Proposal: **{{ProjectTitle}}**

Date: {{ProposalDate}}

To: {{RecipientName}} ({{RecipientSalutation}})

Client: {{ClientName}}

**Cover Letter**

{{CoverLetter}}

**Background**

{{ProjectBackground}}

**Objectives**

{{ObjectivesText}}

**Deliverables**

{{DeliverablesText}}

**Methodology**

{{Methodology}}

**Fees**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Milestone | Description | Ex GST | GST | Total |
| {{#Fees}}{{FeeMilestone}} | {{FeeDescription}} | {{FeeExGST}} | {{FeeGST}} | {{FeeTotal}}{{/Fees}} |

Subtotal (ex GST): {{TotalExGST}}

GST: {{TotalGST}}

Total (incl GST): {{TotalInclGST}}

**Team**

{{#TeamMembers}}• {{MemberRoleName}} — {{MemberTitleQual}}; {{MemberBlurb}}; {{MemberExperienceText}}{{/TeamMembers}}

**Company Info**

{{CompanyInfo}}