

**Denver Basic Income Project  
Program Consent Form**

**WELCOME AND OVERVIEW**

Hello! Welcome to the Denver Basic Income Project participant consent form. The purpose of this form is to share with you important information and considerations about participating in the program and receiving cash payments over a 12-month period. Each cash payment you receive is yours to spend as you wish.

Within this form, you will learn about:

- Denver Basic Income Project, and its fiscal sponsor, Impact Charitable
- Program participation
- Voluntary options for you to withdraw [stop participating] in the program
- Situations that could occur in which a program pause or program termination [where your participation may be ended by the Denver Basic Income Project]
- Education available to you regarding impacts to your state or federal benefits
- Optional research participation

You will want to understand all aspects of this form before deciding whether you want to participate. Please ask questions. If you decide to participate, you will sign the form at the end. This is a legally-binding document.

**ABOUT THE PROGRAM**

**Program Title:** The Denver Basic Income Project

**Program Duration:** 12 months

**Denver Basic Income Project:** The Denver Basic Income Project will be giving basic income over the course of 12 months to individuals experiencing homelessness with the goal of building a healthier society grounded in social justice and human thriving. The program is funded by both private and public sources and is fiscally sponsored by Impact Charitable, a non-profit organization (501c3). The Denver Basic Income Project is delivered in partnership with a variety of community-based organizations to identify and serve as a point of contact and support for participants.

**Impact Charitable (Fiscal Sponsor):** Impact Charitable is the fiscal sponsor of the Denver Basic Income Project. In this role, Impact Charitable works with Denver Basic Income Project to oversee, design, and implement the program. All legal and financial liability falls to Impact Charitable, as the Denver Basic Income Project is not its own non-profit entity.

**Program Participation:** As a potential participant in the Denver Basic Income Project, it is important that you read the description of the program and ask questions so you understand what to expect if you decide to participate. Please consider the information carefully to make sure the program is a good fit and to understand the possible impacts participation may have on you.

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### Participant Agreements:

- All the information you supply in the program enrollment process including your identity and housing status will be accurate, true and complete to the best of your knowledge.
- You reside in the United States.

### PROGRAM SERVICES

**Denver Basic Income Project Program Services:** The program will provide the following services to every enrolled participant for a 12-month period:

1. Cash Assistance Payments (for 12 months)
  - a. You will be randomly assigned to one of three cash payment groups, which will determine how much money you receive each month.
  - b. Three different groups are being used to determine which is the most effective in helping participants thrive.
  - c. Smart Phone (if needed): You will have the option to use your existing smartphone, or you can elect to get a smartphone through the program with an assigned phone number and year-long data plan.
2. Benefits Information (if needed)
  - a. Cash payments may impact public benefits you receive. Before you enroll, it is important to understand how your public benefits could be affected.

For more details, please see Program Details provided on pages 6 and 7 of this document. Also, please see additional Program Terms shared below.

### OTHER PROGRAM TERMS

**Confidentiality:** All of the information you, as the participant, provide will be kept confidential and stored in an encrypted secure database by AidKit. AidKit is the technology platform that helps distribute cash payments to participants. Your name will not be used in any report, and any program data reports will be reported in a way that will not identify you.

**Data Sharing:** The program may share some confidential data with Metro Denver Homeless Initiative (MDHI) to identify which program participants are in the Homeless Management Information System, which means we may share some of your personal information such as name and contact information. All data shared with MDHI cannot be used outside of its intended program purpose.

**Grievance:** If at any time, you feel like you have been treated unfairly, harmed, coerced, and would like to submit a grievance report for review, please contact the DBIP Project Director via email to report.

DBIP Project Director, contact information to be shared upon hire.

**Pause of Payments:** Denver Basic Income Project will do its best to make sure that all cash payments are reaching the program participants. We want to make sure you are receiving your cash payments directly and in full and that your funds are not being taken or manipulated by other people before you receive the money. Sometimes [or occasionally] Denver Basic Income Project or the fiscal sponsor Impact Charitable may reach out to you to confirm you are receiving the cash payments. Denver Basic Income Project will attempt to reach you through all contacts you provide to us. If we cannot reach you

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via your smartphone or any of the contacts you provide via this consent form, Denver Basic Income Project will wait for 5 days] after which, Denver Basic Income Project reserves the right to pause payments. If we pause, we will continue to save the cash payments in your name so all assigned cash payments can be delivered once we get the assurances we need that you are receiving your cash payments and the pause is lifted. Specific details for pause of payments are outlined in the Process for Pause, Termination, and Appeal.

### ***Voluntary Withdrawal from Participation in Denver Basic Income Project***

You may choose to withdraw your participation in the Denver Basic Income Project at any time by notifying in writing the Denver Basic Income Project, or the fiscal sponsor Impact Charitable.

Once we receive your voluntary withdrawal in writing, we will end any remaining cash payments and collect the smartphone provided for program participation. You are not expected to return any cash payments made prior to the date of written withdrawal. Specific details for withdrawal are outlined in the Process for Pause, Termination, and Appeal under Program Details.

### ***Termination of Participation in the Denver Basic Income Project***

Denver Basic Income Project, or its Fiscal Sponsor Impact Charitable, may terminate [end] your participation for the following reasons:

- If you knowingly misrepresent your identity or program eligibility to project staff;
- If you commit violence or make threats of violence to any project (including community-based organization) staff; each staff member will determine if and when threats need to be reported. Reported acts or threats will be reviewed by an independent panel, prior to a decision to terminate;
- If you should die during the period of time in which you are receiving cash payments through the Denver Basic Income Project, [remaining cash payments are not transferable to others]; or
- If Denver Basic Income Project, including staff and/or volunteers, determines that your participation in the program has caused harm to others. Harm will be determined according to the procedure outlined in the Process for Pause, Termination and Appeal.

Termination from the program means you will no longer have access to the monthly cash payments.

You will be notified in writing by Denver Basic Income Project if your participation is terminated [ended]. You may appeal [challenge] termination by submitting a written request for appeal to Denver Basic Income Project or the program fiscal sponsor Impact Charitable. Specific details for termination and appeal are outlined in the Process for Pause, Termination, and Appeal.

### **Release of Liability:**

By agreeing to participate in the program, you take on all responsibility for how you choose to use your cash payments.

As we work together to make this program work, you understand that if things go wrong (including you or someone else is harmed) or other public benefits you receive are impacted, Denver Basic Income Project including the program's sponsor, Impact Charitable, the community based organization through

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which you applied to the program, and all of the staff, volunteers, directors, and officers of these organizations and this program are not responsible for any damages or legal or financial claims of any kind related to you or anyone harmed by your participation in the program.

**Research Participation:** All program participants are encouraged to participate in the University of Denver research study, which will help inform the most effective means for providing basic income payments to people experiencing homelessness, but you have the right to refuse participation in any of the research activities associated with the Denver Basic Income Project.

### **Benefits Impact:**

Your public benefits may be impacted by receiving Denver Basic Income Project funds. Please make sure you have all of your questions answered about the effects to your benefits before signing. By signing this form, you are stating that you are aware of the potential risk that receiving direct cash may impact your eligibility for public benefits.

### **Trusted Secondary Contacts**

If Denver Basic Income Project, or its fiscal sponsor, Impact Charitable is unable to communicate with you (the program participant) directly, we will notify your identified contacts of critical program information; by completing this section, you agree to the release of information to these trusted contacts. Please list trusted points of contact below:

Name: \_\_\_\_\_  
Relationship: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Name: \_\_\_\_\_  
Relationship: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Name: \_\_\_\_\_  
Relationship: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Name: \_\_\_\_\_  
Relationship: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

If Denver Basic Income Project, or its fiscal sponsor, Impact Charitable, cannot reach you, we will try to reach each of the contacts you provide, in the order in which you provided them, including for these reasons:

- Ensure the identity of the participant (you)
- Confirm the participant (you) is in possession of funds/card

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- Confirm the receipt of payment/funds by the intended participant (you)
- Notify participant (you) of any pause in payment or changes to the program
- Notify participant (you) if participant's program participation is ended
- Other issues that affect our ability to distribute the funds under the program rules.
- To check on the participant's (your) well-being

**Signing the Consent Form:** By signing below, you are agreeing that:

- You have read this form (or someone has read it to you in full);
- You have had the opportunity to ask questions and have had them answered to your satisfaction.
- You voluntarily [by your own free will] agree to participate in the program.

Participant Name: \_\_\_\_\_

Participant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**PROGRAM DETAILS**

**1. Cash Assistance Payments:**

- 1.1. Payment Groups:** Every participant is *randomly* assigned to a ‘payment group’. There are 3 different payment groups in the program which include:
- *Group A* (basic income) - \$1,000 monthly cash transfers for 12 consecutive months (total of \$12,000)
  - *Group B* (basic income) - \$6,500 upfront cash transfer for the first month / \$500 cash transfer for the 11 consecutive months (total of \$12,000)
  - *Group C* (participation stipend) - \$50 monthly cash transfer for 12 consecutive months (total of \$600)
- 1.2. Payment Methods:** The program offers two payment methods which include:
- Direct Bank Deposit: Payments will be sent through a direct bank deposit (ACH transfer) to the participant’s bank account. The participant has to have an active bank account to select this method.
  - USIO Debit Card: The program will provide the applicant with a USIO debit card. The program will load the payments to the participant’s debit card. The participant does NOT need a bank account to select this method.
- 1.3. Payment Frequency:**
- Debit Card: All monthly cash assistance payments will be loaded onto the participant's debit card on the 15th of the month.
  - Direct Bank Deposit: All monthly cash assistance payments will be sent on the 12th of the month, and will likely hit the participant's bank account around the 15th of the month. Please note, given direct bank deposits can take 2-3 days, we can not predict exactly when the participant will receive the payments.
- 1.4. Lost/Stolen Debit Card Policy:** If a card is lost or stolen, the participant needs to take the following steps:
- Report the debit card as lost/stolen to the USIO customer support team as soon as possible by calling 1-855-925-4626
  - Visit the community based organization that enrolled them into the program to get a new debit card issued and activated.
- 1.5. Debit Card Program Fraud Policy:** The program will only load the amount equal to the remaining balance from the old debit card onto the participant's new debit card. If there are any funds that were stolen/used before the card is reported stolen to USIO, the applicant will need to dispute charges directly with USIO.

**2. SmartPhones:**

- 2.1. Requirement:** The participant must have a smartphone and an active data plan for the duration of the program. The participant must enter their smartphone on the program’s Mobile Management System. The participant will have the option to use their existing smartphone, or they can elect to get a smartphone through the program with an assigned phone number and year-long data plan.
- 2.2. Program Communication:** The program will text the participant’s cell phone for the following reasons. It is important that the participant reads texts sent by the program and responds when necessary.
- Payment information
  - Research information

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■ Other general program communication

- 2.3. Lost / Stolen / Broken Phone Policy: If the participant reports their smartphone as lost, stolen, or broken, the program will work with the applicant to provide 1 replacement smartphone with no added costs. To replace any additional phones beyond this, the program does not guarantee it can cover these costs.
  - 2.4. Use of Personal Device: At the time of enrollment, a participant may choose to use their own phone for communication with the Denver Basic Income Project instead of using a device from Denver Basic Income Project. Participants who choose to use their own phones will receive a payment of \$12.50 per month via AidKit.
  - 2.5. Phones at Program End: Phones from the Denver Basic Income Project will be disconnected on the last day of participation. Participants will receive reminders leading up to that date and instructions to back up personal data. After the last day of participation, participants may take the device to the carrier of their choosing and establish service at their own expense.
  - 2.6.
3. Benefits Information Participants run the risk of experiencing a loss or decrease in cash and non-cash benefits from federal and/or state governmental sources, given the monthly cash payment associated with participation in the program. As a part of the program, the participant can choose to be connected to someone that will provide education around their benefits to help the participant understand the potential impacts of program involvement on cash and non-cash benefits.