Mubashir Sohrab

📍 Bismillah Colony, Orangi Town Sec 10, Karachi

📞 0316-2595237

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Profile Summary

Motivated and versatile professional with hands-on experience in web development, office automation, and technical support. Eager to contribute to dynamic teams and innovative projects by delivering user-friendly solutions and enhancing operational efficiency.

Experience

- Computer Operator in Insaf Enterprise Towel and Clothes (3 Years)
  - Managed daily computer-based operations and data entry tasks
  - Maintained inventory records and supported stock management
  - Assisted in packaging coordination and production records
  - Provided basic office and system maintenance support
  - Coordinated with team members to ensure smooth daily operations
- Responsive Website Developer.
  - Developed responsive websites using modern web technologies.
  - Ensured UI/UX design compatibility across devices.
  - Optimized websites for search engines.
- Work in Medicine Company

Education

1) Matriculation (Science) – Grade A+1 (2022)
   The Oasis English Secondary School

2) Intermediate (Pre-Engineering)
   Pakistan Shipowner Government College, Karachi

3) Diploma of Associate Engineering (DAE) – CIT
   Government Monotechnic Institute for Boys and Girls, Orangi Town Karachi

4) ACCP PRIME (Aptech Certified Professional) (3-Year Course)
   Last Month – Ongoing Aptech
   Pakistan

Skills

- ❖ MS Office | Excel | Office Automation | Data Entry.
- ❖ Adobe Applications
- ❖ SEO Optimization
- ❖ AI Agent Basics
- ❖ Bootstrap | jQuery | UI/UX for Responsive Web Design
- ❖ Cross-Platform App Development
- ❖ Time Management | Team Collaboration
- ❖ Basic Maintenance Knowledge

Personal Information

- → Father's Name: Sohrab
- → Domicile: Abbottabad
- → CNIC: 42401-6929628-9
- → Nationality: Pakistani

Languages

- Urdu: (C1)
- English: (B1)