

## 3<sup>rd</sup> Meeting Actions – Held 5<sup>th</sup> July 2022

### **General**

Sean recorded minutes

Quick check up on everyone's assigned parts making sure everyone knew what they had to do

Confirmed Interview time for "IT work" section

### **Adam**

Attendance Recorded

Assigned Ideal Jobs

Caught up to speed

Discussed Assignment 1 Feedback

### **Aiden**

Did not attend

### **Helen**

Attendance recorded

Discussed Assignment 1 Feedback

### **Joshua**

Attendance recorded

Discussed Assignment 1 Feedback

### **Robert**

Attendance recorded

Discussed Assignment 1 Feedback

### **Sean**

Attendance recorded

Discussed Assignment 1 Feedback