	<div></div> <div>Change Status</div>
1046	Shem De Leon	San Pedro, Laguna	0	Not Nice Black Baseball Cap	5		2019-03-05 00:44:18	1750	Pending	<div></div> <div>Change Status</div>
1045	Shem De Leon	San Pedro, Laguna	0	Not Nice x Bears Black Shirt, Not Nice Gray	6 4	Small Small	2019-03-05 00:23:36	5900	Pending	<div></div> <div>Change Status</div>

[First Page] 1 2 3 4 5 6 7 [Last Page]

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In **Order List** tab, the employee manage the status of their orders.

NOT NICE
DASHBOARD
PRODUCT LIST
ORDER LIST
MESSAGES
WELCOME, EMP
SIGNOUT

Order List

Order Number	Customer Name	Customer Address	Contact Number	Product Name	Qty Ordered	Size Ordered	Date Ordered	Total Price	Status	
1049	RB Reyes	Block 4 Lot 34 stoned	9057182516	Not Nice Red, Not Nice Red	2 1		2019-03-05 16:44:07	1950	Pending	<div>Processing</div> <div>Delivered</div> <div>Completed</div> <div>Returned</div> <div>On Hold</div> <div></div> <div>Change Status</div>
1048	RB Reyes	Block 4 Lot 34 stoned	9057182516	Not Nice x Bears Black Shirt	2	Small	2019-03-05 16:16:40	1100	Completed	<div></div> <div>Change Status</div>
1047	RB Reyes	Block 4 Lot 34 stoned	9057182516	Not Nice Red	1	Small	2019-03-05 16:08:06	650	Completed	<div></div> <div>Change Status</div>
1046	Shem De Leon	San Pedro, Laguna	0	Not Nice Black Baseball Cap	5		2019-03-05 00:44:18	1750	Pending	<div></div> <div>Change Status</div>
1045	Shem De Leon	San Pedro, Laguna	0	Not Nice x Bears Black Shirt, Not Nice Gray	6 4	Small Small	2019-03-05 00:23:36	5900	Pending	<div></div> <div>Change Status</div>

[First Page] 1 2 3 4 5 6 7 [Last Page]

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Below is the list of status of the order, in order to complete the process, it must start with **Processing, Delivered then Completed**. Upon changing the status, the employee must click the **“Change Status”** button.

Returned and **On Hold** orders **must be on delivered status** first before changing.

Messages

NOT NICO

DASHBOARDPRODUCT LISTORDER LISTMESSAGES

WELCOME, EMP SIGNOUT

Messages

ID Number	Name	Email	Contact Number	Message	Date/Time Received	Status		
2	Ralph Bill Reyes	rb@example.com	9889876545	asdasd	2019-03-03 00:51:14	Pending	Resolve	Delete
1	Aldan Crispo	mikemikecrispo@gmail.com	9271363827	Nice website	2019-02-09 16:18:56	Pending	Resolve	Delete

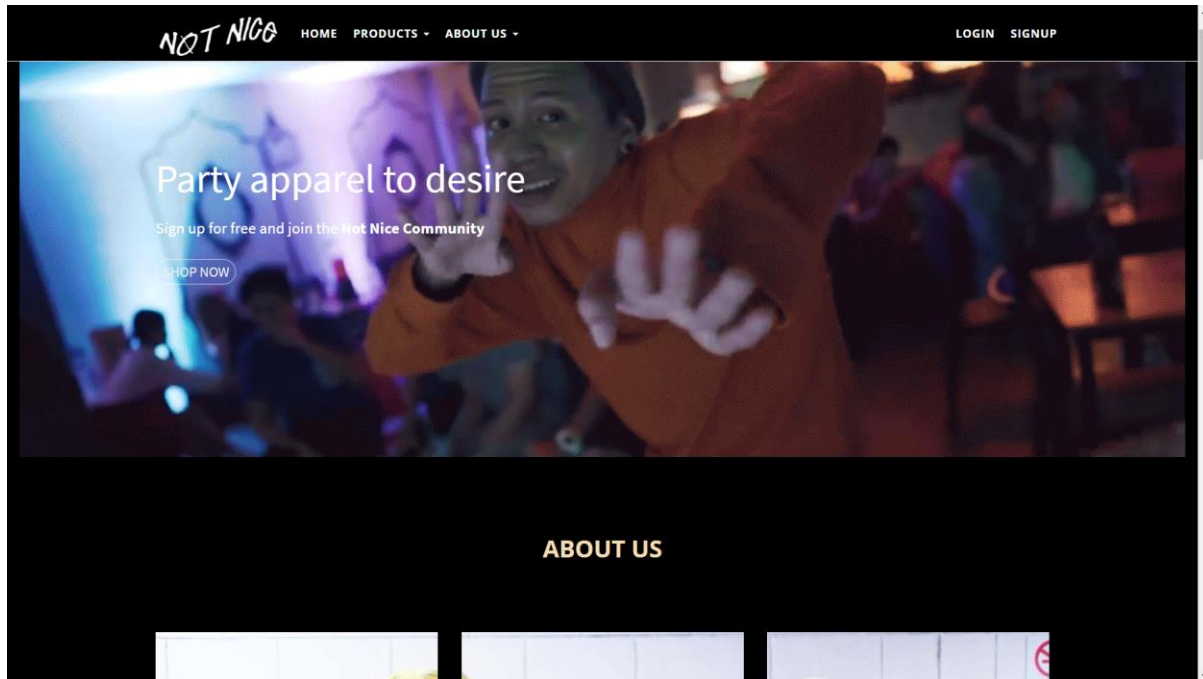
[First Page] 1 [Last Page]

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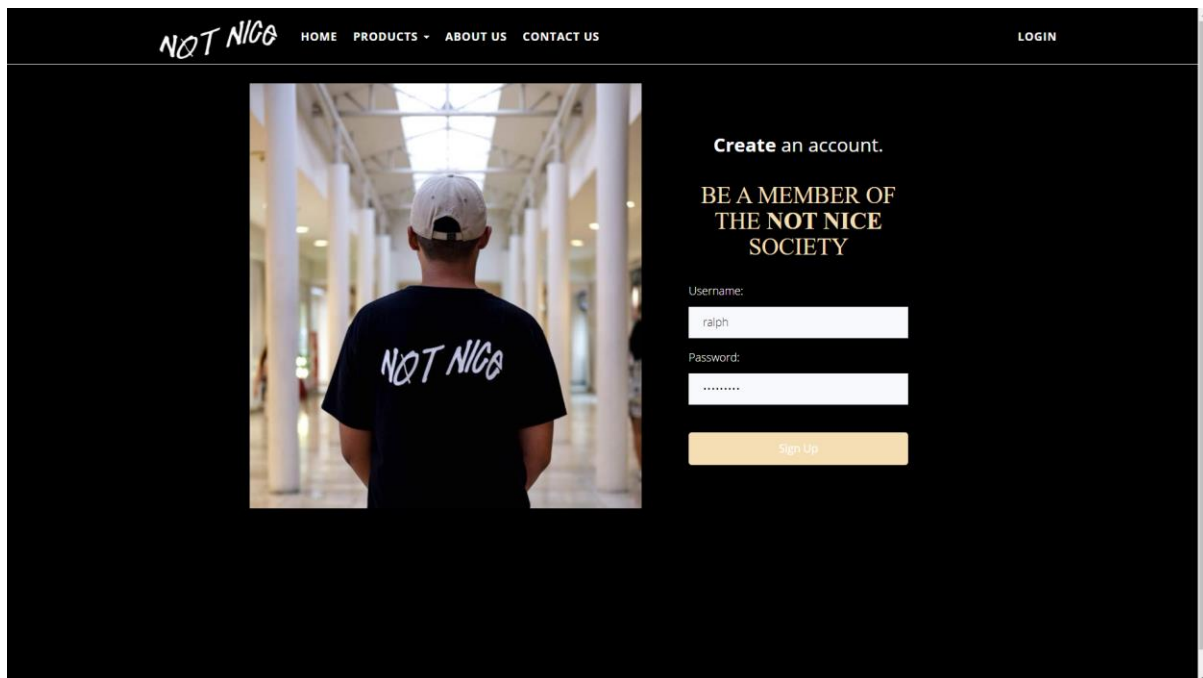
Capstone Project II - Aldan Crispo, Ralph Bill Reyes , Luis Buenaventura and Shem De Leon

In **Messages** tab, the employee can see all the messages or feedback from the customers or guest viewer.

CUSTOMER Registration



To register as customer, click the **Signup** button in the navigation bar.



You will be redirect in the registration page. Fill up your **Username** and **Password**.
After filling up click the **Sign-Up** button to proceed.

Logging In

NOT NICE HOME PRODUCTS ABOUT US LOGIN SIGNUP

Party apparel to de

Sign up for free and join the Not Nice Community

SHOP NOW

LOGIN

Username

ralph

Password

.....

Login

[Forgot password?](#)

ABOUT US

Enter your **Username** and **Password** to proceed.

NOT NICE PRODUCTS ABOUT US

NOT NICE

Edit Profile

Edit Profile

Username: Email address:

ralph rbnr@rbnr.com

Account ID:

1155

Name:

Ralph Bill Reyes

Contact Number:

9999999991

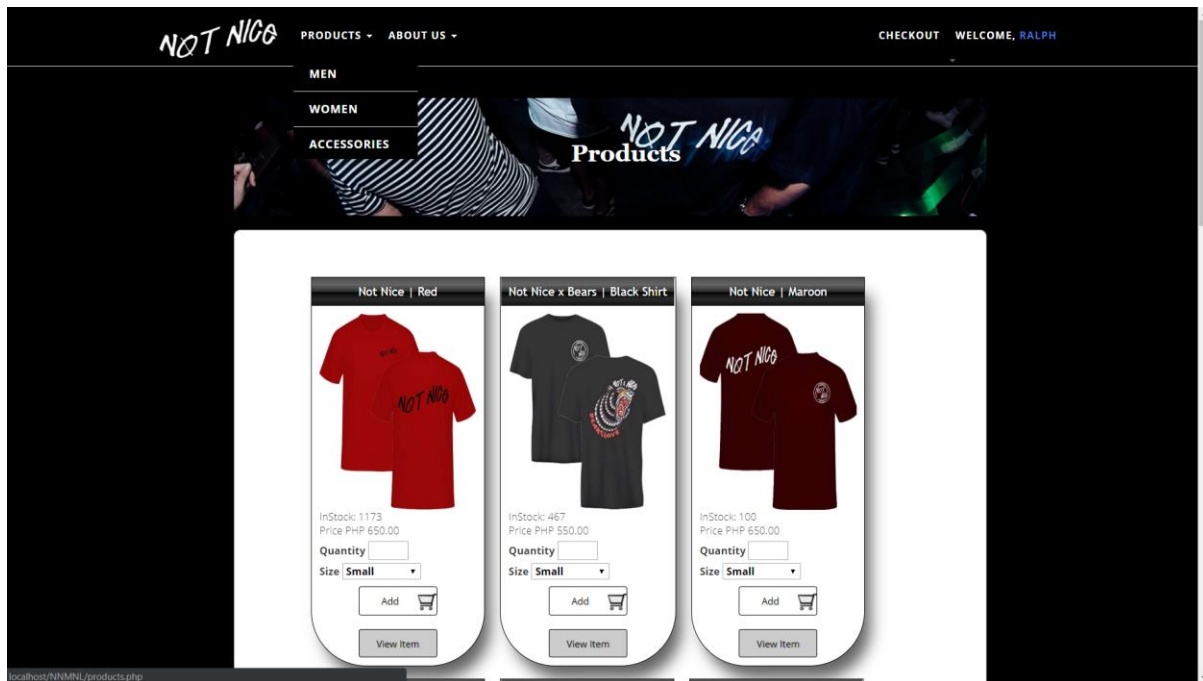
Address:

Bacoor, Cavite

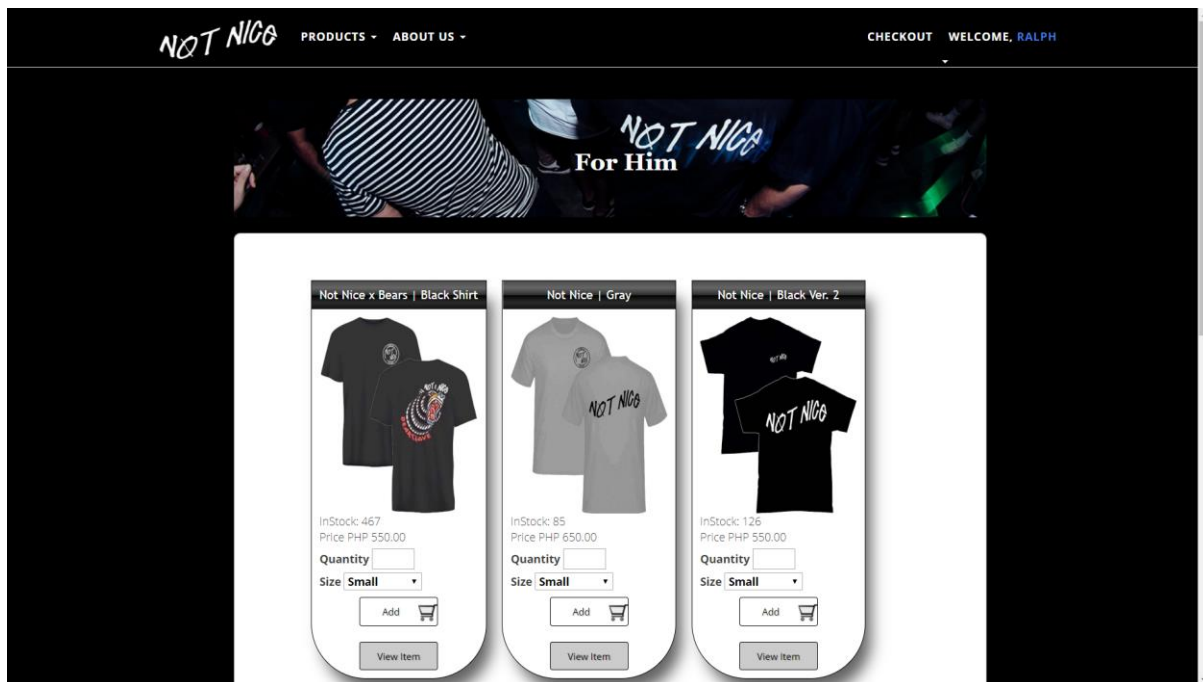
Update Profile

If you are a new user, you will be direct here. Before you order products, you must complete your profile upon completion click **Update Profile** button to proceed.

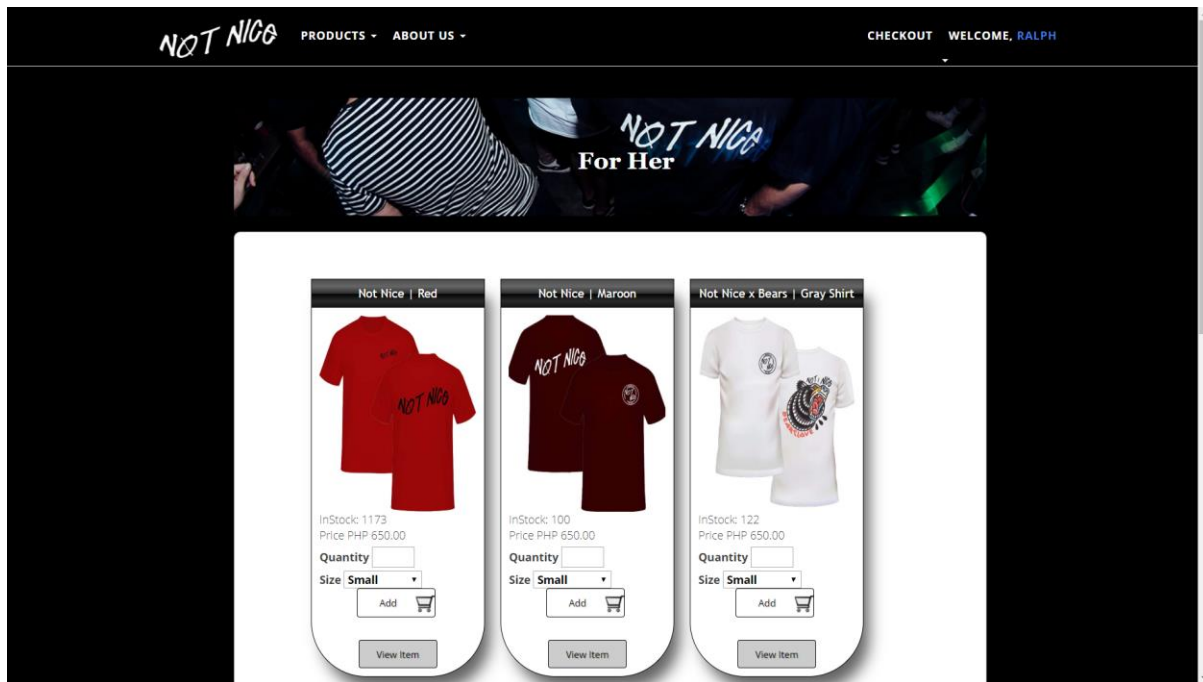
Products



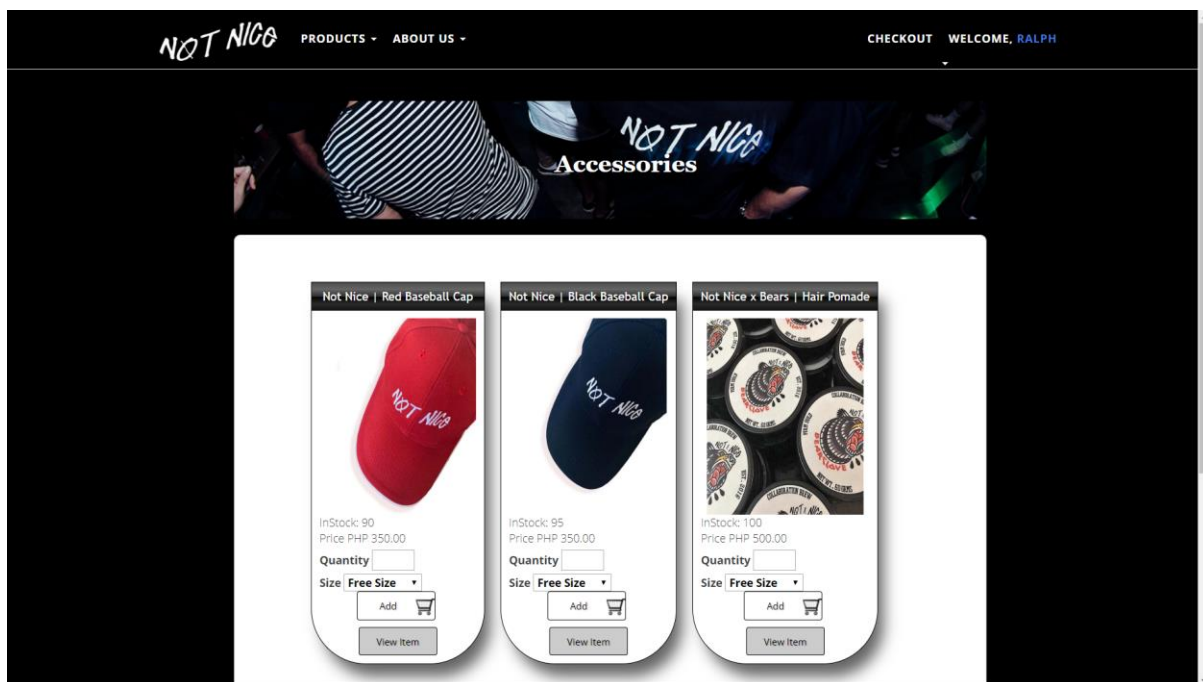
Not Nice MNL offers 3 categories of apparels. (Men, Women, and Accessories.)



Men's Section

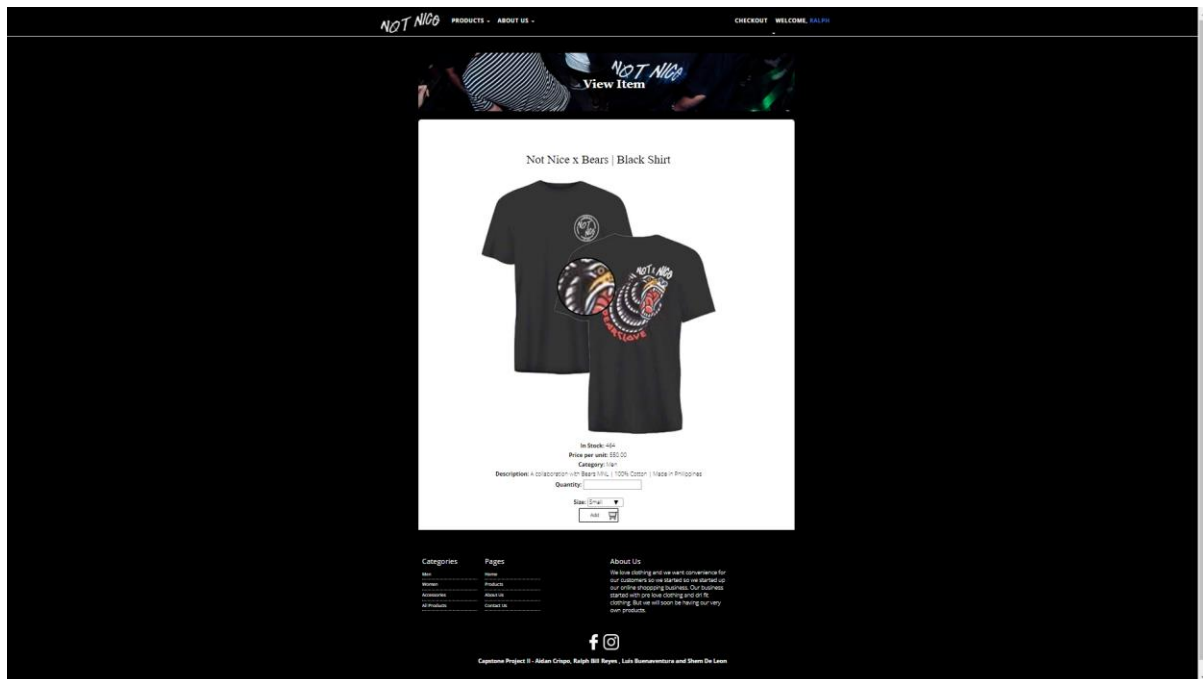


Women's Section



Accessories Section

Viewing Item



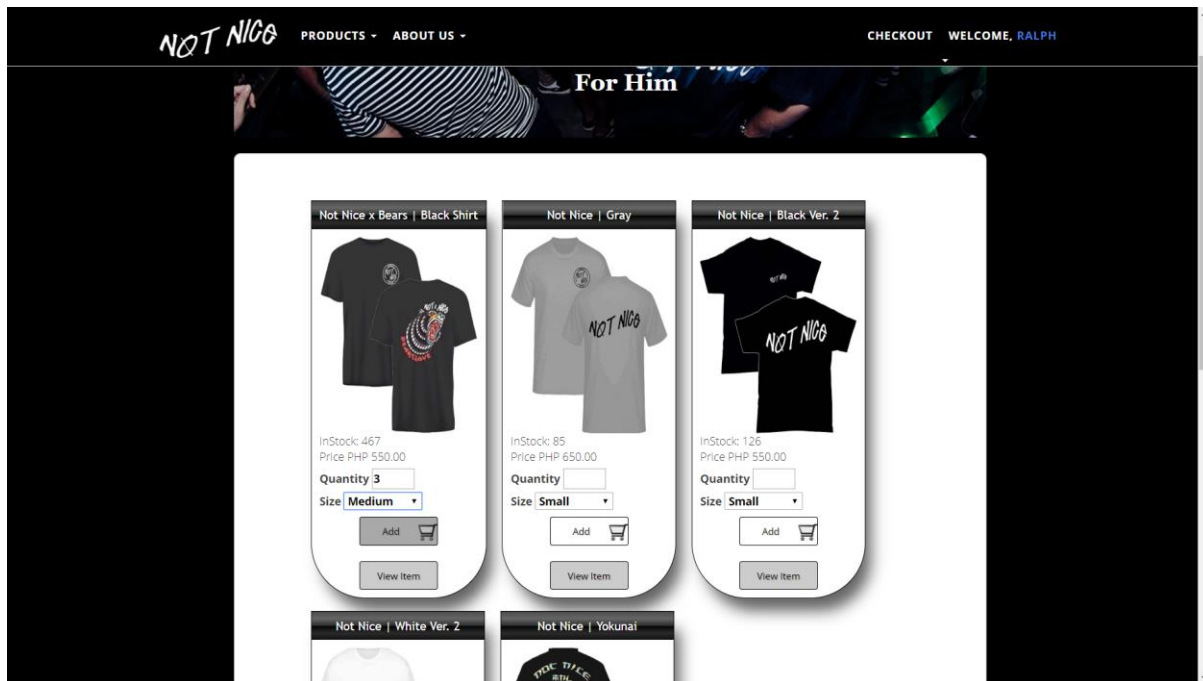
By clicking **View Item** button the customer can view the product in big picture it comes with a magnifying glass to look closely to the product by hovering it through the image.

Not Nice x Bears | Black Shirt



Sample of magnifying glass while hovering through the image of the product

Ordering



Upon ordering select an item to purchase you can change the:

- Quantity
- Size

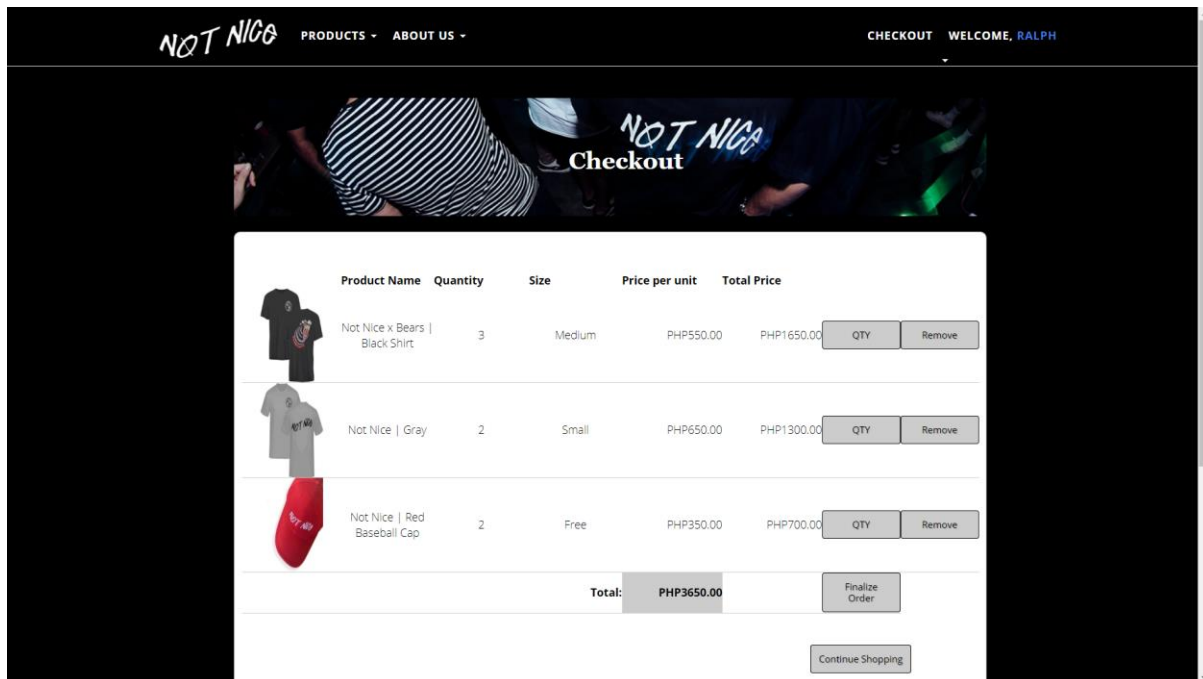
After choosing the item you want click the **Add** button.

The customer will redirect to **Checkout** or **Cart**.

(See Checkout page no. 0)

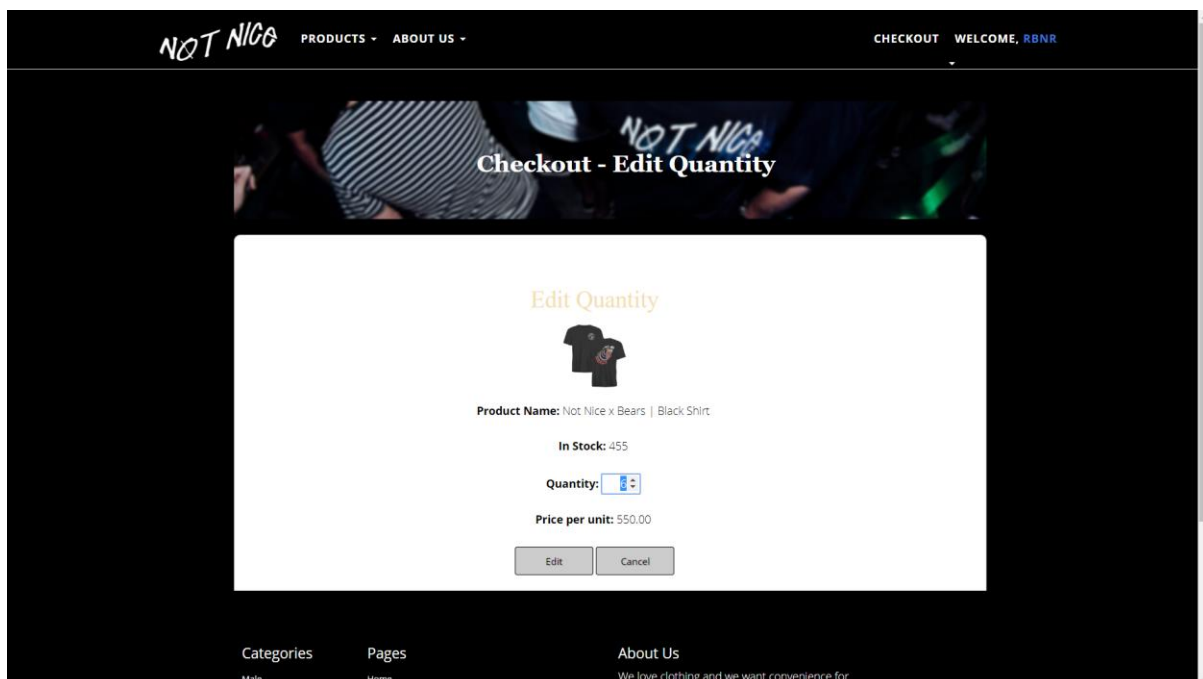
Also, the customers can view the item they want by clicking the **View Item** button. (See page no. 0)

Checkout/Cart



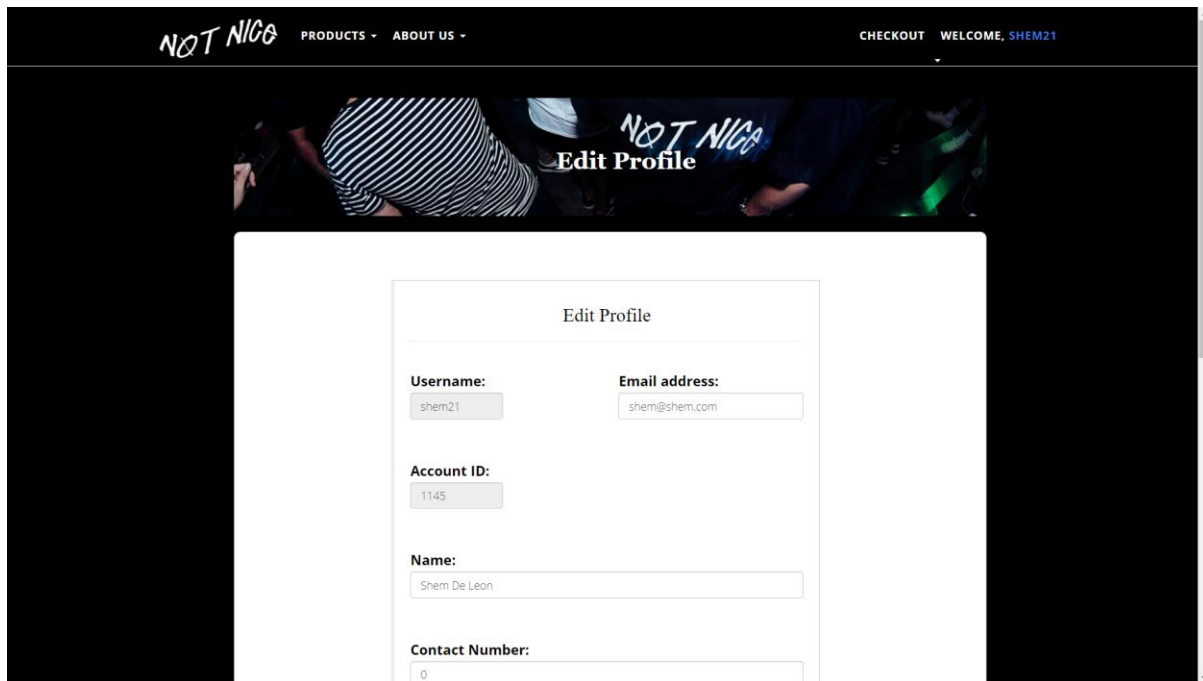
Here the customer can see all the items they purchase. To complete the transaction, click the **Finalize Order** button.

The customer can remove their order by clicking the **Remove** button.



By clicking the **QTY** button, the customer can edit the quantity of their order.

Editing Profile

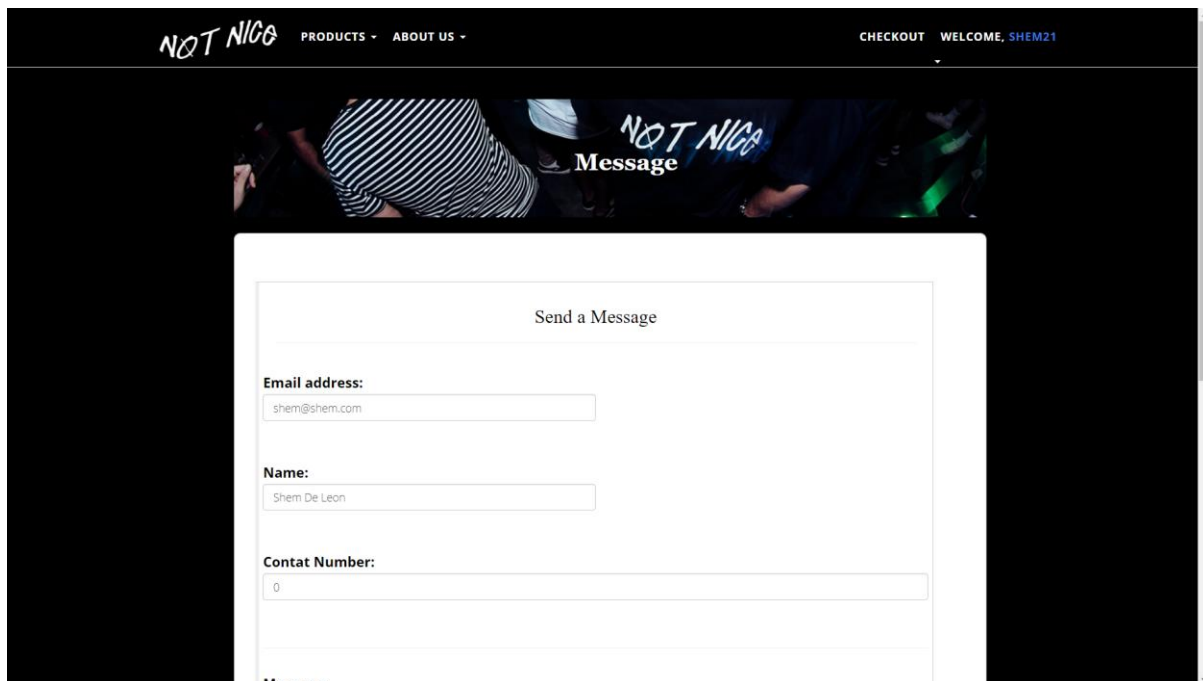


The screenshot shows the 'Edit Profile' page of the NOT NICO website. The header includes the NOT NICO logo, navigation links for PRODUCTS and ABOUT US, and a checkout button. A welcome message for user 'SHEM21' is displayed. The main content area features a large banner with the NOT NICO logo and the text 'Edit Profile'. Below the banner is a form titled 'Edit Profile' with the following fields:

- Username:** shem21
- Email address:** shem@shem.com
- Account ID:** 1145
- Name:** Shem De Leon
- Contact Number:** 0

In **Edit Profile** tab, the customer can update their profile and they can see their **Account ID** here.

Messaging

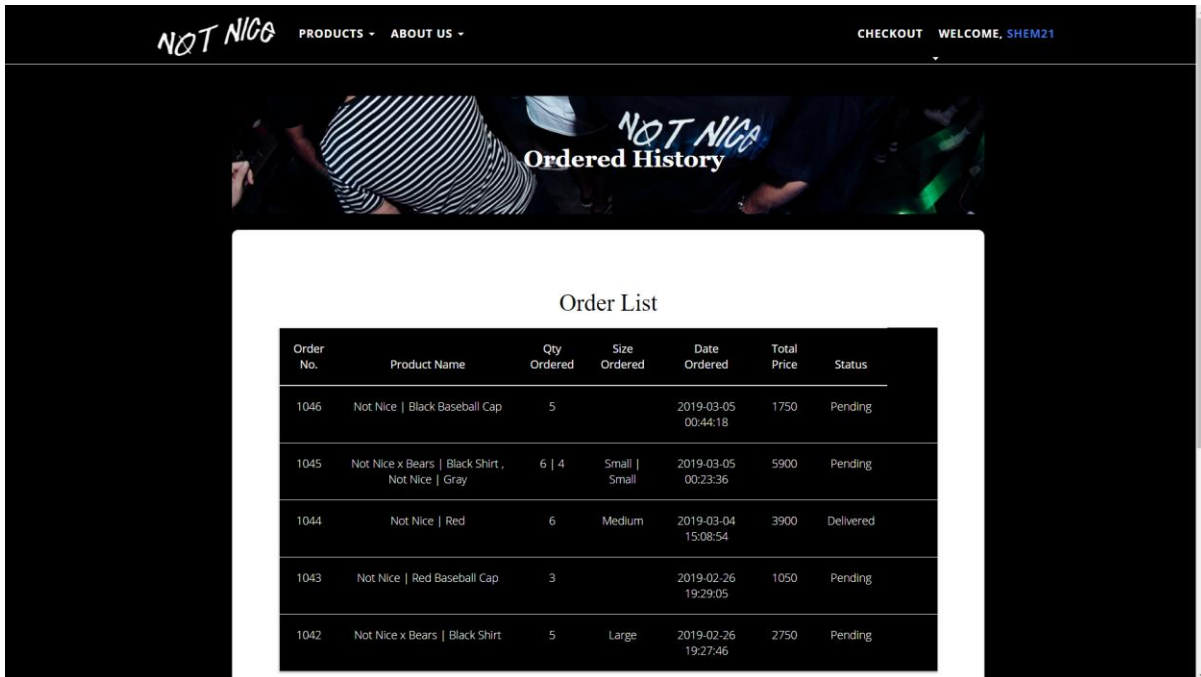


The screenshot shows the 'Message' page of the NOT NICO website. The header is identical to the previous page. The main content area features a large banner with the NOT NICO logo and the text 'Message'. Below the banner is a form titled 'Send a Message' with the following fields:

- Email address:** shem@shem.com
- Name:** Shem De Leon
- Contat Number:** 0
- Message:** (empty text area)

In **Message** tab, the customer can send message to the management for any concerns it will be direct to the **Employee's Account**. (See page no. 0)

Ordered History



NOT NICE PRODUCTS - ABOUT US - CHECKOUT WELCOME, [SHEM21](#)

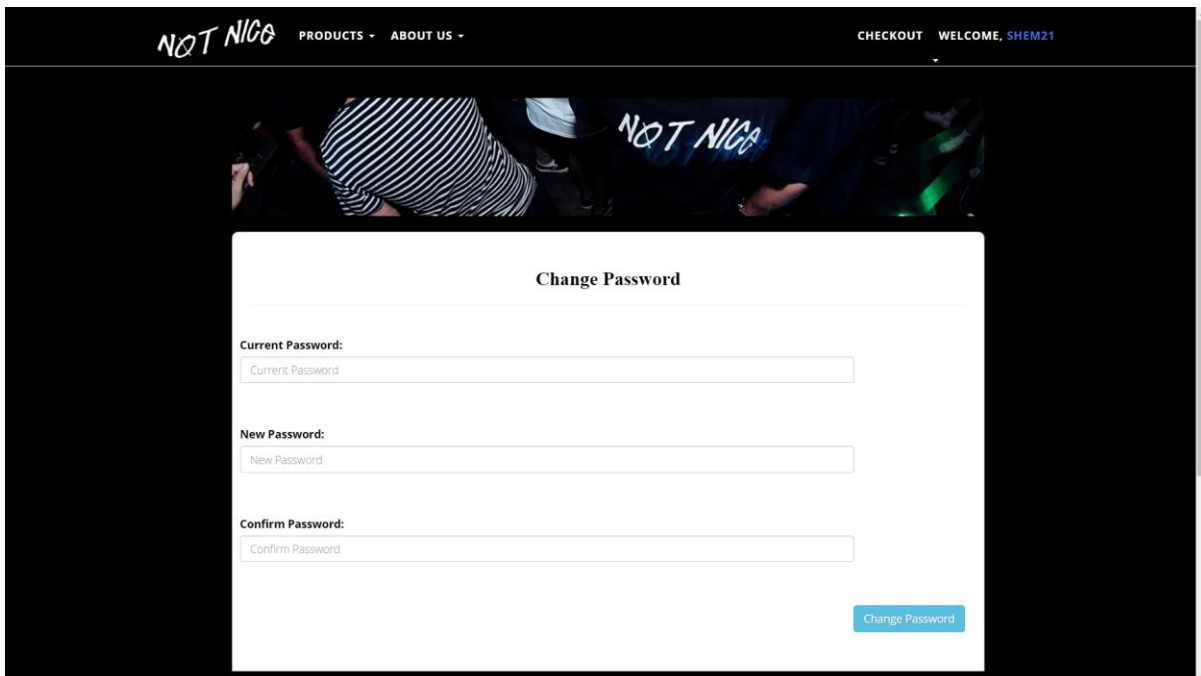
Ordered History

Order List

Order No.	Product Name	Qty Ordered	Size Ordered	Date Ordered	Total Price	Status
1046	Not Nice Black Baseball Cap	5		2019-03-05 00:44:18	1750	Pending
1045	Not Nice x Bears Black Shirt, Not Nice Gray	6 4	Small Small	2019-03-05 00:23:36	5900	Pending
1044	Not Nice Red	6	Medium	2019-03-04 15:08:54	3900	Delivered
1043	Not Nice Red Baseball Cap	3		2019-02-26 19:29:05	1050	Pending
1042	Not Nice x Bears Black Shirt	5	Large	2019-02-26 19:27:46	2750	Pending

In **Ordered History** tab, the customer can monitor their status order.

Changing Password



NOT NICE PRODUCTS - ABOUT US - CHECKOUT WELCOME, [SHEM21](#)

Change Password

Current Password:

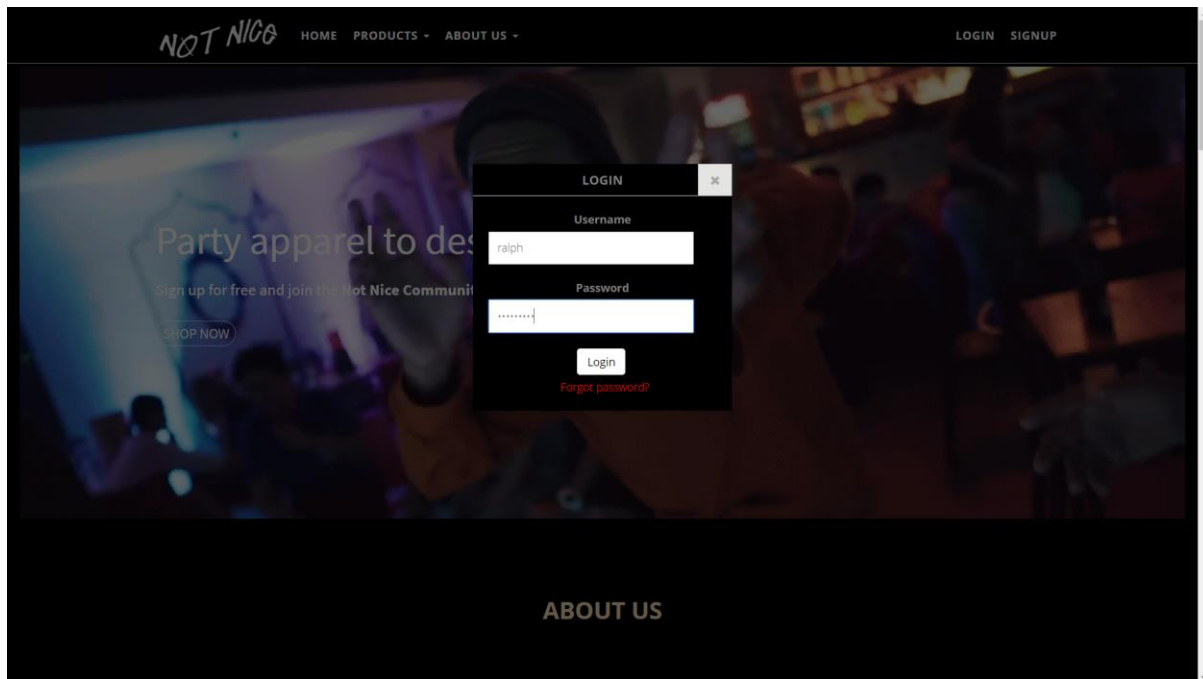
New Password:

Confirm Password:

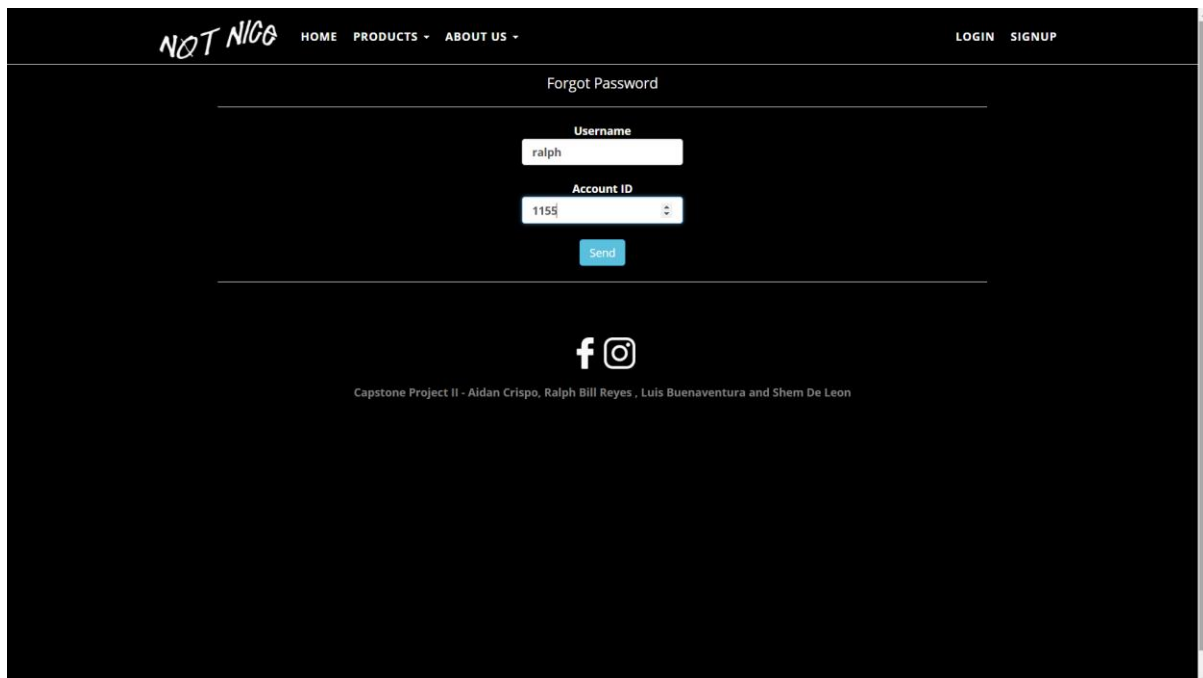
[Change Password](#)

In **Change Password** tab, the customer can change their password.

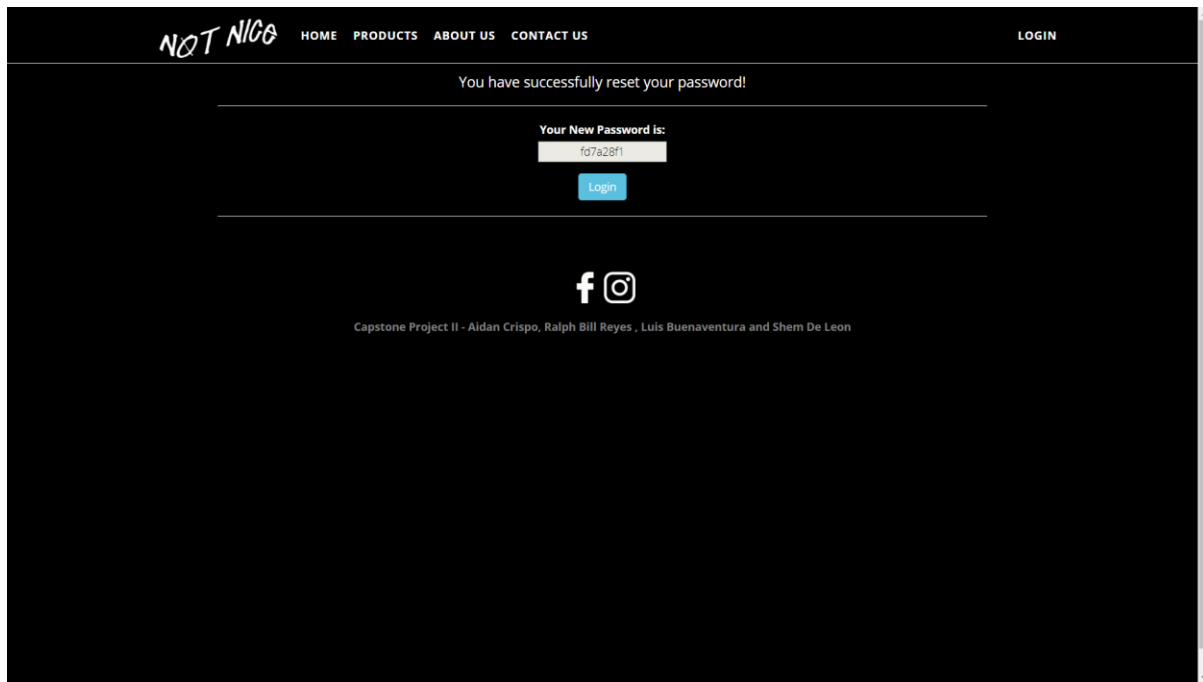
Forgot Password



- You will be redirect back to home page, to proceed to your account you must log your **Username** and **Password** by click the **Login** button in the navigation bar.
- In case of forgetting your account click **Forgot Password** button below the Login Button



Enter your **Username** and **Account ID** and proceed by clicking the **Send** button.
Your **Account ID** is in your profile account (Edit Profile).



You will be given a new password and you can change it upon login. (see Change Password page no. 0)