

Responsible (R)

When labeled "responsible", it indicates that the person responsible for getting the work done.

Accountable (A)

Responsible for overseeing the task and making sure the work gets done properly. They are not hands-on with the work, but instead, they are managing and ensuring the completion of the work.

Consulted (C)	
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This person assists by providing information and support about a particular task or deliverable. They provide necessary information that will help the R get their work done.

Informed (I)	
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This person or group of people is to be kept up to date on the progress of a task or deliverable. This is commonly upper-management or a client who should understand the progress of the project but does not have immediate input on the completion of the work.

Project Tasks	Aiden	Diego	Jacob	Kameron	Khambo	Nathan
System Requirements Phase						
Authentication	A	I	I	I	I	R
Authorization	A		I	I	I	R
Logout	A	I	I	I	I	R
User Administration	R	I	I	I	I	I
User Management	R	I	I	I	I	I
Usage Analysis	A		R	C		I
User Privacy Control	A	I	I	I	R	I
Milestone 1						
Artist Portfolio	A	I	R	I	I	I
Artist Profile Curation	A	I	I	I	I	R
Collaboration Setup	A	I	I	I	R	I
Collab Feature	A	I		R	I	I
Bingo Board	A	R	I	I	I	I
Gig Review System	A	R	I	I	I	I
Milestone 2						
Basic Track Editing	A	I	I	R	I	I
Tempo Tool	A	I	I	I	I	R
Scale Display	A	I		R	I	I
Audio Visualizer	A	I	R	I	I	I
Ear Training	A	I	I	I	I	I
Milestone 3						
Advanced Search	A	I	I	R	I	I
Music-Lesson Hub	A	R	I	I	I	I
Rhythm Tempo Guide	A	R	I	I	I	I
Tempo Transposer	A	I	R	I	I	I