



GRAND VIEW LODGE RESERVATION FORM

AIGA Minnesota

October 5-7, 2012

INSTRUCTIONS

- **COMPLETE ONE FORM PER PERSON.**
- **Registration cutoff date is September 5, 2012**
- Send completed form with a deposit equal to the first nights lodging and mail, fax or email with credit card information to:
Reservation Department / Grand View Lodge
23611 Woodward Avenue
Nisswa, MN 56468
FAX: 218-963-9886 or email
Group.Reservations@grandviewlodge.com

PERSONAL INFORMATION

Name: _____

Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Day Phone: _____

Email: _____

All confirmations will be sent via email (please be legible)

PACKAGE DESCRIPTIONS & RATES

LODGING, MEETING AND MEALS PACKAGE

- ☐ **\$286.25 Single Occupancy**, per person, per night
 - ☐ **\$207.77 Double Occupancy**, per person, per night
 - ☐ **\$168.52 Triple and Quad Occupancy**, per person, per night
- The above rates include all meetings, breaks with refreshments, and
- Lunch and dinner on Friday
 - Breakfast, lunch and dinner on Saturday
 - Breakfast on Sunday

Night(s) Needed : ☐ Friday ☐ Saturday

Note: *Rates are inclusive of service charge and state sales tax.

of Attendees: _____ # of Guests: _____

Name(s) and children's ages: _____

UNIT SHARING REQUEST: -

- ☐ Unit Sharing Request. Indicate desired roommate(s) and **send forms in together**. Each roommate must complete a separate form.

Name(s): _____

PLEASE NOTE ANY FOOD ALLERGIES IN THE ADDITIONAL INFORMATION AREA TO THE RIGHT.

PAYMENT INFORMATION

Purchase Order No. _____ (if applicable)

☐ Check payable to Grand View Lodge.

☐ Credit Card (Card will be charged deposit upon receipt of form.)

☐ Visa ☐ MasterCard ☐ Discover ☐ AmerEx

Card #: _____

Expiration Date: _____

Signature: _____

☐ Please charge full amount of package upon receipt of form or full payment is enclosed.

CANCELLATION POLICY

No refunds on reservations cancelled less than 30 days prior to arrival.

Deposits on reservations cancelled 30 days or more prior to arrival will be refunded, less \$50 per person processing fee.

Upon receipt of your reservation you will be held responsible for the dates reserved. You are responsible for your entire stay. Early departures or reservation reductions are not refundable.

Deposits on cancellations when sharing with a roommate will not be refunded. Roommate replacements will be accepted OR single occupancy will be charged. Grand View will not assign roommates.

ADDITIONAL INFORMATION

***Please note any special needs requests for lodging or meals: (i.e.: handicap accessibility or food allergies)**

For your safety and security, Grand View will not assign roommates. If the 2nd Occupant is not indicated (or no form is received by deadline date), we will assign a single room.